

# Notice of meeting and agenda

## **The City of Edinburgh Council**

**10.05 am, Thursday, 2 May 2019**

**(or at the conclusion of the Special Meeting of the Council, whichever is later)**

Council Chamber, City Chambers, High Street, Edinburgh

This is a public meeting and members of the public are welcome to attend

### **Contact**

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## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 The City of Edinburgh Council of 14 March 2019 (circulated) – submitted for approval as a correct record

## **5. Questions**

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- 5.1 By Councillor Booth – Active Travel Capital Infrastructure Programme - for answer by the Convener of the Transport and Environment Committee
- 5.2 By Councillor Brown – Climate Change Event - for answer by the Convener of the Education, Children and Families Committee
- 5.3 By Councillor Jim Campbell – Lothian Buses - for answer by the Convener of the Transport and Environment Committee
- 5.4 By Councillor Webber – Elected Member Taxi Usage - for answer by the Convener of the Finance and Resources Committee
- 5.5 By Councillor Mowat – Parking Revenue - for answer by the Convener of the Transport and Environment Committee
- 5.6 By Councillor Rose – Non Disclosure Agreements - for answer by the Convener of the Finance and Resources Committee
- 5.7 By Councillor Webber – Primary 1 School Intake – August 2019 - for answer by the Convener of the Education, Children and Families Committee
- 5.8 By Councillor Jim Campbell – Delivering the 2019-20 Budget - for answer by the Convener of the Finance and Resources Committee
- 5.9 By Councillor Laidlaw – Transport (Scotland) Bill - for answer by the Convener of the Transport and Environment Committee

- 5.10 By Councillor Rust – Community Police Funding - for answer by the Convener of the Culture and Communities Committee
- 5.11 By Councillor Lang – Craigroyston Place - for answer by the Convener of the Transport and Environment Committee
- 5.12 By Councillor Lang – Edinburgh Business Forum - for answer by the Convener of the Housing and Economy Committee
- 5.13 By Councillor Lang – Housing Repairs - for answer by the Convener of the Housing and Economy Committee
- 5.14 By Councillor Staniforth – Garden Waste Service - for answer by the Convener of the Transport and Environment Committee
- 5.15 By Councillor Jim Campbell – 1.5% Efficiency Savings Target - for answer by the Convener of the Education, Children and Families Committee
- 5.16 By Councillor Main – European Elections - Staffing - for answer by the Leader of the Council
- 5.17 By Councillor Booth – Bustracker System - for answer by the Convener of the Transport and Environment Committee

## **6. Leader's Report**

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- 6.1 Leader's report

## **7. Appointments**

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- 7.1 Review of Appointments to Committees, Boards and Joint Boards for 2019/2020 – report by the Chief Executive (circulated)
- 7.2 Appointment to Outside Organisations – Edinburgh Partnership – report by the Chief Executive (circulated)
- 7.3 Amendment of Transport for Edinburgh Shareholder Agreement and Appointment to the Board of Transport for Edinburgh and Lothian Buses – report by the Executive Director of Place (circulated)

## **8. Reports**

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- 8.1 By-Election – No 12 Leith Walk Ward – report by the Chief Executive (circulated)
- 8.2 Senior Councillor Allowances/Appointment of Vice Conveners – report by the Chief Executive (circulated)
- 8.3 2050 Edinburgh City Vision – report by the Chief Executive (circulated)

- 8.4 Removal of Council member as a Governor of the Charles Smith Trust Scheme 1991 – report by the Executive Director of Resources (circulated)
- 8.5 Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School – Further Information – report by the Executive Director for Communities and Families (circulated)
- 8.6 Outcome of the Statutory Consultation Process on the Proposal to relocate St Crispin’s Special School to a new building in the Burdiehouse Area – report by the Executive Director for Communities and Families (circulated)

## **9. Motions**

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### **9.1 By Councillor Rust – Centenary of Lothian Buses**

“Council:

- 1) Congratulates the award-winning Lothian Buses, the UK’s largest publicly owned bus company, on its 100th year since its motorised buses first appeared on the streets of Edinburgh as part of Edinburgh Corporation Tramways;
- 2) Notes that Lothian Buses is now one of the city’s largest employers with thousands of staff and has over the past 100 years adapted to the changing business and social environment;
- 3) Recognises its buses are an integral part of our capital city with a proud heritage and that the company and staff are celebrating this significant anniversary in numerous ways;
- 4) Asks the Lord Provost to mark this centenary year in an appropriate manner.”

### **9.2 By Councillor Day – Lothian Buses**

“Council:

Recognises the importance of Lothian’s 100 year anniversary and sends congratulations to all the employees and board members of Lothian, past and present, on their part in providing an iconic, highly successful part of Edinburgh life across the decades.

Council, as the majority shareholder, again commits to keeping Lothian in public ownership and to continue to work with partner local authorities to safeguard and develop the success of the company in years to come.

Recognises that, as Edinburgh changes, grows and develops, Lothian will face operating and strategic challenges and welcomes Lothian's recognition of the need to respond positively and effectively to these challenges.

Welcomes continuing effective and detailed working arrangements between the City of Edinburgh Council and Lothian in both operational and strategic matters.

Asks the Lord Provost to recognise the contribution of Lothian to the last, and the next, 100 years of Edinburgh life in an appropriate manner at some point during 2019, the anniversary year of the formation of the Edinburgh Corporation Transport body (the original Lothian company)".

9.3 By Councillor Brown – Scottish Rugby Men's Team Retain the Calcutta Cup

"Council:

- 1) Offers its congratulations to the Scottish Rugby Union men's side on recently retaining the Calcutta Cup against England at Twickenham.
- 2) Further congratulates Gregor Townsend and the squad on a comeback only superseded by Lazarus himself, that saw a 31-7 half time deficit result in a dramatic 38-38 draw in the final match of this year's Guinness Six Nations Championship.
- 3) Invites the Lord Provost to suitably mark this joyous sporting occasion in the appropriate manner."

9.4 By Councillor Webber – Enforcement of the Council's Smoke Free Policy

"Council:

In December 2015, in response to the Scottish Government's document "Creating a Tobacco-Free Generation – A Tobacco Control Strategy for Scotland", the Council extended its Smoke Free Policy and its smoking restrictions from the workplace and vehicles to include surrounding areas of Council properties, including entrances, car parks and playgrounds in addition to other outdoor spaces under the Council's jurisdiction and used by children, such as play parks.

These restrictions also apply to the use of e-cigarettes (vapourisers), which are treated the same in the same way as cigarettes and other tobacco products.

As Elected Members we are bound to set exemplar behaviour and encourage adoption and enforcement of Council's health and wellbeing policies including the Smoke Free Policy

- 1) Recognises that smoking is the largest single cause of serious ill health and premature death in Scotland. Similarly, the effects of people breathing in other people's smoke - passive smoking - have emerged as an important health concern,
- 2) Welcomes the widespread adoption of these principles yet recognises that the enforcement of the policy, in relation to surrounding areas of Council properties, continues to be a challenge, and
- 3) Will actively enforce the Smoke Free Policy in the surrounding areas of Council properties, including entrances and car parks and signpost the individuals to smoking cessation services where appropriate."

9.5 By Councillor Bruce – University Challenge

"Council:

Asks the Lord Provost to congratulate The University of Edinburgh on being crowned champions of University Challenge in this year's long running BBC quiz show, noting the exceptional talent of students involved on beating Oxford University St Edmund Hall by 155 points to 140."

9.6 By Councillor McVey – Support for Council Employees Subject to Domestic Abuse

"Council:

- 1) welcomes the introduction of the Domestic Abuse (Scotland) Act 2018, which came into force on 1 April 2019, which makes psychological abuse and coercive control in the home a criminal offence and reiterates that such abuse should never be tolerated.
- 2) notes that the Council's domestic abuse policy introduced in 2010, included a clear provision for unlimited paid time off for the victims of domestic abuse and was the first of its kind when introduced.
- 3) requests that the Executive Director of Resources submits an updated domestic abuse policy relating to Council employees, within three cycles, to the Finance and Resources Committee which reconfirms the existing commitment to paid special leave, or safe leave, for people who are experiencing domestic abuse and updates and aligns the policy fully with the Domestic Abuse (Scotland) Act 2018."

9.7 By Councillor McVey – Edinburgh and Lothians Samaritans – 60<sup>th</sup> Anniversary

"Council recognises that Edinburgh and the Lothian Samaritans, the first branch in Scotland, opened its doors on 2nd June 1959. With around 150 volunteers in Edinburgh, Samaritans provide a safe place for people throughout our community, including those experiencing thoughts of distress

and despair and who may be at risk of suicide, to talk openly and receive confidential emotional support at any time of the day or night. Samaritans in Edinburgh is open 24 hours a day, 7 days a week, and receives around 35000 calls, emails, text messages and face to face visits per annum.

Council notes that the 60th anniversary of Edinburgh and the Lothian Samaritans coincides with National Volunteer Week in June 2019. Council invites the Lord Provost to recognise the achievements of Samaritans in Edinburgh, to support the organisation in its work to attract new volunteers, and to mark the occasion of their 60th anniversary in the appropriate manner during National Volunteer Week in June 2019.”

9.8 By Councillor Griffiths – Voice of Carers Across Lothian (VOCAL)

“Council notes the invaluable contribution carers make to provide unpaid care to friends, relatives and wider family and the support given to Carers by VOCAL, and understands 2019 sees the 25th anniversary of VOCAL.

Council celebrates the anniversary in partnership with the City of Edinburgh Council and the NHS who have supported VOCAL from its inception as a carer-led charity.

Council will also support and promote the awareness-raising campaign focusing on 25 carer stories, a ceilidh at Lauriston Hall, a large employers’ event during Carers Week (10-16 June 2019), prospective partnership events with local businesses, fundraising initiatives for VOCAL and an extensive programme of day trips and breaks from caring to directly benefit carers and their families.

Council request the Lord Provost and Carers Champion celebrate this occasion in an appropriate manner.”

9.9 By the Lord Provost – High Constables of Edinburgh

“Council:

notes that The High Constables of Edinburgh were founded in 1611.

Recognises the City of Edinburgh Council's role in modifying the constitution in 1997 to permit women to become members of the High Constables of Edinburgh.

Congratulates Jacqueline Easson on becoming the first lady Moderator of the High Constables of Edinburgh at their AGM held on Wednesday 3rd April 2019 in the City Chambers. This follows on from serving as the first female Vice Moderator.

Council further recognises the important role and contribution the High Constables provide to Civic Edinburgh, in supporting the LP, DLP and Baillies, and look forward to continuing and developing our working relationship.”

9.10 By Councillor McVey – International Day Against Homophobia, Transphobia and Biphobia – 2019

“Council:

- Recognises and supports this important event by flying the rainbow/pride flag at the City Chambers on 17 May 2019 as a symbol of our commitment to removing discrimination which may affect the people living, working, studying in or visiting Edinburgh.
- Formally agrees to recognise its ongoing support for the International Day Against Homophobia, Transphobia and Biphobia in future years by flying the rainbow/pride and trans flags on 17 May hereafter.”

9.11 By Councillor McNeese-Mechan – Celebration of Sikh Sanjog

“Council notes that Sikh Sanjog will be celebrating their 30th anniversary on the 12th of June 2019. ‘Sanjog’ is Punjabi for ‘links’, and Sikh Sanjog is a community organisation that was started by a group of women almost 30 years ago with the purpose of ‘Unlocking Potential and Transforming Lives’.

Sikh Sanjog’s mission is to empower marginalised women, and to give them the help they need to boost their confidence and skills so they can realise their full potential.

Council acknowledges the vital importance of the work that Sikh Sanjog undertakes in our city every day, to assist women whose needs may be ‘invisible. This includes women who need support to integrate fully into Scottish society, and also includes offering free advice on education, development of career skills and counselling services.

Council agrees to participate in hosting a celebration of the three decades of successful delivery of support to women and asks the Lord Provost to liaise with the relevant officers with a view to marking the date 12th of June 2019 with an appropriate event to be held in the City Chambers.”

9.12 By Councillor Child – Northern Brown Argus Butterfly

“Council:

Notes that the Edinburgh Biodiversity Action Plan 2019-2021, approved by Corporate Policy & Strategy Committee, aims to raise awareness of Edinburgh’s rich biodiversity in and to encourage participation from partners and others to take action to protect and enhance the natural environment.



Welcomes, in particular, the rise in population of the Northern Brown Argus butterfly first identified as a separate species in Holyrood Park in 1793.

Notes this insect species was declared extinct in Edinburgh in 1869, due to predation by over-enthusiastic Victorian butterfly collectors, but was rediscovered in 2005 and has increased in numbers thanks to active conservation work.

Approves Edinburgh Living Landscape Partnership Board's proposal that Edinburgh adopt the Northern Brown Argus Butterfly as Edinburgh's official emblematic insect species."

#### 9.13 By Councillor Miller – Displaying of Goods for Sale on Footways

"Council:

- 1) Notes the success of the ban of on-street advertising in reducing street clutter, improving accessibility, and increasing pavement space;
- 2) Notes that similar issues apply to merchandise displayed on pavements outside retail premises, and that these issues are especially acute on narrower and more crowded pavements;
- 3) Notes that displaying goods for sale by placing them in a footway or footpath is an offence under the Roads (Scotland) Act 1984; and
- 4) Calls for a report to the Transport and Environment Committee within two cycles summarising current policy and practice, and evaluating options to reduce or remove goods displayed on pavements."

#### 9.14 By Councillor Booth – Delivery of Active Travel Infrastructure

"Council:

- 1) Notes the submission made by the Council to the Scottish Parliament's Rural Economy & Connectivity (REC) Committee during their consideration of the Transport (Scotland) Bill at stage 1, as agreed at Transport & Environment Committee on 4 October 2018;
- 2) In particular notes that the submission highlighted a number of recommended legislative changes to facilitate the delivery of active travel infrastructure: specifically, changes to the process for redetermination orders (RSOs), traffic regulation orders (TROs) and experimental traffic regulation orders (ETROs) which would streamline these processes;
- 3) Notes with disappointment that the REC committee did not comment on these suggestions in their stage 1 report on the Bill;

- 4) Nonetheless agrees that changes to the process for such orders are essential in order to allow the timely delivery of active travel infrastructure;
- 5) Therefore agrees that the Convener and Vice-Convener of Transport & Environment Committee, together with relevant council officers, will engage with Scottish Government officials, Ministers and relevant MSPs to facilitate amendments to the Bill which would deliver the required improvements to the process for RSOs, TROs and ETROS, as outlined in the council's submission on the Bill, and which would therefore speed up the delivery of active travel infrastructure."

## **Laurence Rockey**

Head of Strategy and Communications

### **Information about the City of Edinburgh Council meeting**

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The City of Edinburgh Council consists of 63 Councillors and is elected under proportional representation. The City of Edinburgh Council usually meets once a month and the Lord Provost is the Convener when it meets.

The City of Edinburgh Council usually meets in the Council Chamber in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the Council meeting is open to all members of the public.

### **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Allan McCartney, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4246, e-mail [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to [www.edinburgh.gov.uk/cpol](http://www.edinburgh.gov.uk/cpol).

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## The City of Edinburgh Council

Edinburgh, Thursday 14 March 2019

**Present:-**

### **LORD PROVOST**

The Right Honourable Frank Ross

### **COUNCILLORS**

Robert C Aldridge  
Scott Arthur  
Gavin Barrie  
Eleanor Bird  
Chas Booth  
Claire Bridgman  
Mark A Brown  
Graeme Bruce  
Steve Burgess  
Lezley Marion Cameron  
Ian Campbell  
Jim Campbell  
Kate Campbell  
Mary Campbell  
Maureen M Child  
Nick Cook  
Gavin Corbett  
Cammy Day  
Alison Dickie  
Denis C Dixon  
Phil Duggart  
Karen Doran  
Scott Douglas  
Catherine Fullerton  
Neil Gardiner  
Gillian Gloyer  
George Gordon  
Ashley Graczyk  
Joan Griffiths  
Ricky Henderson  
Derek Howie

Graham J Hutchison  
Andrew Johnston  
David Key  
Callum Laidlaw  
Kevin Lang  
Lesley Macinnes  
Melanie Main  
John McLellan  
Amy McNeese-Mechan  
Adam McVey  
Claire Miller  
Max Mitchell  
Joanna Mowat  
Gordon J Munro  
Hal Osler  
Ian Perry  
Susan Rae  
Alasdair Rankin  
Lewis Ritchie  
Cameron Rose  
Neil Ross  
Jason Rust  
Stephanie Smith  
Alex Staniforth  
Mandy Watt  
Susan Webber  
Iain Whyte  
Donald Wilson  
Norman J Work  
Louise Young

## **1 Funding of Temporary Accommodation for Homeless People – Motion by Councillor Watt**

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### **(a) Deputation from the LIFT Project**

The deputation expressed concern that homeless families were still being placed in Bed and Breakfast accommodation, sometimes families being split amongst different premises or children being separated from their parents on different floors. She stressed that there was a huge effect on the mental health of parents and children who were having to be provided with this type of accommodation and that the situation had not improved in the past few years.

### **(b) Motion by Councillor Watt**

The following motion by Councillor Watt was submitted in terms of Standing Order 16:

“That Council

- Notes the work of the Homelessness Task Force which has included extending the PSL contract and the ongoing development of a private rented framework, both of which seek to further increase the supply of temporary flats resulting in a reduction in the number of families with children being housed in bed and breakfast accommodation.
- Recognises the development of a Rapid Rehousing Transition Plan (RRTP) for Edinburgh, which sets out the options for improving prevention of homelessness and increasing the supply of permanent, affordable accommodation with the aim of ending the use of temporary accommodation.
- Further notes that the forecast expenditure on Bed and Breakfast accommodation for 2018/19 is £12.8m with the Council receiving a housing benefit contribution of £4.1m. Therefore the Council subsidy to support Bed and Breakfast accommodation in 2018/19 is estimated at £8.7m.
- Calls for a report to be submitted to the Finance & Resources Committee, within four cycles, which sets out a business case for a model of temporary accommodation for people with low support needs. This should include options for investment in council owned property and consideration of shared housing. The report should explore what role the model could play within our RRTP, demonstrate how this could work and analyse the impact on existing business models.”

### **Decision**

To approve the motion by Councillor Watt.

## **Declaration of Interests**

Councillor Corbett declared a financial interest in the above item as an employee of Shelter Scotland.

## **2     Edinburgh Tram – York Place to Newhaven Final Business Case – referral from the Transport and Environment Committee**

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### **a)     Deputation from Moray Feu Residents Association and West End Tram Traffic Workshop**

The deputation expressed concerns at the potential health impact of tram displaced traffic which they alleged would move air and noise pollution from commercial areas of the city into residential areas.

The deputation asked the Council to wait for Lord Hardie's report to be published and use the time to measure road noise, explore the mitigation of air and noise pollution in terms of the existing displacement and include the health impacts within the cost-benefit calculations. They felt that to go forward without thinking of the impact on people in the wider area was an inappropriate basis on which to assess the investment returns to the Council on this particular infrastructure.

The deputation urged the Council to apply a precautionary principal and refuse to authorise the tram extension until the environmental and health impacts had been properly assessed.

### **(b)     Deputation from Sustrans, Spokes and Living Streets**

The deputation indicated that a series of design workshops had been held in summer 2018 which represented effective and meaningful engagement and had resulted in an overall design approach which recognised the importance of the tram project in enabling more active travel journeys.

The deputation were very supportive of the extension of the tramline to Newhaven as it would provide a viable alternative to the car both for existing residents along and near the route and for the significant number of new residents of the planned developments along the route.

The deputation welcomed the commitment that the improvements would be funded from the capital programme and delivered in parallel with the tram project. They indicated that they and other stakeholders had engaged in the Active Travel Advisory Group and looked forward to continued involvement and early engagement should the project be agreed.

**(c) Referral from the Transport and Environment Committee**

The Council had approved the Outline Business Case and the commencement of Stage 2 activities for the Edinburgh Tram York Place to Newhaven project.

The Transport and Environment Committee had referred a report detailing the Final Business Case for completing the existing tram line to Newhaven to the Council for approval.

**Motion**

- 1) To approve the Edinburgh Tram – York Place to Newhaven Final Business Case.
- 2) To approve the increased prudential borrowing authorised limit and operational boundary reported in paragraph 5.3 of the report by the Executive Director of Place.

- moved by Councillor Macinnes, seconded by Councillor Doran

**Amendment 1**

- 1) The City of Edinburgh Council rejects:
  - (a) The Edinburgh Tram - York Place to Newhaven Final Business Case; and
  - (b) The increased prudential borrowing authorised limit and operational boundary reported in paragraph 5.3 of the report by the Executive Director of Place

And in doing so, Council:

- 2) Notes the Edinburgh Tram - York Place to Newhaven Final Business Case, as referred from the Transport and Environment Committee.
- 3) Notes that the anticipated cost of the project and associated funding arrangements, including that the project cost has risen significantly since Councillors were last presented with the Outline Business Case (OBC), with the Full Business Case delivering a project cost (inclusive of risk) of £257.3m against OBC cost of £165.2m.
- 4) Rejects the intention for the project to proceed prior to publication of the Edinburgh Tram Inquiry, the comprehensive understanding and incorporation of which is an essential component of any case to extend the tram.

- 5) Considers it unacceptable that, as per the FBC, Lothian Buses will see significant operational disruption, revenue loss and incur additional costs of operation, with a significant proportion of bus users on the proposed tram route modelled to transfer to tram.
- 6) Notes the recent budget process which required Council to deliver £33.1m of cuts to public services, demonstrated competent alternative investment in public services through re-allocation of both the Lothian Buses dividend and capitalisation of tram fares along the existing tram route. Therefore, instructs the Chief Executive to bring forward a report to Council in three cycles detailing options for alternative investment.

- moved by Councillor Cook, seconded by Councillor Whyte

### **Amendment 2**

To delete all and insert:

The City of Edinburgh Council:

- 1) welcomes the considerable work undertaken by officers to finalise the Final Business Case and the substantial programme of engagement with elected members, residents and other stakeholders to allow for an informed decision on the proposed tram extension.
- 2) continues to support the principle of extending the tram to Leith and Newhaven.
- 3) notes paragraph 3(c) of the Transport and Environment Committee Motion on the Updated Outline Business Case, approved by full council in September 2017, and continues to believe it wrong to approve the proposed extension before the full recommendations of Lord Hardie's independent tram inquiry are known.
- 4) notes paragraph 8 of the Transport and Environment Committee Motion on the Updated Outline Business Case, approved by full council in September 2017, and believes the administration has failed properly to set out how the tram extension project will be linked to broader public transport improvements across the city.
- 5) believes there has been insufficient information provided on the impact the project could have on the resourcing and prioritisation of other transport and infrastructure projects across the city.
- 6) believes there has been insufficient information to explain what impact the £20m extraordinary dividend from Lothian Buses could have on bus ticket prices and operations.



- 7) notes that the current Increased Costs Scenario would involve the significant use of the Council's reserves, leaving the Council financially exposed should unexpected pressures arise which would normally call on the use of reserves.
- 8) notes the wider economic and fiscal uncertainty which has intensified since the Council last considered the tram extension; recognises that a disastrous Brexit remains a possibility, given the current policy position of the UK Government, and could impact the assumptions on which the Final Business Case is based; all of which could expose the Council to further financial risk and none of which has been formally evaluated.
- 9) therefore agrees to continue consideration of the tram extension until the matters raised in this motion are addressed.

- moved by Councillor Gloyer, seconded by Councillor Aldridge

### **Voting**

The requisite number of members having so required in terms of Standing Order 23(1), the vote was taken by calling the roll.

The voting was as follows:

For the Motion		36 votes
For Amendment 1	-	19 votes
For Amendment 2	-	7 votes

(For the motion: The Lord Provost, Councillors Arthur, Barrie, Bird, Booth, Burgess, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Corbett, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gordon, Griffiths, Henderson, Howie, Key, Macinnes, Main, McNeese-Mechan, McVey, Miller, Munro, Perry, Rae, Rankin, Staniforth, Watt, Wilson and Work

For Amendment 1: Councillors Bridgman, Brown, Bruce, Jim Campbell, Cook, Doggart, Douglas, Hutchison, Johnston, Laidlaw, McLellan, Mitchell, Mowat, Ritchie, Rose, Rust, Smith, Webber and Whyte

For Amendment 2: Councillors Aldridge, Gloyer, Graczyk, Lang, Osler, Neil Ross and Young.)

### **Decision**

To approve the motion by Councillor Macinnes.

(References: Act of Council No 1 of 21 September 2017; Transport and Environment Committee of 28 February 2019 (item 5); referral from the Transport and Environment Committee, submitted)

## **Declaration of Interests**

Councillors Booth, Doran, Laidlaw and Macinnes declared a non-financial interest in the above item as members of the board of Transport for Edinburgh.

Councillor Gloyer declared a non-financial interest in the above item as the owner of a property near the proposed tram line.

Councillor Whyte declared a non-financial interest in the above item as the owner of a property adjacent to the tram line.)

## **3 Minutes**

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### **Decision**

- 1) To approve the minute of the Special Meeting of the Council of 7 February 2019 as a correct record.
- 2) To approve the minute of the Council of 7 February 2019 as a correct record.
- 3) To approve the minute of the Council of 21 February 2019 as a correct record.

## **4 Questions**

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The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

## **5 Leader's Report**

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The Leader presented his report to the Council. He commented on:

- Sustainable transport and sustainable development
- City Deal

The following questions/comments were made:

Councillor Whyte	-	City Deal – business case aspects for scrutiny
Councillor Mary Campbell	-	Strike by school pupils for meeting climate change challenge
Councillor Aldridge	-	Lack of political leadership in Edinburgh
Councillor Day	-	New Trinity Academy
Councillor Kate Campbell	-	International Women's Day – Business Gateway - Closing the gender pay gap

Councillor Mowat	- Data gathering – pest control issues
Councillor Booth	- Condolences to family and friends of cyclist killed in Portobello – delivery of active travel within the City
Councillor Lang	- Councillor Kate Campbell
Councillor Munro	- Request to Scottish Government for additional funding
Councillor Gordon	- Plans being put in place to mitigate the effects of Brexit
Councillor Johnston	- Tourism Tax – 2021 enforcement date
Councillor Jim Campbell	- Professor Kumar Bhattacharya who died on 1 March 2019 – achievements at Warwick Manufacturing Group
Councillor McNeese-Mechan	- Congratulations to council staff in delivering successful Leith Chooses participatory event
Councillor Burgess	- Torness Nuclear Power Station – Community Liaison Committee meeting
Councillor Main	- Locality Committee Conveners – Ceasing of payments from 1 April 2019
Councillor Brown	Road mole
Councillor Douglas	Chief Superintendent's comment that enforcing 20mph speed limits is not a priority
Councillor Arthur	Climate change targets – rail service conditions
Councillor Cook	Parking Permits

## **6 Senior Councillor Allowances/Appointment of Vice Conveners**

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### **Decision**

To note that the report had been withdrawn.

(Reference - report by the Chief Executive, submitted)

## **7 Outcomes of the Statutory Consultation Proposing to Realign the Catchment Areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School**

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Details were provided on the outcome of the statutory consultation undertaken on the proposed realignment of the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.

### **Decision**

To continue consideration of the matter for a further report on the proposals, to the next meeting of the Council.

(Reference: report by the Executive Director for Communities and Families, submitted)

## **8 Licensing Forum – Update on Constitution and Membership**

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The Council had previously approved a revised structure for the City of Edinburgh Licensing Forum and the method for the appointment of members.

Details were provided on a proposed revised constitution and process for recruiting and selecting future members of the Local Licensing Forum.

### **Decision**

- 1) To note that the appointment process for recruiting Forum members and that its constitution, with a revised recruitment process, had been reviewed by the Licensing Forum.
- 2) To approve the revised constitution and proposed recruitment process.
- 3) To agree to delegate authority to the Chief Executive to make such changes as necessary to the Committee Terms of Reference and Delegated Functions to enable the discharge of the Council's statutory functions with respect to the Licensing Forum to be included into the remit of the Regulatory Committee.

(References – Act of Council No 9 of 23 November 2017; report by the Executive Director of Place, submitted.)

### **Declaration of Interests**

Councillor Smith declared a non-financial interest in the above item as a member of her family was Chair of the Licensing Forum.

## **9 Annual Treasury Management Strategy 2019-2020 – referral from the Finance and Resources Committee**

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The Finance and Resources Committee had referred a report on the proposed Treasury Management Strategy for the Council for 2019/20, which included estimates of funding requirements, an economic forecast and borrowing and investment strategies to the Council, for approval of the Treasury Management Strategy.

Details were also provided of a proposal to make a change in the Treasury Management Cash Fund Policy Statement to remove the no limit criteria on placing deposits with local authorities and replace it with a monetary limit of £50m with a single authority.

### **Decision**

- 1) To approve the Treasury Management Strategy.
- 2) To refer the report to the Governance, Risk and Best Value Committee for scrutiny.

(References – Finance and Resources Committee 7 March 2019 (Item 11); referral from the Finance and Resources Committee, submitted.)

## **10 Capital Strategy 2019-2024 – referral from the Finance and Resources Committee**

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The Finance and Resources Committee had referred a report which set out the capital strategy for 2019-2024, to the Council for approval.

The strategy provided a high level overview of how capital expenditure, capital financing and treasury management activity contributed to the provision of council services and also provided an overview of how associated risk was managed and the implications for future financial sustainability.

### **Decision**

To approve the Capital Strategy for 2019-2024.

(References – Finance and Resources Committee of 7 March 2019 (item 10); referral from the Finance and Resources Committee, submitted.)

## 11 Street Change Glasgow – Motion by Councillor Whyte

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The following motion by Councillor Whyte was submitted in terms of Standing Order 16:

“Council:

- 1) Notes the success of the Street Change initiative in Manchester and Liverpool has led to Glasgow’s decision to adopt the scheme.
- 2) Calls on the Director of Place to engage with partners in the City and Scotland wide to create a similar scheme.
- 3) Calls on the Director of Place to report within one cycle on the possibility of this Council adopting this scheme to help transform the lives of people who participate in begging in addition to those who are homeless or rough sleeping.”

### **Motion**

To approve the motion by Councillor Whyte.

- moved by Councillor Whyte, seconded by Councillor McLellan

### **Amendment 1**

Delete all and replace with:

Council:

- 1) Notes the report “Street Begging in Edinburgh” commissioned by Edinburgh Community Safety Partnership and published last week.
- 2) Notes that the above report sets out 16 key recommendations in relation to street begging in Edinburgh.
- 3) Notes Glasgow’s decision to adopt the Street Change scheme.
- 4) Notes Street Change is a brand and platform that had been developed in Edinburgh but ceased operating last year.
- 5) Agrees that officers should report to the Housing and Economy Committee within three cycles on whether the scheme could be reinstated using a partnership model based on a multi-agency response, gauge the appetite from partners to reinstate the scheme, and assess the role it could play in our wider homelessness strategy. This should include consideration of the Rapid

Rehousing Transition Plan, the 16 key recommendations from Shelter's report 'Street Begging in Edinburgh' and draw on examples of initiatives elsewhere in the UK where appropriate.

- moved by Councillor Kate Campbell, seconded by Councillor Cameron

## **Amendment 2**

- 1) To note the report "Street Begging in Edinburgh" commissioned by Edinburgh Community Safety Partnership and published last week.
- 2) To note that the above report sets out 16 key recommendations in relation to street begging in Edinburgh.
- 3) To agree to a report to the Corporate Policy and Strategy Committee within no less than two cycles, setting out council actions in response to the above recommendations and drawing on examples of initiatives elsewhere in the UK where appropriate.

- moved by Councillor Miller, seconded by Councillor Rae

In accordance with Standing Order 21(11), Amendments 1 and 2 were accepted as addendums to the motion.

## **Decision**

To approve the following adjusted motion by Councillor Whyte:

- 1) To note the report "Street Begging in Edinburgh" commissioned by Edinburgh Community Safety Partnership and published last week.
- 2) To note that the above report set out 16 key recommendations in relation to street begging in Edinburgh.
- 3) To note Glasgow's decision to adopt the Street Change scheme.
- 4) To note Street Change was a brand and platform that had been developed in Edinburgh but ceased operating last year.
- 5) To agree that officers should report to the Housing and Economy Committee within three cycles on whether the scheme could be reinstated using a partnership model based on a multi-agency response, gauge the appetite from partners to reinstate the scheme, and assess the role it could play in our wider homelessness strategy. This should include consideration of the Rapid Rehousing Transition Plan, the 16 key recommendations from Shelter's report 'Street Begging in Edinburgh' and draw on examples of initiatives elsewhere in the UK where appropriate.

## **Declaration of Interests**

Councillor Corbett declared a financial interest in the above item as an employee of Shelter Scotland.

## **12 Royal Institute of Navigation – Motion by the Lord Provost**

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The following motion by the Lord Provost was submitted in terms of Standing Order 16:

“Council notes that:

The Royal Institute of Navigation have confirmed that they intend bringing the International Navigation Conference 2019 to Edinburgh at the EICC on 18 November 2019. The Patron of the Institute is HRH The Duke of Edinburgh.

The Conference will bring together; academia, industry and government to advance knowledge and understanding of navigation technology, systems, applications and practice, in particular related to the City’s leading research on; robotics, data analytics, artificial intelligence and quantum technology.

As well as the Conference, importantly, the Institute has also selected Edinburgh for their triennial event, which will bring together all global institutes of navigation, to form the International Association of Institutes of Navigation World Congress in 2021.

Both of these events in Edinburgh in 2019 and 2021 will showcase what the Capital (and wider-Scotland) has to offer globally, in regards to world-leading technology, and which could apply in the field of navigation.

The Conference will be complemented by a banquet at Edinburgh Castle.

Convention Edinburgh identify that the conference is expected to attract 200 delegates and contribute £0.412m in economic benefit to the city.

In welcoming this international event to the City, Council requests that the Lord Provost, marks it in an appropriate way.”

## **Decision**

To approve the motion by the Lord Provost.



### 13 Edinburgh Branch of the Embroiders Guild – 65<sup>th</sup> Anniversary Year – Motion by the Lord Provost

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The following motion by the Lord Provost was submitted in terms of Standing Order 16:

“Council notes that:

That in 2019, members of the Edinburgh Branch of the Embroiders Guild will celebrate their 65th anniversary.

Over the years, the Edinburgh Branch of the Guild, have made many charitable donations of members’ work to the City and for the benefit of our citizens, including:

- the pennant on the Lord Provost’s official car;
- the robes for the dignitaries of Napier University;
- hangings for the world headquarters of the Royal Bank at The Gyle;
- cushions for the patients’ lounge at the Marie Curie Hospice;
- lace for the robes of the Moderator of the General Assembly;
- chair backs for the General Assembly (as designed by Malcolm Lochhead);
- repaired altar frontals and made robes for St Mary’s Episcopal Cathedral;
- pulpit falls and hangings in several churches in Edinburgh;
- participated in sewing several panels of The Great Scottish Tapestry;
- worked with students at the Edinburgh College of Art;
- helped to preserve the Needlework Development Scheme, operated by Edinburgh University
- sew once a month at the Scottish Art Gallery, helping to promote the Scottish collection of paintings;
- provided Linus quilts for traumatised people and heart shaped cushions for the Western General Hospital to enable mastectomy patients to put on a seatbelt when they leave hospital;
- as part of Embroiderers Guild Day of Stitch in August 2018, members sewed poppies for the WW1 Remembrance at Liberton Kirk; and.

- in order to pass on their skills, run classes for Young Embroiderers at James Gillespie's School.

The Edinburgh Branch have exhibited at the City Arts Centre, Edinburgh Palette and are returning to St Mary's Cathedral in September 2019.

In recognition of the Edinburgh Branch of the Embroiders Guild substantial and continuity contribution to civil society, and in recognition of this milestone, Council requests that the Lord Provost marks it in an appropriate way."

### **Decision**

To approve motion by Councillor the Lord Provost.

## **14 Waverley Care – 30<sup>th</sup> Anniversary Year – Motion by Councillor McVey**

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The following motion by Councillor McVey was submitted in terms of Standing Order 16:

"That Council:

- Notes that on February 17<sup>th</sup> Waverley Care celebrated their 30<sup>th</sup> anniversary of operating in the Capital and beyond.
- Welcomes the impact the charity has had in delivering positive change for those experiencing HIV and breaking down the stigma of HIV in the city.
- Agrees that the Lord Provost write to Waverley Care to congratulate them and marks their achievements in an appropriate way."

### **Decision**

To approve the motion by Councillor McVey.

## **15 50<sup>th</sup> Anniversary of the Kilbrandon Report — Motion by Councillor Dickie**

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The following motion by Councillor Dickie was submitted in terms of Standing Order 16:

"Council notes that 2019 marks the 50<sup>th</sup> anniversary of the groundbreaking Kilbrandon report, which led to the creation of Scotland's unique children's hearings system.

In recognition of this, and also to mark the commitment of volunteers who support children in need through the hearings system, in some cases for over 25 years,

Council requests that the Lord Provost marks the anniversary and commitment of Panel members in an appropriate way.“

### **Decision**

To approve the motion by Councillor Dickie.

## **16 Imagine – Scottish Children’s Festival – Motion by Councillor Fullerton**

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The following motion by Councillor Fullerton was submitted in terms of Standing Order 16:

“Council notes:

That in May 1990 the first Scottish International Children’s Festival took place. The name of the organisation changed to Imagine in 2000 and 2019 marks the 30th anniversary of Imagine.

Imagine promotes, develops and celebrates theatre and dance for children and young people. They celebrate this by producing the Edinburgh International Children’s Festival which showcases high quality, distinctive Scottish and international performances to an audience of around 10,000 children, their teachers and their families each year.

In recognition of this anniversary, Council requests that the Lord Provost marks it in an appropriate way.”

### **Decision**

To approve the motion by Councillor Fullerton.

## **17 EU Registration – Motion by Councillor McVey**

---

The following motion by Councillor McVey was submitted in terms of Standing Order 16:

“That Council:

- Notes the UK Government’s appalling decision to force EU nationals to “register” to sustain their rights.
- Notes that Edinburgh’s registration services took part in the Home Office settlement pilot which ended in late autumn 2018 which included an application assistance scheme to help “read” chipped EU passports to smooth the process.

- Notes that the Home Office settlement has now gone live and residents can register for free from March 30th 2019 and fees paid before this time can now be reclaimed.
- Agrees that Edinburgh City Council will use existing resources to publicise the free UK Government based service and existing support services available through citizen's advice to citizens across the City.
- Agrees that to help further support EU nationals remaining in Edinburgh, Council authorises use of up to £25,000 from the Council's priorities fund to support Edinburgh's registration services and avoid any administration fees being applied to any EU nationals registering with the Home Office settlement scheme through Edinburgh's registration services.
- Agrees that this expenditure will be monitored on a monthly basis and reported through the business bulletin of the Finance and Resources Committee and delegates authority to the Chief Executive, in consultation with the Leader and Deputy Leader, to limit free registrations to citizens who live in Edinburgh, subject to service demand.
- Agrees that the Leader will write to the Home Office to request this funding is reimbursed in return for providing this service."

### **Motion**

To approve the motion by Councillor McVey

- moved by Councillor McVey, seconded by Councillor Day

### **Amendment**

To take no action on the matter.

- moved by Councillor Whyte, seconded by Councillor Doggart

### **Voting**

The voting was as follows:

For the motion	-	42 votes
For the amendment	-	16 Votes

(For the Motion: The Lord Provost, Councillors Aldridge, Arthur, Bird, Booth, Bridgman, Cameron, Ian Campbell, Kate Campbell, Mary Campbell, Child, Day, Dickie, Dixon, Doran, Fullerton, Gardiner, Gloyer, Gordon, Graczyk, Griffiths, Henderson, Howie, Key, Lang, Macinnes, McNeese-Mechan, McVey, Main, Miller, Munro, Osler, Perry, Rae, Rankin, Ritchie, Ross, Staniforth, Watt, Wilson, Work and Young.

For the amendment: Councillors Brown, Bruce, Jim Campbell, Cook, Daggart, Douglas, Hutchison, Laidlaw, McLellan, Mitchell, Mowat, Rose, Rust, Smith, Webber and Whyte.)

## **Decision**

To approve the motion by Councillor McVey.

## **18 #notafavour Campaign - Tobacco Free Nation 2034 – Motion by Councillor Main**

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The following motion by Councillor Main was submitted in terms of Standing Order 16:

“Council notes that:

it is illegal to sell tobacco to under 18s, to buy tobacco to give to under 18s or for under 18s to try to buy tobacco products themselves,

36 young people in Scotland take up smoking every day; adolescents get dependent on nicotine faster than adults do; the earlier a smoker starts the more health damage results and the harder it is to quit,

most young people who smoke get their cigarettes from friends, family and other people they know. Often this is thought of as “doing them a favour”,

National No Smoking day was 13th March and that almost 70% of smokers wish to give up.

Further notes

the #notafavour campaign to stop young people being given tobacco which is part of the wider effort for Scotland to become “tobacco-free” by 2034.

the Council has signed up to the Charter for a Tobacco-Free Nation by 2034 and that members of the Edinburgh Partnership have agreed to do the same.

Trading Standards Officers are to be congratulated for their work in smoking prevention and their support of #notafavour campaign.

Requests that councillors support #notafavour campaign, in particular in their wards and when engaging with families and young people.”

## **Decision**

To approve the motion by Councillor Main.

## Appendix 1

(As referred to in Act of Council No 4 of 14 March 2019)

### QUESTION NO 1

**By Councillor Corbett for answer by  
the Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 14 March 2019**

Further to the council meeting of 31 May 2018 and the oral answer given by the Convener to the supplementary question to 5.2

**Question**                    (1) What progress has been made on the review of councillors' free car parking passes?

**Answer**                    (1) There has been no further review since May 2018.

**Question**                    (2) Which councillors have passes for

i)        the APCOA parking at Waverley Court?

ii)       George IV Bridge (Central Library)?

iii)      any other parking in the vicinity of the City Chambers?

**Answer**                    (2)

Via APCOA Waverley Court Car Parking	
Councillors	
Claire Bridgman	Ind
Norman Work	SNP
Gavin Barrie	Ind
Joan Griffiths	Lab
Jason Rust	Con
Cammy Day	Lab
Ian Perry	Lab
Waverley Court CEC Garage Car Parking	
Councillors	
Lezley Cameron	Lab

George IV Bridge (Central Library)	
Councillors	
Iain Whyte	Con

**Supplementary  
Question**

Thanks very much Lord Provost. I asked which Councillors were free parking in the city centre, the answer was 9 in total. This compares to 11 when I last asked in May 2018. Lord Provost, just for clarification, when I last asked the question the Convener said that he recognised this was an area that needed more scrutiny and a review would, to quote, not be out of place, but despite that there's been no review. So can the Convener now commit to instructing the appropriate officers to review the allocation of free car parking passes, both as to the justification and to whom they're allocated and will he also include in that the use of the city chambers quadrangle?

**Supplementary  
Answer**

I hear what you're saying, but let me also repeat something that I said when this came out last time, which is that parking spaces have historically been made available to Council members and I think in some cases and I know one or two female Councillors have mentioned this to me in the past, that there could be issues of personal safety when they leave here to go about their ward business. So I think there are a range of considerations that are quite serious that need to be taken into consideration, but I'm happy to look at the case in terms of a review, and I think that as you can see the numbers have actually decreased. I don't think it's a huge issue, but if it pleases Councillor Corbett to have us review it, I think the consequences are likely to be marginal at best but nevertheless I'm prepared to do that in this case.

**QUESTION NO 2**

**By Councillor Lang for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

At the meeting of November 2018, Council passed a motion agreeing that the Convener should write to the Cabinet Secretary for Transport, Infrastructure and Connectivity, requesting an increase in the maximum level of fixed penalty notice which could be issued against a utility company for failing to comply with its responsibilities under the New Roads and Street Works Act 1991.

**Question** (1) On what date did she write to the Cabinet Secretary?

**Answer** (1) 18<sup>th</sup> December 2018. The Executive Director of Place and I had a meeting with the Cabinet Secretary on 9<sup>th</sup> January 2019 and this matter was also raised as part of the wider discussion.

**Question** (2) Will she publish a copy of her letter?

**Answer** (2) Appended.

**Question** (3) What response has she received from the Cabinet Secretary?

**Answer** (3) Feedback awaited.

**Question** (4) Will she publish a copy of the response if received?

**Answer** (4) Yes.

**Supplementary Question** Thank you very much and thank you to the Convener for her answer. In her answer she made reference to the meeting which she held with the Cabinet Secretary on 9 January and I was just interested to know whether she'd managed to get any indication from the Minister as to whether he was open to looking at this issue?

**Supplementary Answer** Thank you Councillor Lang. It was a wide ranging discussion as it always is and we touched on it. It was quite clear though however that you recognise that there was an issue attached to this.



Michael Matheson MSP  
Cabinet Secretary for Transport, Infrastructure  
and Connectivity  
The Scottish Government  
St. Andrew's House  
Edinburgh  
EH1 3DG

Date 18 December 2018

Dear Mr. Matheson

## PENALTIES FOR UNDERPERFORMING STATUTORY UNDERTAKERS

I write in response to a motion agreed by the City of Edinburgh Council on 22<sup>nd</sup> November, which seeks stronger penalties for tackling underperforming statutory undertakers.

The City of Edinburgh Council faces continued poor performance by Statutory Undertakers against their duties, and this is causing significant disruptions to the city's road network. Despite officers using powers under the New Roads and Street Works Act 1991 (as amended), they are regularly proving not to be sufficient in ensuring compliance.

Powers to ensure that statutory undertakers comply with duties through the issue of fixed penalty notices are currently limited. In addition, the maximum fine level of fixed penalty notices are not considered to be high enough to deter potential offenders.

Whilst the City of Edinburgh Council welcomes the introduction to the Scottish Parliament of the Transport (Scotland) Bill in June 2018, we wish to suggest an addition to the Enforcement section of the Transport Bill to help tackle this issue. Specifically, the amendment would be in relation to the level of the penalty imposed for the failure by a statutory undertaker to comply with their duties, and that this should be raised to a sufficiently high level so as to provide a deterrent for future non-compliance.

I look forward to discussing this and other important matters with you at our scheduled meeting on 9<sup>th</sup> January.

Yours sincerely

Councillor Lesley Macinnes  
Transport and Environment Convener

**QUESTION NO 3**

**By Councillor Lang for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

At the meeting of December 2018, Council passed a motion agreeing that the local authority would write to the Scottish Government making clear the City of Edinburgh Council's support for increasing the default on-the-spot litter fine, including fines for dog fouling and fly tipping, and to request that Ministers implement this change as quickly as possible.

**Question** (1) On what date was this letter sent?

**Answer** (1) I issued a letter to the Cabinet Secretary for Environment, Climate Change and Land Reform on 7<sup>th</sup> March 2019. Discussions with relevant officers in the Place Directorate were required to verify content. In addition, given significant challenges faced around tackling graffiti I wanted to explore any opportunity to seek further powers to tackle this related issue. Discussions as part of the recently established Graffiti Working Group were key to informing this. A meeting with the Convener of Culture and Communities is being re-arranged to continue such discussions.

**Question** (2) Will she publish a copy of this letter?

**Answer** (2) Appended.

**Question** (3) What response has been received from the Scottish Government?

**Answer** (3) Feedback awaited.

**Question** (4) Will she publish a copy of the response if received?

**Answer** (4) Yes.

Roseanna Cunningham MSP  
Cabinet Secretary for Environment, Climate  
Change and Land Reform  
The Scottish Government  
St. Andrew's House  
Edinburgh  
EH1 3DG

Date 7 March 2019

Dear Ms Cunningham

**INCREASING FIXED PENALTY NOTICES FOR LITTERING, UNAUTHORISED  
DISPOSAL OF DOMESTIC OR TRADE WASTE, DOG FOULING AND GRAFFITI**

I write in response to a motion agreed by the City of Edinburgh Council on 13<sup>th</sup> December, which seeks increases to on-the-spot fixed penalty notice fines (FPNs) for littering, unauthorised disposal of domestic or trade waste and dog fouling.

The City of Edinburgh Council welcomed the Scottish Government's commitment to increasing fines for littering (from £50 to £80) and the unauthorised disposal of domestic or trade waste (from £50 to £200) in April 2014 in connection with the National Litter Strategy. The increase to fines for dog fouling (from £40 to £80), which came into force in April 2016, was also strongly supported by the Council.

However, despite the increase in FPNs - littering, unauthorised disposal of domestic or trade waste and dog fouling remain a significant challenge and further deterrents are now needed.

The City of Edinburgh Council therefore seeks support from the Scottish Government to review and increase the fines for littering, unauthorised disposal of domestic or trade waste and dog fouling. Increased sanctions would provide the support needed to further tackle this ongoing issue.

In addition to this, the City of Edinburgh Council experiences significant challenges in tackling graffiti. As graffiti is a criminal offense, perpetrators are dealt with directly by Police Scotland who can issue Antisocial Behaviour Penalty Notices. These notices result in a relatively modest fine of £50. The City of Edinburgh Council also therefore seeks support from the Scottish Government to increase the fine for graffiti to act as a further deterrent and support Police Scotland in terms of prevention.

I look forward to hearing from you on this matter as soon as possible.

Yours sincerely

Councillor Lesley Macinnes  
Transport and Environment Convener

#### **QUESTION NO 4**

**By Councillor Laidlaw for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 14 March 2019**

#### **Question**

Asks the Convener for an update from her meeting with Transport Scotland regarding arterial road maintenance with specific regard to:

- Scope of overall programme for arterial roads across the City of Edinburgh
- Prioritisation of roads
- Timescale for beginning work on the A1

#### **Answer**

As you will know from the written answer provided to you at last month's Council meeting it was officers who were meeting with Transport Scotland on 5 February, along with their Operating Contractor, to discuss opportunities for collaboration, including maintenance of the city's arterial routes. Officers are now discussing these opportunities with the Operating Contractor with a view to establishing a programmed maintenance schedule.

It is intended that this could lead to the trial of a new maintenance arrangement on the A1 and A720 which would be reviewed after 12 months.

The Operating Contractor's programme of cyclic works commences in April / May 2019 and it is intended to tie the maintenance for the A1 and A720 into this programme of work.

#### **Supplementary Question**

Thank you Lord Provost I will be brief and I thank the Convener for the answers, it's really good to see that progress is being made. I just wondered, it says in the answer that it is intended the A1 and A720 will be rolled into this programme of works. Given this is scheduled provisionally for April – May, will this be confirmed rather than just be intended?

**Supplementary  
Answer**

Not entirely sure I understood the question, but yes we will come back with a bit more detail if you need to, directly to you.

### QUESTION NO 5

**By Councillor Rose for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

Could the Convener advise of the following;

**Question** (1) What is the cost to the council per tonne of processing uplifted recyclable waste?

**Answer**                    **(1)** This information is commercially sensitive and therefore cannot be included within this response. Publishing this rate per tonne could compromise the Council's ability to make procurement savings in future.

**Question**            **(2)**    How much does the Council get paid for processed recyclate?

**Answer** (2) As above.

**Question** (3) What is the notional cost per tonne of collecting recyclable waste?

**Answer**            **(3)**    The notional cost for the Council's collection of recyclable waste per tonne is approximately £76.

**Question**      (4)    Where does recycled waste go?

- How much goes abroad?
- How much goes beyond Scotland?
- How much goes beyond Edinburgh?

**Answer**                    **(4)**    The Council has a number of contracts for reprocessing of recycled waste. Within these contracts the responsibility for the final destination of recycled waste lies with the contractor.

The information provided below shows where the waste is processed.

a) How much goes abroad?

No waste is processed abroad.

b) How much goes beyond Scotland?

20,502 tonnes per annum are processed outside Scotland (Jan – Dec 2018).

c) How much goes beyond Edinburgh?

60,506 tonnes per annum are processed outside Edinburgh (Jan – Dec 2018).

**Question** (5) Are there types of recyclable waste from which it could be considered more environmentally friendly to extract energy via heat?

**Answer** (5) It is widely acknowledged that the recycling of waste is more environmentally friendly than recovery of energy from waste.

**Question** (6) Are there types of recyclable waste from which it would be cheaper to extract energy via heat?

**Answer** (6) No

**Supplementary Question** Lord Provost I thank the Convener for her answer which clarifies that the costs paid and received for recycling are confidential, from which I understand as is to be expected, that these figures exist. In what Committees have these figures been scrutinised, and if they have not been so presented, at which Committee and when will they be available to be so scrutinised?

**Supplementary Answer** Thank you Councillor Rose. I am not certain when they last came to Committee, they may very well have come to a Transport and Environment Committee before. I doubt it however, if they are commercially sensitive. I will discuss with officers and I'll come back to you to let you know whether or not we're going to take this forward, thank you.

**QUESTION NO 6**

**By Councillor Webber for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

Could the Convener advise of the following;

**Question**                    (1) Using data from the last 10 years (if that is available) How many potholes have been re-repaired following their initial repair

- a)      within 6 to 12months,
- b)      within 2yrs and
- c)      within 5year period?

**Answer**                    (1) The Council does not hold information which would allow the identification of specific potholes which have been re-repaired.

**Question**                    (2) And from these RE-repairs how many have had to be carried out more than once?

**Answer**                    (2) See answer above.

**Question**                    (3) Are the potholes logged as to the date appeared, time taken to repair, method and material used? Longevity of repair? If not, how are they logged?

**Answer**                    (3) Potholes are logged at the time they are inspected and identified as a pothole. This may be immediately upon formation of the pothole or some time after and depends on the timings of safety inspections and/or customer reporting. Longevity of repair(s) is not captured. All pothole information including the time to repair it, is captured in the council's Asset Management System (Confirm).

**Question**                    (4) When looking at the cost of the pothole repairs / re-repairs does the Council include the cost of any road traffic management, if required?

**Answer**                    (4) Yes.



**Supplementary  
Question**

Thank you Lord Provost and thank you Convener for your answers although you'll notice that on question 1 and question 2 there wasn't any answer and so I am just a bit concerned that in terms of us managing our budgets and for cost control and management of the wider infrastructure planning of our roads across the City, could you perhaps commit to reviewing our process to permit data to be collected in this manner to ensure that we can look at the total cost of repair on a longer term basis?

**Supplementary  
Answer**

I am particularly concerned about the amount of officer time that is spent answering questions that come at the same problem from different angles on a repeated basis. I will however go back and talk to officers to see whether or not there is anything that we can do, but it will be done based on a sensible use of officer time.

**QUESTION NO 7**

**By Councillor Young for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

**Question** (1) What meetings have taken place between officers and representatives of the Queensferry community, regarding the issues over traffic and parking on the days of the Cruise Liner visits over the last year? (please provide dates).

**Answer** (1) There have been 12 meetings held, as follows:

Date	Meeting Details
10 May 2018	Site meeting between Queensferry and District Community Council (QDCC) and Port Facilities Security Officer (PFSO)
17 May 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO
22 May 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO
30 May 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO
3 June 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO
8 June 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO
15 June 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO
20 June 2018	QDCC Evening meeting
27 June 2018	Site meeting between QDCC and Port Facilities Security Officer PFSO

3 September 2018	QDCC and Ward Councillor meeting held with the Executive Director of Place
30 January 2019	Informal discussion was held at the Cruise Summit between QDCC and PFSO
20 February 2019	QDCC/PFSO/Locality meeting

**Question** (2) What options have been discussed on how to mitigate the impact on the community and local businesses from the closure of the parking at the east of the town?

**Answer** (2) The options discussed include:

- Managed reduction of coach parking during morning and afternoon periods.
- The introduction of a one-way system through the existing car park to increase on-street visitor parking.
- Excursion coach off-site holding areas.
- Changes to Pierhead layout to improve public safety (defined areas for emergency vehicles, taxis, Lothian Buses, private coaches and visitors).
- New layout to keep all pedestrian activity on one side of the road (safer layout for foreign visitors).
- Creation of a defined central pedestrian crossing point.

**Question** (3) What proposals are now being progressed by officers on changes and improvements to traffic and parking arrangements, and when is it intended that these will be implemented?

**Answer** (3) Officers will invite excursion operators to attend an urgent meeting to manage the coach morning and afternoon operating areas.

Following the meeting above, if appropriate, a reduced coach parking trial will take place in May 2019.

Taxi parking areas have been relocated to reduce road crossing movements. This public safety improvement will be implemented for the start of the cruise season on 10 May 2019.

Proposed active management of existing unregulated parking spaces in the area to encourage vehicle movement and increase parking availability.

**Supplementary  
Question**

Thank you very much Lord Provost and thank you very much to the Convener for the very detailed answer which was extremely helpful and also to the commitment in that answer for an urgent meeting. I'd also like to note my appreciation for the Director's involvement since we've exchanged correspondence on this and appointing a head officer to help. So my follow-up is just to say with the very helpful commitments in the answer about changes being implemented from May, can I just ask the Convener if she'd be happy to agree to ensuring that ongoing senior officer oversight continues, that local members receive details of those made proposals, and that we have a review meeting after the summer?

**Supplementary  
Answer**

Yes, I'm happy to commit to that. I will also commit to a greater degree of involvement in the area and I'd like to have a site visit at some point preferably with Councillor Young.

## QUESTION NO 8

**By Councillor Lang for answer by the  
Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 14 March 2019**

### **Question**

What action is being taken by the Council to support and assist small retail businesses in the city?

### **Answer**

Small retail businesses in the city are supported in a number of ways, not only by the Council. The Economy Strategy sets out a commitment to ensure that growth benefits all and that the city remains one of the most innovative, entrepreneurial economies in the UK.

As well as the support provided by the Business Gateway service, small retailers receive support and guidance from across the Council (e.g. from Planning, Building Standards and Regulatory Services). Local initiatives such as 'Pop into Porty' and retail developments (as has recently delivered in Pennywell) are also supported by the Council. In addition, the Council works closely with the city's Business Improvement Districts and Scottish Government policy means that most small retailers are not charged business rates.

In addition to the direct and indirect support provided to small retailers, a number of other activities will benefit small retail businesses. These include:

- Strengthening existing town centres
- Investment in public realm and active travel, enabling people to walk around the city more easily
- Improving accessibility of town centres
- Development of a City Mobility Plan
- Planning policy designed to encourage new developments to create local centres/hubs
- Developing a strong and vibrant economy

**Supplementary  
Question**

Thank you and my appreciation to the Convener for her answer. As she knows the genesis of my question Lord Provost really centred around some concerns which exist in Davidson's Mains in my ward where we were about to lose one long-standing business and there have been fears for the future of some more and I know it's an issue which she both cares about and has experience of particularly with Portobello in her own ward. Does she agree with me that it would perhaps be helpful to try to have a structured process of trying to gather best practice, maybe from parts of our own city, perhaps elsewhere as well where we've actually managed to not just protect small businesses but actually to grow and enhance high streets or main streets so that those areas where we are facing challenges can learn from that best practice elsewhere? Thank you.

**Supplementary  
Answer**

Thank you Councillor Lang for your question. I think we discussed earlier in the week that there is a changing and a challenging landscape for retail at the moment and I completely understand your concerns for your local high streets. We've talked about retail quite a lot recently, I have in different forms and it's something that I have asked to be addressed in the economy strategy update that's coming back to Committee in June. In terms of looking at best practice, that seems quite helpful so I would be happy to look into that and perhaps have a meeting with yourself to discuss it in and shape what comes back to the economy strategy in June.

**QUESTION NO 9**

**By Councillor Young for answer by  
the Convener of the Regulatory  
Committee at a meeting of the  
Council on 14 March 2019**

Community Councils and elected members receive weekly lists of all planning applications in their ward area - both applications and decisions. Members are also notified about certain license applications - such as public entertainment or trading licenses. This helps to ensure awareness and transparency. A similar notification process for license applications such as HMOs would be equally valuable.

**Question**                      (1) What options currently exist, to allow a similar notification process to that used by planning for the categories of license application covered by the Regulatory Committee and its Licensing Sub-Committee?

**Answer**                        (1) There is an established work stream to improve accessibility and transparency of information for all permissions and licences types, which seeks to take a holistic approach to all applications.

**Questions**                    (2) What limitations exist at present that have prevented this process being set up to date?

**Answer**                        (2) At present there is huge variance in the density of HMO licenced in the city. This would result in elected members and Community Councils in areas such as the City Centre and Southside receiving lists with many hundreds of applications whereas other areas would have weekly lists often with no applications. Previous arrangements of providing paper lists of applications were discontinued following feedback from elected members and others about their usefulness.

**Question**                      (3) What practical options can be taken forward to look at implementing license weekly lists and what are the likely timescales?

<b>Answer</b>	<p>(3) At present a register of all licence applications, including HMOs is published on the Council website - <a href="http://www.edinburgh.gov.uk/info/20023/licences_and_permits/902/licensing_registers">http://www.edinburgh.gov.uk/info/20023/licences_and_permits/902/licensing_registers</a>. Notwithstanding the piece of work outlined in (1) above, elected members or community councils can request to be notified of applications.</p>
<b>Supplementary Question</b>	<p>Thank you very much and again thank you very much to the Convener for the answer. I just wanted to pick up on the answer to point three which is that local members and community councils can ask to be notified of this and if it's acceptable to the Convener can I just follow up by e-mail to make sure that we have the correct details for her to meet that request thank you.</p>
<b>Supplementary Answer</b>	<p>Thanks to Councillor Young for your further question. I have several points and issues I can bring forward to you and I'll e-mail you them.</p>



**QUESTION NO 10**

**By Councillor Johnston for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

Given the Tram Extension Business Case highlights that March 2021 is the expiry date for 'Powers to Commence Construction under Section 74' in relation to Line 1;

**Question** (1) Has the Council commissioned and/ or received legal advice advising them of the process should they fail to meet this deadline?

**Answer** (1) No.

**Question** (2) If so can it be provided?

**Answer** (2) Not applicable.

**Question** (3) Is it the Council's understanding that failure to meet this deadline would require petitioning the Scottish Government for an extension?

**Answer** (3) Yes.

**Question** (4) Is the Council in receipt of formal legal advice that they have already met this deadline by virtue of works thus far undertaken, and if so can it be provided?

**Answer** (4) Yes. This can be provided confidentially to councillors, if requested.

**Supplementary Question** Thank you. I'm confused by this answer because at the beginning says there is no legal advice and at the end says there is legal advice and it can be provided on a confidential basis. If the legal advice exists can it please be circulated to all Councillors now?

**Supplementary Answer** When I read this question and I presumed that there were two different questions, I find it odd that the person who wrote it hasn't got the full understanding of it, which is what's produced those answers. You asked whether it can be provided to all Councillors, yes it can be but it will be on a strictly confidential basis, so I would expect it not to go any further than circulation, thank you.

**QUESTION NO 11**

**By Councillor Cook for answer by the  
Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 14 March 2019**

**Question**

Can the Convener confirm how many times, since coming to post, she has had meetings with each of the following organisations:

- a) Essential Edinburgh
- b) The Federation of Small Businesses
- c) Marketing Edinburgh
- d) Edinburgh Hotels Association
- e) Edinburgh Taxi Association
- f) Lothian Buses

**Answer**

I meet with many organisations in my role as Housing and Economy Convener, as do other Conveners, Vice-Conveners, the Leader and Deputy Leader. If there are organisations that any member feels it would be useful for me to meet in my role, I'd be happy to take on board suggestions.

**Supplementary  
Question**

Thanks Lord Provost, I have to admit I'm slightly confused by this answer. For the benefit of the webcast, I asked the city's Economy Convener how many times she met with Essential Edinburgh, FSB, Marketing Edinburgh, Edinburgh Hotels Association, Edinburgh Taxi Association and Lothian Buses. Can you please tell me why you're unable to provide a straightforward request?

**Comments by  
the Lord  
Provost**

Just before you answer that Councillor Campbell, there's no need to read out the questions. The questions are posted on-line, people watching can see them.

**Supplementary  
Answer**

Thank you Lord Provost and thank you Councillor Cook and for your question. I meet lots of people in lots of organisations across the city. Just last week I met with the Chamber of Commerce, the Scottish Property Federation and as I said I'm happy to take on board any suggestions from members if there's any organisations that they think that I should be meeting with, so please do let me know.

**QUESTION NO 12**

**By Councillor Cook for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 14 March 2019**

**Question**

Can the Convener confirm how many times, since coming to post, she has had meetings with each of the following organisations:

- a) Essential Edinburgh
- b) The Federation of Small Businesses
- c) Marketing Edinburgh
- d) Edinburgh Hotels Association
- e) Edinburgh Taxi Association
- f) Lothian Buses

**Answer**

I meet with many organisations in my role as Transport and Environment Convener, as do other Conveners, Vice-Conveners, the Leader and Deputy Leader. If there are organisations that any member feels it would be useful for me to meet in my role, I'd be happy to take on board suggestions.

**Supplementary  
Question**

A similar supplementary Lord Provost, there's six organisations listed which I asked how many times you'd met with them, why are you unable to provide this information?

**Supplementary  
Answer**

Two reasons. One I can't access my electronic diary before August 2018 unfortunately, CGI issue which we're trying to get resolved, so yes slight problem, but in addition to which some of these ones are ones that I wouldn't normally need to meet with. So given that there is a cut and paste job between the two questions it didn't make it very easy to answer it. I will however stress the fact that as an Administration we work as a team and so therefore whilst we will have had occasions where the Council Leader or Deputy Leader has made with an organisation there will be other times that I have been talking about the same topic.

**QUESTION NO 13**

**By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 14 March 2019**

**Question**

When will the Council Re-use Cabins at Household Waste Recycling Centres be re-opened to allow residents to present household items such as furniture for re-use?

**Answer**

There are currently no plans to re-open the Re-use cabins at Household Waste Recycling Centres. However, information on how residents can dispose of re-usable household items can be found on the [Council's website](#).

**Supplementary Question**

Thank you, Lord Provost my understanding was the closure of the re-use cabins where residents can take unwanted furniture to be re-used was temporary because of the redevelopment of the household waste recycling centres. So can the Convener clarify that re-use cabins have now been closed permanently, and if so, as that is a significant reduction in re-use facilities in the city, whether this decision should be made by the Transport Environment Committee based on a report?

**Supplementary Answer**

Thank you Councillor Burgess I think it's an important topic that you've raised actually and clearly our work has moved on to an extent in terms of the circular economy. We have for example on the website as I mentioned there a system where if somebody has reasonably good quality furniture that would be useful to pass on to somebody, they can call and get a free up lift so that is some degree of movement around that. However it's a topic I'd like to go into a bit further, I think it's one that is certainly worth looking at in more detail than I've had in terms of the timing of this question and I would suggest that you and I get together for a meeting so we can elaborate on some of the key questions, meet with officers and then on the basis of that, take that forward through Committee.

**QUESTION NO 14**

**By Councillor Burgess for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 14 March 2019**

**Question**

What progress is being made on improving the provision of council allotments and growing spaces for residents?

**Answer**

A progress report on allotment and food provision will be considered by the Culture and Communities Committee on 26 March 2019.

The report is expected to note the measures undertaken to date to increase allotment provision and support, expand the network and the number of community gardens and food growing initiatives.

## **Item no 5.1**

### **QUESTION NO 1**

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 2 May 2019**

#### **Question**

Further to the answer given to question 18 on 15 March 2018, please will the Convener provide a list of all current and pipeline projects in the active travel capital infrastructure programme with:

- a) original planned completion date;
- b) current planned completion date; and
- c) where the project is delayed, what action is being taken to get it back on track?

#### **Answer**



## **Item no 5.2**

### **QUESTION NO 2**

**By Councillor Brown for answer by  
the Convener of the Education,  
Children and Families Committee at a  
meeting of the Council on 2 May 2019**

#### **Question**

Can the Convener advise of the total numbers, per school and as a percentage of school roll, how many school children across the Edinburgh were granted authorised absence by Parents / Guardians to attend the Climate Change event at Holyrood on March 15th 2019?

#### **Answer**

## Item no 5.3

### QUESTION NO 3

**By Councillor Jim Campbell for  
answer by the Convener of the  
Transport and Environment  
Committee at a meeting of the  
Council on 2 May 2019**

**Question**            (1)    What is the ownership structure of Lothian Buses?

**Answer**            (1)

**Question**            (2)    Will the Special Dividend be paid to all shareholders?

**Answer**            (2)

**Question**            (3)    Have any discussions taken place with minority  
shareholders regarding:

- a)    the Special Dividend?
- b)    any potential change in the percentage of shares held  
by minority shareholders?

**Answer**            (3)

## Item no 5.4

### QUESTION NO 4

**By Councillor Webber for answer by the Convener of the Finance and Resources Committee at a meeting of the Council on 2 May 2019**

Can the Convener please confirm;

**Question**            (1) Council expenditure on taxis for each Elected Member since May 2017 to date?

a) Of this what has been deemed personal use and therefore repaid via salary deduction/payroll by each Elected Member during this period?

**Answer**            (1)

**Question**            (2) For each Elected Member how many journeys during this period were from home address to City Chambers?

**Answer**            (2)

## Item no 5.5

### QUESTION NO 5

**By Councillor Mowat for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 2 May 2019**

Could the Convener provide the following information;

- |                 |   |
|-----------------|---|
| <b>Question</b> | (1) The shortfall in parking revenue for the following streets/areas against predicted revenue in the budget year 2018/19:<br><br>George Street, St Andrew Square, Charlotte Square, Queen Street, Market Street, Cockburn Street, Stafford Street and Melville Street area, Morrison Street to Shandwick place and Old Town (including East market Street) |
| <b>Answer</b>   | (1)   |
| <b>Question</b> | (2) The number of parking tickets issued in the same streets and areas above in the budget years 2017/18 and 2018/19?   |
| <b>Answer</b>   | (2)   |

## **Item no 5.6**

### **QUESTION NO 6**

**By Councillor Rose for answer by the  
Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 2 May 2019**

#### **Question**

Can the Convener advise of the Council's total numbers and spend on Non-disclosure agreements secured as staff severance agreements from May 2013 to the present?

#### **Answer**

## Item no 5.7

### QUESTION NO 7

**By Councillor Webber for answer by  
the Convener of the Education,  
Children and Families Committee at a  
meeting of the Council on 2 May 2019**

By primary school (grouped by ward if possible) can you  
provide the following

**Question**                    (1)    The number of P1 streams in each

**Answer**                    (1)

**Question**                    (2)    The number of children with confirmed places at each,  
clearly split by catchment / non-catchment

**Answer**                    (2)

**Question**                    (3)    The number of children currently waiting on list for P1 space  
at each, split by catchment / non-catchment?

**Answer**                    (3)

## Item no 5.8

### QUESTION NO 8

**By Councillor Jim Campbell for  
answer by the Convener of the  
Finance and Resources Committee at  
a meeting of the Council on 2 May  
2019**

We were told that the CLT away day on 10th April was focused on delivering the 2019/20 budget and first phase of the change strategy. Apparently, when you include pressures, the council needs to save over £1m a week.

**Question**                    (1)    Is this a figure the Convener recognises?

**Answer**                    (1)

**Question**                    (2)    What is the value of the savings the Convener has agreed to in the 4 weeks since the start of the financial year?

**Answer**                    (2)

## Item no 5.9

### QUESTION NO 9

**By Councillor Laidlaw for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 2 May 2019**

**Question**            (1)    What work is the Council doing to assess the impact of section four of the Transport (Scotland) Bill, in which the Scottish Government agreed in principle to a nationwide pavement parking ban?

**Answer**             (1)

**Question**            (2)    How will this be enforced in areas, like central Portobello, where pavement parking is the norm in a number of streets?

**Answer**             (2)



## Item no 5.10

### QUESTION NO 10

**By Councillor Rust for answer by the  
Convener of the Culture and  
Communities Committee at a  
meeting of the Council on 2 May 2019**

**Question**            (1)    What representations have been made by the Council including communication between the Convener and Police Scotland in relation to community policing in the city following the February budget cut by the Administration?

**Answer**            (1)

**Question**            (2)    When will communities be advised as to the impact of the budget cut on community police officer numbers in the city?

**Answer**            (2)

## **Item no 5.11**

### **QUESTION NO 11**

**By Councillor Lang for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 2 May 2019**

#### **Question**

When will the accessibility of the footway on Craigroyston Place be addressed following the concerns raised with the locality team on 7 March?

#### **Answer**

## **Item no 5.12**

### **QUESTION NO 12**

**By Councillor Lang for answer by the  
Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 2 May 2019**

#### **Question**

Section 5 of the Council's Economy Strategy includes a commitment to consult on the relaunch of the Edinburgh Business Forum. What progress has been made on this since the strategy was approved 11 months ago?

#### **Answer**

## Item no 5.13

### QUESTION NO 13

**By Councillor Lang for answer by the  
Convener of the Housing and  
Economy Committee at a meeting of  
the Council on 2 May 2019**

- |                 |  |
|-----------------|--|
| <b>Question</b> | (1) How many tenants have made requests for repairs to their Council properties in each of the last five years, broken down by ward?   |
| <b>Answer</b>   | (1)  |
| <b>Question</b> | (2) How many of these requests have come through a) the dedicated repairs direct telephone number, b) via the repairs direct email address and c) via the online repair form?  |
| <b>Answer</b>   | (2)  |
| <b>Question</b> | (3) What performance target exists for the Council to respond to tenant requests for repair work and how does current performance compare to those targets?  |
| <b>Answer</b>   | (3)  |
| <b>Question</b> | (4) How many repair requests are currently outstanding, broken down by ward and, of these, how many are a) more than one month outstanding and b) more than three months outstanding?  |
| <b>Answer</b>   | (4)  |
| <b>Question</b> | (5) Does the Council have a process for proactively seeking out feedback from tenants on their level of satisfaction with repair work after it is carried out?   |
| <b>Answer</b>   | (5)  |
| <b>Question</b> | (6) Will the Convener investigate the feasibility of creating a dedicated email account for elected members to raise issues in relation to outstanding council housing repairs, similar to what already exists for waste collection, planning and transport matters? |
| <b>Answer</b>   | (6)  |



## Item no 5.14

### QUESTION NO 14

**By Councillor Staniforth for answer  
by the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 2 May 2019**

**Question** (1) For residents who wish to opt in to the garden waste collection scheme why can they only sign up during specific limited periods?

**Answer** (1)

**Question** (2) What arrangements are in place for residents who move into an area where garden waste collection operates where that move takes place outside the sign up window?

**Answer** (2)

**Question** (3) What arrangements are in place to allow residents to sign up outside the window where they have been faced with repeated service failure when trying to sign up?

**Answer** (3)

**Question** (4) Is it the case that the previous sign up window was 4th Feb – 9th Feb? If so why is the sign-up window so small given that a single week might be when someone is away, has lost internet access, is unwell etc.?

**Answer** (4)

**Question** (5) Is it the case that next sign up window is July 2019? If so, what are residents who want to sign up but can't meant to do with garden waste meantime?

**Answer** (5)

**Question** (6) When does the service plan to operate continuous sign-up?

**Answer** (6)

## Item no 5.15

### QUESTION NO 15

**By Councillor Jim Campbell for  
answer by the Convener of the  
Education, Children and Families  
Committee at a meeting of the  
Council on 2 May 2019**

**Question**            (1)    Can the Convener confirm how the efficiency target to save 1.5% relative to the 2018/19 budget will impact on the devolved budgets of individual schools?

**Answer**            (1)

**Question**            (2)    Have school Head Teachers been advised of any efficiencies savings they will need to accommodate and if so, when?

**Answer**            (2)

**Question**            (3)    Are any areas of ECF service delivery exempt from this savings target?

**Answer**            (3)

## Item no 5.16

### QUESTION NO 16

**By Councillor Main for answer by the  
Leader of the Council at a meeting of  
the Council on 2 May 2019**

On 8th April the UK Government instructed Returning Officers across the UK to post a notice of Election for the European Elections on 23rd May 2019. Therefore Council resources, which are used to plan and run the elections, have now been committed.

**Question**                    (1)    How many Council staff have and will be seconded from their normal work to plan and deliver the election, staff the polling places and take part in the count, and what are the associated costs?.

**Answer**                    (1)

**Question**                    (2)    What is the estimated total cost of delivering the European election in Edinburgh, including staff resources?

**Answer**                    (2)



## **Item no 5.17**

### **QUESTION NO 17**

**By Councillor Booth for answer by the Convener of the Transport and Environment Committee at a meeting of the Council on 2 May 2019**

#### **Question**

Please will the Convener outline whether the bustracker system is able to display information about the availability of wheelchair and/or childrens' buggy spaces on buses, and if not whether that functionality could be retrofitted?

#### **Answer**



### ***Abuse must not be tolerated***

No one should have to suffer abuse under any circumstances. As a responsible employer, we work closely with partner agencies to investigate any concerns raised. However, we shouldn't naively believe that Edinburgh is immune to historic issues that have affected so many organisations across the UK.

Many people are now finding the courage to speak about historic or ongoing abuse they have suffered and it's vital that people feel able to come forward and are supported in doing so. Police Scotland actively encourage individuals to get in touch with them and, from speaking with Edinburgh's Chief Superintendent, I know they are committed to investigating any issues brought to their attention.

As a Council we have co-operated fully with the Scottish Child Abuse Inquiry and have already provided significant amounts of information to them. The SCAI will be able to provide you with information, guidance and support at [information@childabuseinquiry.scot](mailto:information@childabuseinquiry.scot) or on 0300 244 8070.

Alternatively, if you wish to make a confidential or anonymous disclosure, or if you have any other information, please call our Whistleblowing Hot Line on 0800 58 78 770 or contact the Police directly.

### ***Make your vote count***

I'd like to welcome Rob Munn back to the Council Chambers following his success in the Leith Walk By-election on 12 April. Far from new to the role, Rob is an experienced councillor, having previously served as Deputy Lord Provost and Regulatory Committee Convenor, and I know he will bring that wealth of experience in helping to take our city forward.

I can't stress enough how important engagement in local democracy is when it comes to the matters that really affect the city – from bin collections to schools, social care or the economy – so thanks to all those in the Leith Walk ward who turned out to have their say. Thanks also to our Elections team, who worked hard to make sure the poll ran smoothly.

Now we set our sights on another vote, and a matter that has been dominating the news, as we prepare for the EU Parliamentary Election on 23 May. Whatever the future holds for the country, it's essential that we continue to exercise our vote, and I would encourage as many people as possible to [register by 7 May](#).

### ***Expansion of music venues***

I was delighted that planning permission was granted earlier this week for what will become Edinburgh's first purpose-built music and performance venue in over 100 years.

Formerly known as [IMPACT](#), the Dunard Centre will further reinvigorate St Andrew Square and provide an excellent new venue and home for the Scottish Chamber Orchestra. None of this would be possible without the ambitious City Region Deal and direct Council support. Together we're opening up a new chapter in Edinburgh's already thriving cultural scene, expanding access to more residents to taking part in and enjoying the arts.

This exciting news comes hot on the heels of the recent launch of [The Quaich Project](#) – the new name of the project to 'reimagine' West Princes Street Gardens. Together with the Ross Development Trust, we're aiming to create wonderful new public gardens and a world-class performance venue that will become home to a range of diverse cultural activities for residents here in the Capital.

The project aims to submit a planning application in early 2020. Keep your eyes peeled for further information – there will be many opportunities to get involved over the coming months.

### ***Opening up our streets for everyone***

On Sunday 5 May, we'll become the first city in the UK to join the [Open Streets](#) movement, when a number of roads in the heart of the Capital will be opened up for the enjoyment of the public on foot, bike or scooter by being closed to traffic.

Like similar events in Paris, New York and Brussels, Open Streets will let people experience a cleaner, quieter and calmer environment, where they can explore and appreciate Edinburgh's historic backdrop at leisure on the first Sunday of every month.

I'm really excited by some of the innovative, [game-changing proposals](#) being considered for how we could transform our city centre, and Open Streets is key to start rethinking how streets could be used and shared in the future.

## ***Investment in Schools over Easter***

Our pupils may not have been in school over the Easter holidays but many of their classrooms have been hives of activity as our repairs and maintenance programme continues apace.

As part of our first coalition budget, we committed to significantly invest in the Council's buildings to ensure they remain safe, sustainable and fit for the future. By implementing a planned preventative regime across all our operational buildings we will make sure all our young people learn in the best environment.

Work on roofs, lighting, ceilings, kitchen and dining halls has been taking place at 35 schools and nurseries as part of our five-year £118 million investment programme across the whole Council estate, with much of this addressing maintenance issues identified through our property team's proactive condition surveys.

At the end of the first year of the programme, there have already been significant improvements achieved with 83% of the Council's operational estate now assessed as being in either a good or satisfactory condition. This year we'll embark upon a further 45 projects, 35 of which are due to be completed by March 2020, with an additional £30m having been invested across the estate.

## ***Working together to provide better care***

I was pleased to see the Edinburgh Integration Joint Board publish its [latest performance report](#), demonstrating welcome progress in the way we are delivering and managing health and social care services across our city.

April marked the third year of the Board, which has now halved the length of time people are waiting for care assessments. The latest figures also show patients are getting home more quickly and, most importantly, safely with the right care in place. Further, a third less people are facing delays when leaving hospital compared to the same period three years previously.

Yes, there are ongoing challenges but we are putting the right systems in place to drive up performance and that work is now having an impact on the ground. We're absolutely committed to improving these vital services further, giving Edinburgh residents every opportunity to live healthier and happier lives.

## ***Pockets, prospects, places***

Helping everyone to achieve their potential is crucial to our vision for a more equal and inclusive Capital. In this vein, the second phase of the [Edinburgh Poverty Commission](#) work is about to get under way. Focussing on 'prospects', this will look at health and wellbeing, education, career progression and the skills that our citizens need to make sure they can share in our city's success.

Some of the key questions the Commission will be asking are: how does living on a low income affect the health and wellbeing of people in Edinburgh? How does poverty affect the ability of children in Edinburgh to have a good start in life? What are the barriers that make it difficult for people in poverty to get a job, work more hours, or progress to better paid jobs?

This latest phase complements other areas of poverty work taking place in the Capital, such as the launch of new [Hey Girls](#) period poverty education pack, which I attended with Cllr Dickie at Broughton High School last month, and the 1 in 5 Child Poverty conference taking place today (26 April).

The Commission's findings and recommendations from the first phase of work 'pockets', the pressures that keep incomes low and living costs high for people, will be published shortly.

## ***Get involved***

Keep up to date with all council news via our [news section online](#). You can watch live council and committee meetings via our [webcast](#) service and join the debate on Twitter using #edinwebcast. If you wish to unsubscribe, please [email](#) us.

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# The City of Edinburgh Council

10.05am, Thursday, 2 May 2019

## Review of Appointments to Committees, Boards and Joint Boards for 2019/2020

Item number  
Executive/routine  
Wards  
Council Commitments

### 1. Recommendations

---

- 1.1 It is recommended that the Council specifies its appointments to the following positions for 2019/2020:
  - (a) The Leader and Depute Leader of the Council;
  - (b) Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
  - (c) Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
  - (d) Members of the Integration Joint Board and Joint Committees;
  - (e) The Vice-Convenor of the Integration Joint Board.
- 1.2 To note the outstanding remit for officers to review the Council's political management agreements, and agree that any appointments made at this time are subject to review once any revised structure is adopted.
- 1.3 The Council is also asked to note the membership of the Lothian Valuation Joint Board and Licensing Board.
- 1.4 To formally dissolve the Social Work Complaints Review Committee, and delegate authority to the Chief Executive to make the necessary changes to the Corporate Governance Framework.

**Andrew Kerr**

Chief Executive

Contact: Louise Williamson, Assistant Committee Clerk

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## Review of Appointments to Committees, Boards and Joint Boards for 2019/2020

### 2. Executive Summary

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- 2.1 Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. The Council is invited to review its appointments to Committees, Boards and Joint Boards for 2019/2020.

### 3. Background

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- 3.1 On 3 May 2018 the Council made appointments to Committees, Boards and Joint Boards for 2018/2019.
- 3.2 Some adjustments to Committee memberships and Conveners were also agreed at Council meetings on 28 June, 23 August and 25 October 2018, and 7 February 2019.
- 3.3 The appendices reflect the adjusted membership.
- 3.4 the Regulatory Committee, Licensing Sub-Committee and the Personnel Appeals Committee has nine members – 3 Conservative, 2 SNP, 2 Labour, 1 Green and 1 Liberal Democrat. The recent by-election has resulted in an additional SNP councillor which brings their representation in the Council to 17 and means the SNP and the Conservative Group now have equal right to the third representative on those committees. Council can choose to maintain the status quo or replace a Conservative representative with an SNP representative.
- 3.5 The 7 February 2019 Council meeting agreed to dissolve Locality Committees and Neighbourhood Partnerships from 1 April 2019, the latter to be succeeded by Neighbourhood Networks. Appendix 3 reflects this change.
- 3.6 All legacy social work complaints have now been disposed of, with all complaints considered by the Scottish Public Sector Ombudsman. It is therefore recommended that the Social Work Complaints Review Committee is also dissolved.

## **4. Main report**

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4.1 Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. The Council is invited to specify its appointments to the following positions for 2019/2020:

- The Leader and Depute Leader of the Council;
- Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details current Conveners and Vice Conveners);
- Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 2 details current membership);
- Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 4.2 - 4.6 below) (Appendix 4 details current membership)

### **Joint Boards**

4.2 Standing Order 3.2 requires the appointment of members of Joint Boards, and the Council is asked to determine its representation on the Integration Joint Board.

4.3 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.

4.4 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.

4.5 The Council is therefore invited to note the current membership of this Joint Board, detailed at Appendix 4.

4.6 In terms of the Integration Scheme, the Council and NHS Lothian share the appointments of Convener and Vice-Convener of the Integration Joint Board. The Council assumes the Vice-Convener position from 17 May 2019 and is asked to appoint to this with effect from this date.

### **Licensing Board**

4.7 Similar provisions to the Lothian Valuation Joint Board apply to the membership of the Licensing Board. Section 5 and Schedule 1 of the Licensing (Scotland) Act 2005 require that a vacancy on the Licensing Board must formally exist. In this connection, any member intending to resign from the Licensing Board must do so in writing to the Clerk and ensure that their letter is received before 1 May 2019.

4.8 The Council is asked to note the membership of the Licensing Board, also set out in Appendix 4.

- 4.9 The Act also states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.
- 4.10 A councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.

## **5. Next Steps**

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- 5.1 Training will be provided to members as necessary.

## **6. Financial impact**

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- 6.1 Not applicable

## **7. Stakeholder/Community Impact**

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- 7.1 Not applicable

## **8. Background reading/external references**

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- 8.1 None

## **9. Appendices**

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- |            |   |  |
|------------|---|--|
| Appendix 1 | – | Conveners and Vice Conveners of Committees   |
| Appendix 2 | – | Membership of Committees   |
| Appendix 3 | – | Members of Neighbourhood Partnerships  |
| Appendix 4 | – | Joint Committees and Boards, The Licensing Board and Lothian and Borders Community Justice Authority |



## APPENDIX 1

### THE CITY OF EDINBURGH COUNCIL

#### APPOINTMENTS FOR 2018/19

#### CONVENERS AND VICE CONVENERS OF COMMITTEES

<b>EXECUTIVE COMMITTEES</b>		
Corporate Policy and Strategy	Convener: Vice-Convener:	Councillor McVey Councillor Day
Culture and Communities	Convener: Vice-Convener:	Councillor Wilson Councillor McNeese-Mechan
Education, Children and Families	Convener: Vice-Convener:	Councillor Perry Councillor Dickie
Housing and Economy	Convener: Vice-Convener:	Councillor Kate Campbell Councillor Cameron
Finance and Resources	Convener: Vice-Convener:	Councillor Rankin Vacant
Transport and Environment	Convener: Vice-Convener:	Councillor Macinnes Councillor Doran
<b>OTHER COMMITTEES</b>		
Governance, Risk and Best Value	Convener:	Councillor Mowat Councillor Main
Leadership Advisory Panel	Convener:	Councillor McVey
Locality Committees	Convener: Vice-Convener:	Appointed by each Locality Committee
Pensions	Convener:	Councillor Rankin
Planning/Development Management Sub	Convener: Vice-Convener:	Councillor Gardiner Councillor Child
Regulatory/Licensing Sub	Convener:	Councillor Fullerton

Committee on the Jean F Watson Bequest	Convener:	Councillor Fullerton
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<b>APPEALS</b>		
Committee on Discretionary Rating Appeals	Convener:	Councillor Rankin
Personnel Appeals Committee	Convener:	Councillor McNeese-Mechan
Committee on Pupil/Student Support	Convener:	Councillor Perry
Placing in Schools Appeals		Independent Chairperson
Social Work Complaints Review Committee		Independent Chairperson
<b>RECRUITMENT</b>		
Recruitment Committee	Convener:	Council Leader

## APPENDIX 2

### THE CITY OF EDINBURGH COUNCIL

#### APPOINTMENTS FOR 2018/19

#### MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

<b>EXECUTIVE COMMITTEES</b>	
<b>Corporate, Policy and Strategy Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor McVey (Convener) Councillor Macinnes Councillor Rankin Councillor Jim Campbell Councillor Doggart Councillor Whyte	Councillor Day (Vice Convener) Councillor Perry Councillor Booth Councillor Mary Campbell Councillor Aldridge
<b>Culture and Communities Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Ian Campbell Councillor Howie Councillor McNeese-Mechan (Vice Convener) Councillor Brown Councillor Doggart Councillor Mitchell	Councillor Wilson (Convener) Councillor Doran Councillor Rae Councillor Staniforth Councillor Osler
<b>Education, Children and Families Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dickie (Vice Convener) Councillor Bird Councillor Howie Councillor Laidlaw Councillor Rust Councillor Smith	Councillor Griffiths Councillor Perry (Convener) Councillor Mary Campbell Councillor Corbett Councillor Young
<b>Added Members for Education Matters</b>	
Fiona Beveridge (Church of Scotland) Rabbi David Rose	Monsignor Anthony Duffy (Roman Catholic Church of Scotland) Alexander Ramage (non-voting)

<b>Finance and Resources Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Kate Campbell Councillor Gordon Councillor Rankin (Convener) Councillor Hutchison Councillor Johnston Councillor Whyte	Vice Convener - Vacant Councillor Watt Councillor Corbett Councillor Miller Councillor Neil Ross
<b>Housing and Economy Committee</b> (11 members:- 3SNP, 3C, 2L, 2G, 1SLD)	
Councillor Kate Campbell(Convener) Councillor Key Councillor Work Councillor Jim Campbell Councillor McLellan Councillor Rose	Councillor Cameron (Vice Convener) Councillor Munro Councillor Miller Councillor Rae Councillor Lang
<b>Transport and Environment Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Key Councillor Macinnes (Convener) Councillor Bruce Councillor Cook Councillor Douglas	Councillor Arthur Councillor Doran (Vice Convener) Councillor Booth Councillor Burgess Councillor Gloyer
<b>Other Committees</b>	
<b>Governance, Risk and Best Value Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Bird Councillor Howie Councillor Key Councillor Jim Campbell Councillor Doggart Councillor Mowat (Convener)	Councillor Munro Councillor Watt Councillor Main (Vice Convener) Councillor Rae Councillor Lang

<b>Locality Committees</b>	
<b>North East Locality Committee</b>	
Councillor Booth Councillor Ian Campbell Councillor Child (Convener) Vacancy Councillor Griffiths Councillor Laidlaw Councillor McLellan	Councillor McNeese-Mechan (Vice-Convener) Councillor McVey Councillor Munro Councillor Rae Councillor Ritchie Councillor Staniforth
<b>North West Locality Committee</b>	
Councillor Aldridge (Convener) Councillor Barrie Councillor Bird Councillor Bridgman Councillor Brown Councillor Jim Campbell Councillor Day Councillor Douglas Councillor Gloyer	Councillor Gordon Councillor Hutchison Councillor Lang Councillor Mitchell (Vice Convener) Councillor Osler Councillor Frank Ross Councillor Whyte Councillor Work Councillor Young
<b>South East Locality Committee</b>	
Councillor Burgess Councillor Cameron Councillor Dickie Councillor Doran Councillor Howie Councillor Macinnes Councillor Main (Vice-Convener) Councillor Miller	Councillor Mowat Councillor Perry Councillor Rankin Councillor Rose Councillor Neil Ross Councillor Smith Councillor Watt (Convener)
<b>South West Locality Committee</b>	
Councillor Arthur Councillor Bruce Councillor Corbett Councillor Dixon (Convener) Councillor Doggart Councillor Fullerton Councillor Gardiner	Councillor Graczyk Councillor Henderson (Vice-Convener) Councillor Johnston Councillor Key Councillor Rust Councillor Webber Councillor Wilson

<b>Pensions Committee</b> (5 members –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Rose Councillor Child	Councillor Miller Councillor Neil Ross
<b>External Members</b>	
John Anzani	Richard Lamont
<b>Planning Committee and Development Management Sub-Committee</b> (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD)	
Councillor Dixon Councillor Gardiner (Convener) Councillor Gordon Councillor McLellan Councillor Mitchell Councillor Mowat	Councillor Child (Vice-Convener) Councillor Griffiths Councillor Booth Councillor Staniforth Councillor Osler
<b>Planning Local Review Body</b> All members of the Planning Committee (other than its Convener) comprising two panels of five.	
<b>Panel 1</b> (5 members)	
Councillor Gordon Councillor Griffiths Councillor Mitchell	Councillor Mowat Councillor Staniforth
<b>Panel 2</b> (5 members)	
Councillor Booth Councillor Child Councillor Dixon	Councillor McLellan Councillor Osler
<b>Regulatory Committee and Licensing Sub-Committee</b> (9 members:- 2SNP, 3C, 2L, 1G, 1SLD)	
Councillor Dixon Councillor Fullerton (Convener) Councillor Mitchell Councillor Rose Councillor Smith	Councillor Arthur Councillor Wilson Councillor Burgess Councillor Neil Ross

<b>Leadership Advisory Panel</b> (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business)	
Leader of the Council (Convener) Deputy Leader of the Council Conservative Group Leader	Green Group Leader Scottish Liberal Democrat Group Leader
<b>Administration of Trust Funds</b>	
<b>Committee on the Jean F Watson Bequest</b> (8 members - 2SNP, 2C, 2L, 1G, 1SLD) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources	
Councillor Fullerton (Convener) Councillor McNeese-Mechan Councillor Mitchell Councillor Mowat	Councillor Doran Councillor Munro Councillor Rae Councillor Aldridge
<b>Reviews and Appeals</b>	
<b>Committee on Discretionary Rating Relief Appeals</b> (5 members —1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Rankin (Convener) Councillor Hutchison Councillor Day	Councillor Booth Councillor Gloyer
<b>Personnel Appeals Committee</b> (9 members – 2SNP, 3C, 2L, 1G, 1SLD)	
Councillor Bird Councillor McNeese-Mechan (Convener) Councillor Jim Campbell Councillor Rose Councillor Webber	Councillor Cameron Councillor Doran Councillor Rae Councillor Lang
<b>Committee on Pupil Student Support</b> (5 members and one religious representative –1SNP, 1C, 1L, 1G, 1SLD)	
Councillor Perry (Convener) Councillor Smith Councillor Dickie	Councillor Mary Campbell Councillor Young

**Placing in Schools Appeal Committee**

(3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)

Panel 1 – All members of Council and religious representatives on the committee dealing with education business

**Social Work Complaints Review Committee**

3 persons drawn from a panel approved by the Council (including all Councillors who are not members of the committees dealing with social work business)

**Recruitment Committee**

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)



**APPENDIX 3**

**THE CITY OF EDINBURGH COUNCIL**

**APPOINTMENTS FOR 2018/19**

**MEMBERS OF NEIGHBOURHOOD PARTNERSHIPS**

<b>ALMOND</b>	
Councillor Hutchison	Councillor Work
Councillor Lang	Councillor Young
<b>CITY CENTRE</b>	
Councillor Doran	Councillor Mowat
Councillor Miller	Councillor Rankin
<b>CRAIGENTINNY/DUDDINGSTON</b>	
Councillor Ian Campbell	Councillor McLellan
Councillor Griffiths	Councillor Staniforth
<b>FORTH</b>	
Councillor Bird	Councillor Day
Councillor Jim Campbell	Councillor Gordon
<b>INVERLEITH</b>	
Councillor Barrie	Councillor Osler
Councillor Mitchell	Councillor Whyte
<b>PENTLANDS</b>	
Councillor Arthur	Councillor Henderson
Councillor Bruce	Councillor Rust
Councillor Doggart	Councillor Webber
Councillor Gardiner	
<b>LEITH</b>	
Councillor Booth	Councillor Rae

Councillor McNeese-Mechan	Councillor Ritchie
Councillor McVey	Vacancy
Councillor Munro	
<b>LIBERTON/GILMERTON</b>	
Councillor Cameron	Councillor Macinnes
Councillor Howie	Councillor Smith
<b>PORTOBELLO/CRAIGMILLAR</b>	
Councillor Kate Campbell	Councillor Child
Councillor Mary Campbell	Councillor Laidlaw
<b>SOUTH CENTRAL</b>	
Councillor Burgess	Councillor Perry
Councillor Cook	Councillor Rose
Councillor Dickie	Councillor Neil Ross
Councillor Main	Councillor Watt
<b>SOUTH WEST</b>	
Councillor Corbett	Councillor Johnston
Councillor Dixon	Councillor Key
Councillor Fullerton	Councillor Wilson
Councillor Graczyk	
<b>WESTERN EDINBURGH</b>	
Councillor Aldridge	Councillor Douglas
Councillor Bridgman	Councillor Frank Ross
Councillor Brown	Councillor Gloyer

## APPENDIX 4

### THE CITY OF EDINBURGH COUNCIL

#### APPOINTMENTS FOR 2018/19

#### JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

<b>Lothian Valuation Joint Board/Lothian Electoral Joint Committee</b> (9 members – 3SNP, 2C, 2L, 1G, 1SLD)	
Councillor Gordon Councillor Key (Convener) Councillor Work Councillor Doggart Councillor Rust	Councillor Doran Councillor Henderson Councillor Corbett Councillor Gloyer
<b>Licensing Board</b> (10 members)	
Councillor Fullerton Councillor Key Councillor Work (Convener) Councillor Cook Councillor Laidlaw	Councillor Mowat Councillor Cameron Councillor Day Councillor Burgess Councillor Gloyer
<b>Integration Joint Board</b> (5 members)	
Councillor Aldridge Councillor Gordon Councillor Henderson (Convener)	Councillor Main Councillor Webber
<b>Integrated Children's Services Joint Board</b> (Appointed March 2018) (3 members)	
Councillor Dickie Councillor Laidlaw	Councillor Perry
<b>Edinburgh and South East of Scotland City Region Deal Joint Committee</b> (1 member)	
Councillor McVey	

<b>SEStran (South East of Scotland Regional Transport Partnership)</b> (5 members – 2SNP, 1C, 1L, 1G)	
Councillor Key Councillor Macinnes Councillor Cook	Councillor Doran Councillor Booth
<b>SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning)</b> (2 members)	
Councillor Gardiner	Councillor Child
<b>Shadow Joint Committee for Collaborative Road Services</b>	
<b>Substantive Member</b>  Councillor Macinnes	<b>Substitute Member</b>  Councillor Doran
<b>Hawes/Longcraig Piers User Committee</b> (2 members)	
Councillor Work	Councillor Hutchison
<b>Pentland Hills Regional Park Joint Committee</b> (3 members)	
Councillor Gardiner Councillor Henderson	Councillor Bruce
<b>Pentland Hills Regional Park Consultative Forum</b> (2 members)	
Councillor Gardiner	Councillor Henderson

# City of Edinburgh Council

10.05am, Thursday, 2 May 2019

## Appointment to Outside Organisations – Edinburgh Partnership

Item number	7.2
Executive/routine	
Wards	
Council Commitments	

### 1. Recommendations

---

- 1.1 To note the Council's membership of the Edinburgh Partnership Board, including Advisory Member.
- 1.2 To appoint one member for each ward within the Locality Community Planning Partnership areas, where possible accounting for political balance.
- 1.3 To note the creation of 13 Neighbourhood Networks, and confirm the Council's membership as being all the elected members for each Council ward.

**Andrew Kerr**

Chief Executive

Contact: Allan McCartney, Committee Manager

E-mail: [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk) | Tel: 0131 529 4246

## Appointment to Outside Organisations – Edinburgh Partnership

### 2. Executive Summary

---

- 2.1 The Edinburgh Partnership has agreed a revised governance model following detailed consultation with stakeholders.
- 2.2 The Council is now invited to make appointments to this new structure.

### 3. Background

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- 3.1 At its meeting on 30 October 2019 the Edinburgh Partnership Board agreed a new governance model, together with a further period of stakeholder engagement to inform the new framework.
- 3.2 Feedback from this consultation was provided at the Partnership Board meeting on 2 April 2019.
- 3.3 The Partnership Board accepted the proposed governance arrangements, agreeing that the Board membership should remain unchanged, subject to review in a year's time. The Council is represented on the Board by Councillors McVey (Chair); Day; Whyte; Main and Osler. The Chief Executive will remain an Advisory Member, alongside his counterpart at NHS Lothian, and a Scottish Government representative.
- 3.4 Appointments are now required for the remaining groups within the structure.

### 4. Main report

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- 4.1 Four Local Community Planning Partnerships have been established, with an initial remit to include developing the locality improvement plan reflecting the changing priorities and needs of the community. These are based on the existing four-locality model.
- 4.2 The Council has been invited to appoint one member for each of the wards within that locality, as detailed in Appendix 1. While not a statutory requirement, the Partnership Board has asked that consideration be given to political balance when making these appointments.

- 4.3 A total of 13 Neighbourhood Networks are also being introduced. Their remit will include engaging with individual partners on locally identified issues and priorities, having a role in deciding on devolved budgets, and sharing information and best practice.
- 4.4 It is intended that all elected members are appointed to the designated Network on a ward basis.

## **5. Next Steps**

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5.1

## **6. Financial impact**

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6.1 None

## **7. Stakeholder/Community Impact**

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7.1 Not applicable

## **8. Background reading/external references**

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8.1 [Minute of City of Edinburgh Council of 7 February 2019](#)

## **9. Appendices**

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Appendix – Local Community Planning Partnerships – Ward Breakdown

## Local Community Planning Partnerships – Appointments

Locality	Wards	Appointments Required (one per ward)
North West	<ul style="list-style-type: none"> <li>• Drumbrae/Gyle</li> <li>• Corstorphine/Murrayfield</li> <li>• Almond</li> <li>• Forth</li> <li>• Inverleith</li> </ul>	5 councillors
North East	<ul style="list-style-type: none"> <li>• Leith</li> <li>• Leith Walk</li> <li>• Craigentinny/Duddingston</li> <li>• Craigmillar/Portobello</li> </ul>	4 councillors
South West	<ul style="list-style-type: none"> <li>• Central Edinburgh</li> <li>• Liberton/Gilmerton</li> <li>• Southside/Newington</li> <li>• Morningside</li> </ul>	4 councillors
South East	<ul style="list-style-type: none"> <li>• Craiglockhart/Fountainbridge</li> <li>• Sighthill/Gorgie</li> <li>• Pentland Hills</li> <li>• Colinton/Fairmilehead</li> </ul>	4 councillors



# City of Edinburgh Council

10.05am, Thursday, 2 May 2019

## Amendment of Transport for Edinburgh Shareholder Agreement and Appointment to the Board of Transport for Edinburgh and Lothian Buses

Item number	7.3
Wards	All
Council Commitments	

### 1. Recommendations

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- 1.1 To recommend that Council:
  - 1.1.1 approves the entering into of an Amendment Agreement amending the Shareholder Agreement between Transport for Edinburgh (TfE) and the Council;
  - 1.1.2 grants delegated authority to the Executive Director of Place (or such other Proper Officer as he may nominate) to enter into the Amendment Agreement on behalf of the Council with such minor amendments as he may consider appropriate and to take all such other actions on behalf of the Council as may be necessary or desirable to implement any ancillary arrangements in relation to the Amendment Agreement;
  - 1.1.3 subject to Council's approval in relation to points 1.1.1 and 1.1.2, approves the appointment of two (2) Non-Executive Directors (NEDs), Daisy Narayanan and Donald Macleod, to the Board of TfE for an initial period of three (3) years, effective from 10 May 2019; and
  - 1.1.4 approves the re-appointment of Steve Cassidy to the Board of Lothian Buses (LB) for the period 6 February 2019 – 30 April 2020.

**Paul Lawrence**

Executive Director of Place

Contact: Ewan Kennedy, Policy and Planning Manager  
E-mail: [ewan.kennedy@edinburgh.gov.uk](mailto:ewan.kennedy@edinburgh.gov.uk) | Tel: 0131 469 3575



## **Amendment of Transport for Edinburgh Shareholder Agreement and Appointment to the Board of Transport for Edinburgh and Lothian Buses**

### **2. Executive Summary**

---

- 2.1 Approval is sought to enter into an Amendment Agreement, amending the Shareholder Agreement between TfE and the Council to:
  - 2.1.1 allow for a mix of Executive and Non-Executive Directors (NED) up to a maximum of seven, rather than having a fixed number for each category of Director; and
  - 2.1.2 make other minor amendments.
- 2.2 There are currently vacancies on the Board of TfE. In 2018, LB and Edinburgh Trams Limited (ET) considered a number of candidates for appointment to their boards. The TfE Board, acting as the Nominations Committee, considered a number of possible candidates this exercise recommends the appointment of two (2) new NEDs. Subject to Council's approval in relation to the Amendment Agreement, approval is sought for the appointment of these two new NEDs.
- 2.3 Steve Cassidy was appointed as a NED to the Board of LB on 6 February 2014 for a period of three years, and was re-appointed on 6 February 2017 for a further period of two years. Approval is sought for the re-appointment of Steve Cassidy to the Board of LB for a further period of 6 February 2019 – 30 April 2020 to provide continuity through the LB Business Planning process.

### **3. Background**

---

- 3.1 TfE was established in October 2013 as the parent company for LB and ET. TfE is an Arm's-Length External Organisation (ALEO) wholly owned by the Council. This arrangement is governed by a Shareholder Agreement between the Council and TfE dated 28 October 2013.
- 3.2 An amendment is now proposed to the Shareholder Agreement. A final draft of the proposed Amendment Agreement is set out in the appendix to this report.

- 3.3 Following the retirement of Steve Cassidy from the TfE Board on 17 December 2018 there are vacancies on the TfE Board and, subject to approval in relation to the Amendment Agreement, approval is sought to appoint two (2) new NEDs.
- 3.4 LB is an ALEO which is 91% owned by the Council. This arrangement is governed by a Shareholder Agreement among TfE, the Council and LB, dated 28 October 2013. Approval is sought to re-appoint Steve Cassidy as a NED to the Board of LB.

## 4. Main report

### Amendment to the Shareholder Agreement

- 4.1 The following amendments are proposed to TfE's Board composition:

- 4.1.1 currently the Shareholder Agreement provides that the TfE Board shall comprise four (4) Executive Directors, four (4) NEDs who are Councillors and three (3) other NEDs. Rather than having a fixed number, the amendment will allow for a mix of Executive Directors and NEDs (who are not Councillors) up to a maximum of seven (7). There shall still be four (4) NEDs who are Councillors. As illustrated in the below table:

Category of Director	Before Amendment	After Amendment
Executive Directors	4	No number specified, but a minimum of one who shall be the Chief Executive of TfE.
Non-Executive Directors - Councillors	4	4
Non-Executive Directors - other	3	No number specified, but minimum of one.
		Aggregate number of Executive Directors and Non-Executive Directors – other shall not exceed 7.
<b>Total number of Directors</b>	<b>11</b>	<b>Up to maximum of 11</b>

- 4.1.2 The change to the composition of the TfE Board is recommended for the following reasons:

- 4.1.2.1 it reflects the reality that TfE does not currently have a large number of Executives who could become Executive Directors;
- 4.1.2.2 the Chairs of LB and ET fill two of the current three TfE NED positions, as ex officio appointments. This is entirely appropriate and should endure, but within the current Shareholder Agreement leaves only one NED vacancy to be filled; and

4.1.2.3 the Amendment will allow greater flexibility to appoint a mix of NEDs and Executive Directors to meet emerging requirements for changing skill sets and competencies on the TfE Board as the nature of mobility in, through and around the City continues to develop.

4.2 The following minor amendments are also proposed:

4.2.1 definitions of Chief Executive and Executive Directors have been added; and

4.2.2 clause 3.8 of the Shareholder Agreement will be deleted, which states that TfE would procure that the Board of Directors of ET would be Ian Craig, Bill Campbell, Norman Strachan and Tom Norris (who were the original Board appointees) as Executive Directors.

4.3 All other terms of the Shareholder Agreement will remain the same, including the process for the appointment and removal of Directors by the Council.

4.4 This report:

4.4.1 seeks approval to enter into the Amendment Agreement, which gives effect to the above changes; and

4.4.2 seeks delegated authority in favour of the Executive Director of Place (or such other Proper Officer as he may nominate) to enter into the Amendment Agreement on behalf of the Council with such minor amendments as he may consider appropriate and to take all such other actions on behalf of the Council as may be necessary or desirable to implement any ancillary arrangements in relation to the Amendment Agreement.

### **Appointments to the Board of TfE**

4.5 Subject to Council approval to enter into the Amendment Agreement, approval is also sought to appoint two new NEDs:

4.5.1 **Daisy Narayanan** is a Sustrans employee, currently seconded to the Council until September 2019 to oversee the development of the City Centre Transformation (CCT) Project Blueprint and Business Case. Daisy has significant urban design experience and possesses a skill set that would be highly beneficial to the TfE Board, particularly with regard to her wide reaching, recent, Stakeholder engagement on the CCT Project and her Sustrans experience of Active and Sustainable Travel. Daisy is extremely keen to be appointed as a TfE Board NED. Due diligence has been conducted and there is no impediment to Daisy being appointed; and

4.5.2 **Donald Macleod** is a Tesco Bank employee, with considerable experience in the financial services sector. He was a LB NED for nine (9) years and the Senior NED for two (2) of these, providing significant support to the Chair at a turbulent time. He was Chair of the LB Audit and Risk Committee for much of his tenure. He retired from the Board of LB on 31 July 2018. Donald's financial expertise would bring significant additionality to the TfE Board, particularly in terms of legacy understanding and to the TfE Audit and Risk Committee. Donald is extremely keen to be appointed as a TfE Board NED.

Due diligence has been conducted and there is no impediment to Donald being appointed.

### **Re-appointment to the Board of Lothian Buses**

- 4.6 Steve Cassidy was re-appointed to the Board of LB as a NED on 6 February 2017 for a further period of two years, bringing his total time as an LB NED to five (5) years.
- 4.7 On 11 April 2019 the Board of LB approved a recommendation from the LB Nominations Committee that Steve Cassidy's appointment be extended for the period of 6 February 2019 – 30 April 2019
- 4.8 Approval is sought for the further extension of Steve Cassidy to the Board of LB for a period of 14 months.

## **5. Next Steps**

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- 5.1 Further NED recommendations for the Board of TfE will be brought to a later meeting of full Council.

## **6. Financial impact**

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- 6.1 There is no specific financial implication arising from this report. TfE NEDs are not remunerated as NEDs.

## **7. Stakeholder/Community Impact**

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- 7.1 There are no adverse stakeholder/community impacts arising from this report.

## **8. Background reading/external references**

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- 8.1 None.

## **9. Appendices**

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- 9.1 Appendix 1 - Amendment Agreement between Transport for Edinburgh and the Council.

**DATE: 28 MARCH 2019**

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**AMENDMENT AGREEMENT**

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Between

**TRANSPORT FOR EDINBURGH LIMITED**

and

**THE CITY OF EDINBURGH COUNCIL**

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CMS Cameron McKenna Nabarro Olswang LLP  
Saltire Court  
20 Castle Terrace  
Edinburgh EH1 2EN  
T +44 131 228 8000  
F +44 131 228 8888

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**THIS AGREEMENT** is made the                      day of April 2019

**BETWEEN:**

- (1) **TRANSPORT FOR EDINBURGH LIMITED** (registered in Scotland with company number SC443895) whose registered office is at 55 Annandale Street, Edinburgh, Midlothian, EH7 4AZ (the “**Company**”); and
- (2) **THE CITY OF EDINBURGH COUNCIL**, constituted under the Local Government, etc. Scotland Act 1994 and having its principal office at Waverley Court, 4 East Market Street, Edinburgh, EH8 8BG (the “**Council**”),  
  
(together, the “**Parties**”).

**RECITALS:**

- (A) The Council is a shareholder in the Company. The Parties entered into a shareholder agreement dated 28 October 2013 (the “**Shareholder Agreement**”) which governs the Council’s relationship with the Company.
- (B) The Parties have agreed to amend the terms of the Shareholder Agreement as provided below.

**IT IS AGREED** as follows:

**1. INTERPRETATION**

- 1.1 Expressions defined in the Shareholder Agreement shall (unless the context otherwise requires) have those meanings when used in this agreement.
- 1.2 Headings are used in this agreement for convenience only and shall not affect its interpretation.
- 1.3 Unless the context otherwise requires, words denoting the singular shall include the plural and vice versa and references to any gender shall include all other genders.
- 1.4 Unless the context otherwise requires, references to any person shall include natural persons, bodies corporate, unincorporated associations, partnerships, governments, governmental agencies and departments, statutory bodies or other entities, in each case whether or not having a separate legal personality, and shall include such person’s successors.
- 1.5 The words “**other**,” “**include**” and “**including**” shall not connote limitation in any way.

**2. AMENDMENT OF THE AGREEMENT**

- 2.1 On and with effect from the date of this agreement, the Shareholder Agreement shall be amended as follows:
  - 2.1.1 the following definitions shall be inserted into the Shareholder Agreement at clause 1.1:  
  
after the definition of “**Business Plan**” insert a new definition: “**Chief Executive**” means the chief executive officer of the Company appointed from time to time;”  
  
after the definition of “**Encumbrance**” insert a new definition: “**Executive Directors**” means individuals who are appointed as executive directors of the Company;”;
  - 2.1.2 clause 3.1 of the Shareholder Agreement shall be deleted and substituted with the following:  
  
“3.1 The Board shall comprise:



- 3.1.1 Executive Directors, of which one shall be the Chief Executive of the Company;
- 3.1.2 4 Non-Executive Directors who are Councillors; and
- 3.1.3 other Non-Executive Directors.

The aggregate number of directors appointed under clauses 3.1.1 and 3.1.3 from time to time shall not exceed 7.”; and

- 2.1.3 clause 3.8 of the Shareholder Agreement shall be deleted and clause 3.9 renumbered accordingly.
- 2.2 This agreement is supplemental to the Shareholder Agreement and shall be read and construed as one instrument together with the Shareholder Agreement. Except as amended by this agreement, the Shareholder Agreement shall continue in full force and effect.
- 2.3 Notwithstanding any other provision of this agreement, the provisions of this agreement shall be without prejudice to any rights or claims of any Party arising under the terms of the Shareholder Agreement prior to the date of this agreement.

### **3. GENERAL**

- 3.1 This agreement, and any agreements and arrangements between the Parties which this agreement expressly preserves, constitutes the whole and only agreement and understanding between the Parties in relation to their subject matter. Except in the case of fraud, all previous drafts, agreements, understandings, undertakings, representations, warranties, promises and arrangements of any nature whatsoever between the Parties with any bearing on that subject matter are superseded and extinguished; and each of the Parties acknowledges that it is not relying on any warranties, representations, covenants, undertakings, indemnities, promises, forecasts or other statements whatsoever, whether written or oral (and whether implied or otherwise) not expressly set out in this agreement.
- 3.2 This agreement may be executed in any number of counterparts and by the Parties on different counterparts. Each counterpart shall constitute an original of this agreement but all the counterparts shall together constitute one and the same agreement.
- 3.3 This Agreement does not confer on any person other than the Parties any right to enforce or otherwise invoke any term of this Agreement under the Contract (Third Party Rights) (Scotland) Act 2017 or otherwise.
- 3.4 No variation to this agreement shall be of any effect unless it is agreed in writing and signed by or on behalf of each Party.
- 3.5 This agreement, and any non-contractual obligations arising out of or in connection with it or its subject matter, shall be governed by and construed in accordance with the law of Scotland.

3.6 The Parties irrevocably agree that the courts of Scotland shall have exclusive jurisdiction to hear and determine or otherwise settle all and any disputes that may arise out of or in connection with this agreement or its subject matter.

**IN WITNESS WHEREOF** these presents consisting of this and the 2 preceding pages have been subscribed as follows:

<b>Subscribed</b> for and on behalf of	)	
<b>TRANSPORT FOR EDINBURGH LIMITED</b>	)	
Acting by: George E Lowder	)	<i>GE Lowder</i>
At: Edinburgh City Chambers	)	Director
On: Thursday 28 March 2019	)	

before the following witness

Name of witness: Gill Swan

Signature: *G Swan*

Address: Transport for Edinburgh

9.11, The City Chambers, High Street, Edinburgh, EH1 1YJ

Occupation: Personal Assistant to Chief Executive

<b>Subscribed</b> for and on behalf of	)	
<b>THE CITY OF EDINBURGH COUNCIL</b>	)	
acting by:	)	.....
at .....	)	Proper Officer
on .....	)	

before the following witness

Name of witness: .....

Signature: .....

Address: .....

.....

Occupation: .....

# City of Edinburgh Council

10.05am, Thursday, 2 May 2019

## By-election – No 12 Leith Walk Ward

Item number 8.1  
Executive/routine  
Wards  
Council Commitments

### 1. Recommendations

---

- 1.1 To note that Rob Munn (Scottish National Party) has been elected as a councillor for No 12 Leith Walk Ward.

**Andrew Kerr**

Chief Executive

Contact: Allan McCartney, Committee Manager

E-mail: [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk) | Tel: 0131 529 4246

# Report

## By-election – No 12 Leith Walk Ward

### 2. Executive Summary

---

- 2.1 Council is asked to note the outcome of a by-election on 11 April 2019.

### 3. Background

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- 3.1 Councillor Marion Donaldson had resigned as a councillor for No 12 Leith Walk Ward. The necessary by-election was held on 11 April 2019.

### 4. Main report

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- 4.1 Following the resignation of Councillor Marion Donaldson as a member of the City of Edinburgh Council, arrangements were made for the necessary by-election.
- 4.2 This by-election was held on 11 April 2019.
- 4.3 Rob Munn (Scottish National Party) was subsequently elected as a councillor, and signed the necessary Declaration of Acceptance of Office.

### 5. Next Steps

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- 5.1 Appropriate elected member training will be made available.

### 6. Financial impact

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- 6.1 None

### 7. Stakeholder/Community Impact

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- 7.1 Not applicable

### 8. Background reading/external references

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- 8.1 [Leith Walk by-election result](#)

### 9. Appendices

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None

# The City of Edinburgh Council

10.00am, Thursday 2 May 2019

## Senior Councillor Allowances/Appointment of Vice-Conveners

Item number	8.2
Executive/routine	Executive
Wards	
Council Commitments	

### 1. Recommendations

---

- 1.1 To introduce new senior councillor positions of vice-convener of the Regulatory Committee/Licensing Sub-Committee, and vice-convener of the Licensing Board.
- 1.2 To agree that each of these posts be awarded a senior councillor allowance of £26,207, with effect from 3 May 2019.
- 1.3 To appoint a member to each of these positions.
- 1.4 To adjust the convener of the Licencing Board's allowance to that of an Executive Committee convener (£32,758), with effect from 3 May 2019.
- 1.5 To adjust each of the Opposition Group Leader's allowance to that of an Executive Committee vice convener (£26,207), also with effect from 3 May 2019

**Andrew Kerr**

Chief Executive

Contact: Allan McCartney, Committee Manager

E-mail: [allan.mccartney@edinburgh.gov.uk](mailto:allan.mccartney@edinburgh.gov.uk) | Tel: 0131 529 4246

# Report

## Senior Councillor Allowances/Appointment of Vice-Conveners

### 2. Executive Summary

---

- 2.1 This report invites Council to create two new vice-convener positions, and to acknowledge the associated responsibilities of each by payment of a Senior Councillor Allowance, effective from 3 May 2019.
- 2.2 Adjustments are also proposed to the allowances paid to the convener of the Licensing Board, and Opposition Group leaders.

### 3. Background

---

- 3.1 The Council is permitted to appoint senior councillors and corresponding additional remuneration within a maximum number and budget set out in the Local Governance (Scotland) Act 2004.
- 3.2 Any adjustments to these payments require Council approval.

### 4. Main report

---

- 4.1 At its meeting on 7 February 2019, the Council agreed to dissolve Locality Committees, from 1 April 2019. Two of the locality committee conveners attracted a senior councillor allowance (of £24,121). These payments will also cease on 2 May 2019.
- 4.2 Neither the Licensing Board nor the Regulatory Committee/Licensing Sub-Committee are currently supported by a vice-convener. In view of the profile of licensing and regulatory issues within the capital city, it is proposed to introduce these now, and to use funding previously allocated to two Locality Committee conveners to provide a senior councillor allowance for each – effective from 3 May 19.
- 4.3 The opportunity also presents itself to address some anomalies in the allowance structure, making it flatter and more transparent.

- 4.4 Accordingly, it is proposed that the convener of the Licensing Board receive an allowance of £32,758, equivalent to an Executive Committee convener's, effective from 3 May 2019.
- 4.5 It is also suggested that Opposition Group Leaders' allowances be adjusted to £26,207, the level of an Executive Committee vice-convenor, again effective from 3 May 2019.

## **5. Next Steps**

---

- 5.1 Any members appointed to these positions will require to undertake the relevant training, if not previously undertaken.

## **6. Financial impact**

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- 6.1 The total spend on senior councillor allowances will remain within the maximum prescribed by legislation.

## **7. Stakeholder/Community Impact**

---

- 7.1 None.

## **8. Background reading/external references**

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- 8.1 Minute of Council Meeting of 7 February 2019.

## **9. Appendices**

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- 9.1 Senior Councillor Remuneration 2019-20.

**APPOINTMENTS MAY 2019**  
**SENIOR COUNCILLOR REMUNERATION**

<b>No.</b>	<b>Role</b>	<b>Pay - Percentage</b>	<b>Salary (as at 3 May 2019)</b>	<b>Councillor</b>
1	Leader of the Council	Set by statute	£52,414	Adam McVey
2	Lord Provost	Set by statute	£39,310	Councillor Frank Ross
3	Depute Leader of the Council	75% (of leader's pay)	£39,310	Cammy Day
4	Depute Convener	50%	£26,207	Joan Griffiths
5	Convener – Culture and Communities	62.5%	£32,758	Donald Wilson
6	Convener – Transport and Environment	62.5%	£32,758	Lesley Macinnes
7	Convener – Housing and Economy	62.5%	£32,758	Kate Campbell
8	Convener – Education, Children and Families	62.5%	£32,758	Ian Perry
9	Convener – Finance and Resources	62.5%	£32,758	Alasdair Rankin
10	Vice-Convener – Culture and Communities	50%	£26,207	Amy McNeese-Meechen
11	Vice-Convener – Transport and Environment	50%	£26,207	Karen Doran
12	Vice-Convener – Housing and Economy	50%	£26,207	Lezley Marion Cameron



13	Vice-Convener – Education, Children and Families	50%	£26,207	Alison Dickie
14	Vice-Convener – Finance and Resources	50%	£26,207	Vacant
15	Convener - GRBV	50%	£26,207	Joanna Mowat
16	Licensing Board Convener	62.5%	£32,758	Norrie Work
17	Opposition Group Leader	50%	£26,207	Iain Whyte
18	Opposition Group Leader	50%	£26,207	Steve Burgess
19	Opposition Group Leader	50%	£26,207	Robert Aldridge
20	Planning Convener	62.5%	£32,758	Neil Gardner
21	Regulatory Convener	62.5%	£32,758	Cathy Fullerton
22	Convener or Vice-Convener of Integration Joint Board	62.5%	£32,758	Ricky Henderson
23	Vice-Convener - Planning	50%	£26,207	Maureen Child
24	Vice-Convener – Licensing Board	50%	£26,207	Vacant
25	Vice-Convener – Regulatory Committee	50%	£26,207	Vacant
26				
Total			£674,823	Does not include Leader of the Council or Lord Provost
Maximum			£681,366	
27	LVJB - Convener	Set by statute	£21,840	David Key

# City of Edinburgh Council

**10.05am, Thursday 2 May 2019**

## **2050 Edinburgh City Vision**

Item number	8.3
Executive/routine	
Wards	
Council Commitments	

### **1. Recommendations**

---

- 1.1 Council is invited to note the level of response to the public engagement campaign to create the 2050 Edinburgh City Vision and the programmed activity to analyse contributions and frame the Vision.

**Andrew Kerr**

Chief Executive

Contact: Andy Nichol, Programme Manager – 2050 Edinburgh City Vision and Edinburgh and South East Scotland City Region Deal

[Andy.nichol@edinburgh.gov.uk](mailto:Andy.nichol@edinburgh.gov.uk) | Tel: 0131 529 4461

## 2050 Edinburgh City Vision

### 2. Executive Summary

---

- 2.1 The City of Edinburgh Council, on 28 June 2018, agreed to contribute to a public engagement campaign to reach every resident and to invite them to inform the creation of a 2050 Edinburgh City Vision.
- 2.2 An integrated marketing campaign targeting residents in Edinburgh was run from 3<sup>rd</sup> September 2018.
- 2.3 Over 54,840 visions were received and these are currently being analysed. The analysis will inform the development of a draft City Vision. This will be road-tested with a series of focus groups prior to the City Vision being launched in September 2019.

### 3. Background

---

- 3.1 The report agreed by Council on 28 June 2018 set out the background to the development of the 2050 Edinburgh City Vision. It described Edinburgh's successes and key attributes together with the growth and social pressures that also exist. Many other successful cities have used city visioning as an important part of their forward planning. Council agreed on 28 June 2018 to contribute to a public engagement campaign to reach every resident and to invite them to inform the creation of a 2050 Edinburgh City Vision

### 4. Main report

---

- 4.1 The report agreed by Council on 28 June 2018 described the conversation that had been initiated about creating a vision for Edinburgh for 2050 : what priorities should the vision include and how might they be delivered. It also detailed the membership of the Steering Group supporting this activity (this is detailed as Appendix A for ease of reference).
- 4.2 During the first year of the city vision, a broad audience of 10,000 was reached as part of a preliminary conversation to describe the type of city Edinburgh aspires to be

by 2050. Based on that feedback a number of broad approaches that have public and cross-sector support were evident, including:

- Edinburgh becoming carbon neutral;
- Eradicating poverty;
- Reimagining public space; and
- Making Edinburgh more caring.

4.3 These were reflected in four themes that articulated the values and purpose of the responses received:-

4.3.1 An **Inspired** City – recognising and seeking to grow our cultural heritage and seeking for Edinburgh to be renowned for creativity and ingenuity, building on its reputation for culture, education and innovation.

4.3.2 A **Thriving** City – aspiring for Edinburgh to be a place of opportunity and ambition, where innovators and entrepreneurs can achieve prosperity and success.

4.3.3 A **Connected** City – recognising that connections are at the core of how a city is lived in and how people interact and seeking for Edinburgh to have shared spaces which create opportunities for understanding, for friendship and the exchange of ideas.

4.3.4 A **Fair** City – seeking to protect and improve the wellbeing and life experience for all citizens ensuring that no barriers to achievement exist and that a good quality of life is a basic requirement enjoyed by all.

4.4 It was considered that broad engagement with circa 10k was an insufficient basis upon which to frame a City Vision for a city with a population of 500k. Council agreed to provide a match-funded contribution of £100k to support a public engagement campaign to reach every Edinburgh resident and to invite them to consider what part they can play to improve their own future, their family's future and to contribute to the legacy of the city.

4.5 In September 2018, Marketing Edinburgh launched the second phase of the 2050 Edinburgh City Vision campaign inviting all Edinburgh residents to share what they want the future of their city to be like. This included an ambitious aim of engaging every single school and educational institution in Edinburgh to take part and directly influence the future direction of the city.

4.6 The integrated city marketing campaign utilised digital, social, print and out of home platforms. This was supplemented with display advertising, e-newsletters, digital polls, competitions, schools' outreach and support from media partners the Edinburgh Evening News and Forth One. The city's two major football clubs also endorsed and actively promoted the campaign.

4.7 Over 54,840 visions have been submitted. These are now being analysed. Professor Martin Kornberger, Professor of Management Innovation at EM Lyon Business School and Professional Fellow at the University of Edinburgh Business School, is assisting the Council in validating the analysis of the visions and facilitating workshops with the Steering Group to translate these into a coherent vision that

encapsulates the ambition and aspirations that residents have for Edinburgh. By way of comparison, New York City's 2015 Vision 'OneNYC: The Plan for a Strong and Just New City' had 7,500 New Yorkers complete an online questionnaire.

- 4.8 Given the level of response and the commitment to test the emerging vision with focus groups, the intention is to announce the City Vision in September 2019.
- 4.9 The integrated 2050 Edinburgh City Vision marketing campaign, delivered by Marketing Edinburgh, was awarded the Digital Marketing Campaign of the Year at the Edinburgh Chamber of Commerce Awards on 28<sup>th</sup> February 2019. It has also been shortlisted for two Marketing Society Awards in the Public Sector and the PR categories.

## **5. Next Steps**

---

- 5.1 The visions submitted are currently being analysed. The Steering Group has a couple of scheduled workshops to review the findings and to identify the central proposition for Edinburgh, the shared values that underpin the proposition and any elements that distinguish the 2050 Edinburgh City Vision from those of other cities.
- 5.2 Once the 2050 Edinburgh City Vision has been developed, a series of facilitated focus groups will be undertaken to ensure that this reflects the essence of the contributions received.
- 5.3 It is intended that the 2050 Edinburgh City Vision is launched in September 2019 and will include further engagement with elected members.

## **6. Financial impact**

---

- 6.1 As was reported to Council in June 2018, city partners pledged significant cash and in-kind support to fund the public engagement campaign. This included £0.100m from the Council, allocated from the provisional 2017/18 underspend which was set aside within the Council Priorities Fund, which match-funded an external financial contribution predicated on that basis.
- 6.2 Partners who contributed financial or value in-kind support included ; The University of Edinburgh, Edinburgh Airport, Sir Tom Farmer, the National Library of Scotland, JCDecaux, Lothian Buses, Parabola, Morton Ward and Turkish Airlines.

## **7. Stakeholder/Community Impact**

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- 7.1 This report relates to a broad ranging public engagement campaign designed to reach all Edinburgh residents.

## **8. Background reading/external references**

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2050 Edinburgh City Vision - June 2018 Council report, item 8.8

[http://www.edinburgh.gov.uk/meetings/meeting/4442/city\\_of\\_edinburgh\\_council](http://www.edinburgh.gov.uk/meetings/meeting/4442/city_of_edinburgh_council)

## **9. Appendices**

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Appendix A – 2050 Edinburgh City Vision Steering Group – membership.

**2050 Edinburgh City Vision Steering Group – Membership**

**Chair:**

Frank Ross	The Rt. Hon Lord Provost of the City of Edinburgh
------------	---

**Members:**

Andrew Kerr	Chief Executive, the City of Edinburgh Council
Prof. Andrew Kerr	UK and Ireland Director for Climate-KIC
Akhila Potluru	Student, Craigmount High School
Ella Simpson	Chief Executive, Edinburgh Voluntary Organisations Council
Garry Clark	Development Manager, Federation of Small Businesses
Julia Amour	Director, Festivals Edinburgh
Linda Irvine-Fitzpatrick	Strategic Programme Manager, NHS Lothian
Liz McAreavey	Chief Executive, Edinburgh Chamber of Commerce
Sarah Hay	Student President, Edinburgh College Students Association
Rev. Scott McKenna	Parish Minister, Edinburgh Interfaith Association
John Donnelly	Chief Executive, Marketing Edinburgh

# The City of Edinburgh Council

10.05am, Thursday, 2 May 2019

## Removal of Council member as a governor of the Charles Smith Trust Scheme 1991

Item number 8.4  
Executive/routine  
Wards  
Council Commitments

### 1. Recommendations

---

- 1.1 To approve the removal of the requirement to appoint one member of the Council as a governor of the Charles Smith Trust.

**Stephen S. Moir**

Executive Director of Resources

Contact: Hugh Dunn, Head of Finance

E-mail: [hugh.dunn@edinburgh.gov.uk](mailto:hugh.dunn@edinburgh.gov.uk) | Tel: 0131 469 3150



# Report

## Removal of Council member as a governor of the Charles Smith Trust Scheme 1991

### 2. Executive Summary

---

- 2.1 This report seeks approval to remove the requirement to appoint one member of the Council as a governor of the Trust.

### 3. Background

---

- 3.1 The clerk to the Trust has asked the Council to agree to the removal of one of its members as a governor of the Trust as no council member has served as a governor since 1995.

### 4. Main report

---

- 4.1 In 1991 the Edinburgh Bookseller's Society Limited ("the Society") asked Lothian Regional Council whether they would agree to the Society taking over the control of the investment of the Charles Smith Endowment and the distribution of its income.
- 4.2 Lothian Regional Council agreed and the Trust was registered as a charity on 20 March 1992.
- 4.3 The function of the Trust is to provide grants to apprentices to the trade of bookseller and /or stationer.
- 4.4 The Trust is audited by Grant Thornton and had an annual income of £3,089 in the year to June 2018.
- 4.5 The constitution of the Trust is governed by five governors/trustees of which one is an elected member of the Council as statutory successor to Lothian Regional Council. The other four governors/trustees are one from Napier University and three from the Society.
- 4.6 The last council member of Lothian Regional Council to act as governor of the Trust was from 1992 -1995.
- 4.7 In 1996 the Council succeeded to Lothian Regional Council and has never sent a member to be a governor of the Trust.
- 4.8 The Trust is a separate legal entity from the Council and the Council's only power is to appoint a governor to the governing body of the Trust.

- 4.9 The clerk of the Trust has asked that the Council agrees to the removal of one of its members as a governor of the Trust in view of the fact there has been no council governor since 1995.

## **5. Next Steps**

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- 5.1 The Trust shall be advised of the Council's recommendation.
- 5.2 The Trust will notify the Office of the Scottish Charity Regulator (OSCR) of this recommendation and request agreement.

## **6. Financial impact**

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- 6.1 There is no financial impact if the Council approves the recommendation.

## **7. Stakeholder/Community Impact**

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- 7.1 There is no direct impact on stakeholders or the community from the content of the report.

## **8. Background reading/external references**

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- 8.1 None

## **9. Appendices**

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Appendix 1 – Charles Smith Trust deed



Education (Scotland) Act 1980

THE CHARLES SMITH TRUST SCHEME 1991

G F G WELSH

Regional Solicitor

The Lothian Regional Council

5RA00031

Education (Scotland) Act 1980

THE CHARLES SMITH TRUST SCHEME 1991

MEMORANDUM

The Edinburgh Booksellers' Society Limited have made representations to The Lothian Regional Council that they should take over from the Council the functions of the Charles Smith Committee under Section 29 of the Midlothian Educational Trust Scheme 1962 regarding allowances for technical education of apprentices and others. This would achieve administrative savings for the Council.

X The Council have decided that that Society, the Principal of the Napier Polytechnic of Edinburgh or his nominee and one member of the Council should take over the functions of the Charles Smith Committee essentially on the same terms as Section 29 of the 1962 Scheme.

5RA00031

Under the new Scheme the governing body will be empowered to provide grants to persons within Lothian Region, as opposed to the County of Midlothian under the 1962 Scheme. Persons receiving grants shall become bound as apprentices to the trade of bookseller or bookseller and stationer, or, failing these trades to any other respectable trade, occupation or profession in Lothian Region, or shall engage in a trade, occupation or profession approved by the governing body. In selecting the persons to benefit, the governing body shall, other things being equal, prefer applicants from the Parish of Currie or the Parish of Glencorse.

The area of benefit under the new Scheme has been extended to Lothian Region so as to maximise the persons who are entitled to grants from the governing body.

THE CHARLES SMITH TRUST SCHEME 1991

Made 2 October 1991

Coming into Operation 1 January 1992

ARRANGEMENT OF PARAGRAPHS

PART I

CITATION AND INTERPRETATION

Paragraph

1. Citation

2. Interpretation

PART II

CONSTITUTION OF THE GOVERNING BODY

3. Constitution of the governing body

4. Composition of the governing body

5. Appointment of governors

6. Periods of office

7. Demission of office

8. Vacancies

9. Validity of proceedings of governing body

10. Execution of deeds

11. Transitional provisions

PART III

ADMINISTRATIVE ARRANGEMENTS

12. Chairman

13. Administrative staff

14. Meetings of governing body

15. Quorum of governing body

16. Minute book

17. Rules and standing orders

#### **PART IV**

#### **FINANCIAL ARRANGEMENTS**

18. Vesting of Trust

19. Transfer of cash balances, books, deeds and papers

20. Additional donations

21. Powers of investment

#### **PART V**

#### **TRUST PURPOSES**

22. Application of income

23. Purposes of the Trust

24. Conditions of award of grants

25. Tenure of award

26. Limitation of value of awards

27. Continuation of benefits

28. Publicising of Trust

#### **PART VI**

#### **MISCELLANEOUS AND GENERAL PROVISIONS**

29. Copies of scheme

30. Revocation

In exercise of the powers conferred on them by sections 105 and 112 of the Education (Scotland) Act 1980 and of all other powers enabling them in that behalf and after –



- (a) preparing a draft scheme for the future management of part of the Midlothian Educational Trust,
- (b) carrying out the procedure specified in section 112(1) and 112(1A) of the said Act
- (c) no objections or proposed amendments to the draft Scheme having been received

The Lothian Regional Council hereby make the following scheme:-

#### PART I

##### CITATION AND INTERPRETATION

###### Citation

1. This scheme may be cited as "The Charles Smith Trust Scheme 1991".

###### Interpretation

- 2(1) In this scheme unless the context otherwise requires:-

"Council" means The Lothian Regional Council;

"governing body" means the Governors of The Charles Smith Trust, as constituted in terms of paragraph 3 of this scheme; and

"Trust" means the Charles Smith Trust.

- (2) References in this scheme to a Part or paragraph shall, except where the context otherwise requires, be construed as references to a Part or paragraph to this scheme, as the case may be.

#### PART II

##### CONSTITUTION OF THE GOVERNING BODY

###### Constitution of the governing body

3. For the purpose of carrying this scheme into effect a governing body shall be constituted under the name of "The Governors of the Charles Smith Trust" and under that name shall be a body corporate with perpetual succession, a common seal and all rights, privileges and powers of a body corporate.

**Composition of the governing body**

4. The governing body shall consist of five governors, composed as follows- --

- (a) the Preses or his nominee, Treasurer or his nominee and one other member of the Edinburgh Booksellers' Society Limited,
- (b) the Principal of the Napier Polytechnic of Edinburgh or his nominee and
- (c) a member of the Council.

**Appointment of governors**

5. The first appointments to the office of governor shall be made by the respective appointing bodies as soon as possible after 1 January 1992 and all appointments to the governing body shall be made either at ordinary meetings of the above bodies or their committees to which the power of appointment has been delegated or at meetings summoned for the purpose which shall be convened and conducted according to the ordinary rules and practices of those bodies or their committees.

**Periods of office**

6(1) Subject to the provisions of sub-paragraph (2) below and paragraph 7, each governor shall hold office for four years, the term of office of the original appointees being deemed to run from the date of the first meeting of the governing body. A governor shall be eligible for re-appointment on the expiry of his period of office.

(2) Subject to the provisions of paragraph 7, of the governors first appointed under this scheme, the governor appointed by the Council shall hold office for a period of two years.

#### Demission of office

7. A governor shall be deemed to have vacated office as a member of the governing body and the governing body shall declare his place vacant in any of the following circumstances-
- (a) where he intimates in writing to the governing body his resignation as a governor;
  - (b) where he has had his estate sequestrated or has made a trust deed for his creditors;
  - (c) where he has become incapacitated to act as a governor; or
  - (d) where he has for the space of one year without reasonable cause failed to attend any meeting of the governing body.

#### Vacancies

- 8(1) Every vacancy whether occasioned by the expiry of a term of office as a governor or by resignation or any other cause shall be entered in the minute book.
- (2) Each vacancy shall be intimated by the clerk of the governing body to the body entitled under paragraph 4 to appoint a successor. In the case of a vacancy caused by the expiry of the normal term of office, the intimation shall be made not less than one month before the date of the vacancy and, in any other case, as soon as may be after its occurrence. Within three months of the intimation, a successor shall be appointed by the body entitled to do so.
- X (3) If the body entitled to appoint a governor fails to do so within the said three month period, it shall be in the power of the governing body to appoint a successor and any appointment under this sub—paragraph shall be deemed to be an appointment by the body entitled to make the appointment.

**Validity of proceedings of governing body**

9. The validity of the proceedings of the governing body shall not be affected by any vacancy among or by any defect in the appointment of any of the governors.

**Execution of deeds**

10. All deeds and other writings, sealed with the corporate seal and signed by one of the governors and by a duly authorised officer of the governing body appointed for the purpose shall be held to be validly executed on behalf of the governing body.

**Transitional Provisions**

11. As soon as can be conveniently arranged after 1 January 1992 the Preses of the Edinburgh Booksellers' Society Limited shall convene the first meeting of the governing body, notice of which shall be given to each member of the governing body or, if the names of such members have not been intimated to the Preses of the Edinburgh Booksellers' Society Limited, to the bodies entitled to appoint governors.

**PART III**

**ADMINISTRATIVE ARRANGEMENTS**

**Chairman**

12. The governing body shall at their first meeting appoint a chairman from their own number. A chairman shall hold office for four years or until his own period of office as a governor expires, whichever is the lesser, and shall be eligible for re-appointment. In the absence of the chairman, the governing body shall appoint one of their number to preside at any meeting.

Administrative staff

13. The governing body shall appoint a clerk and such other officers as they consider necessary at such reasonable salaries and under such conditions of service as they may determine. Such staff shall hold office at the pleasure of the governing body. Any officer of the governing body whose duties include intramissions with funds vested in the governing body shall find such caution as the governing body may require for his intramissions. No governor acting as clerk or other officer shall be entitled to any remuneration.

Meetings of governing body


- 14(1) The governing body shall hold at least one ordinary meeting in each year at such place and time as they may determine.
- X (2) The chairman may at any time convene a special meeting of the governing body.
- (3) Any three of the governors may for any cause which seems to them sufficient require a special meeting to be convened by giving notice in writing to the clerk to the governing body specifying the business to be transacted.
- (4) At least one week's notice of meetings shall be given and such notice, which shall be in writing, shall specify the date, time and place of the meeting and the business to be transacted.
- (5) Notwithstanding the provisions of sub-paragraph (4) above, the chairman may convene a meeting on less than one week's notice. He may also authorise any governor to convene a meeting on his behalf on less than one week's notice. No resolution or motion carried at such a meeting

shall be valid however unless it is voted for by a majority of all the governors then in office or unless it is confirmed at any subsequent meeting for which the usual notice has been given.


#### Quorum of governing body

- 15(1) At all meetings of the governing body three governors, one of whom shall not be either an office-bearer or member of the Edinburgh Booksellers' Society Limited, shall be a quorum and, subject to the terms of paragraph 14(5), all questions shall be determined by a majority of the governors present. In any case where there is an equality of votes, the chairman of any meeting shall have a second or casting vote in addition to a deliberative vote.
- (2) If at any time appointed for a meeting or if before the business of any meeting has been completed, the number of governors present is less than three, the governors present shall adjourn the meeting to such day or time as they may determine and the meeting may be re-convened on less than one week's notice being given.

#### Minute book

- 
16. A minute book shall be kept by the governing body and minutes of the proceedings of the governing body shall be entered therein, including resolutions authorising the execution of all writings or deeds on behalf of the governing body.

#### Rules and standing orders

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17. Subject to the provisions of this scheme, the governing body may make such rules and standing orders for the regulation of their proceedings, the keeping of records, the execution of documents and such other matters connected with their business as they think fit.

PART IV

FINANCIAL ARRANGEMENTS

Vesting of Trust

18. From and after 1 January 1992 the Charles Smith Trust shall vest in the governing body without the necessity of any instrument or conveyance, the endowment to be held, administered and applied exclusively by the governing body in accordance with the provisions of this scheme.

Transfer of cash balances, books, deeds and papers

- 19(1) As soon after 1 January 1992 as can conveniently be arranged, the Council shall make over to the governing body all cash balances, books, deeds and papers which relate wholly or mainly to the Charles Smith Committee as part of the Midlothian Educational Trust Scheme 1962 and to which they have right as the Council.
- (2) The governing body shall discharge such lawful debts relating to the said Charles Smith Committee as remain unpaid:
- Provided that the liability of the governing body shall be limited to the amount which can be realised from the assets of the endowment and the governing body shall, after satisfactory audit of the accounts relating to the said Charles Smith Committee, grant to the Council a discharge of their intromissions with the funds of the said Charles Smith Committee.

Additional donations

20. The governing body may accept donations, legacies, annuities, subscriptions and other gifts (hereinafter referred to as "additional donations") for the purposes of this scheme, or for purposes connected therewith. Such additional donations shall be applied in accordance with the directions of the respective testators or donors. In the

absence of any specific direction relating thereto, the governing body shall add any additional donation to the capital or income of the Trust or in such proportions as they think fit to both the said capital and income.

**Powers of investment**

- 21(1) It shall be in the power of the governing body to invest capital and to change the investments in which capital is invested, in such manner as they think fit. Before exercising these powers they shall obtain and consider proper advice.
- (2) It shall be in the power of the governing body to retain any investments in which capital is invested. The governing body shall review these investments at regular intervals and may hold such additional reviews as they consider desirable. For the purpose of such reviews they shall obtain and consider proper advice.
- (3) For the purposes of this paragraph "proper advice" means the advice of a person who is reasonably believed by the governing body to be qualified by his ability in, and practical experience of, financial matters to advise the governing body on the exercise of their powers under this paragraph.

**PART V**

**TRUST PURPOSES**

**Application of income**

- 22(1) The governing body, after paying all necessary expenses of management and other outgoings affecting the Trust, shall in each financial year apply as nearly as possible the whole of the free income of the Trust, including any unexpended balance of income carried forward from the previous financial year, in fulfilment of the purposes laid down in paragraph 23.



- (2) If, notwithstanding the foregoing provisions of this paragraph, there is an unexpended balance of the free income of the Trust at the end of any financial year, the governing body shall carry the said balance or part thereof forward to the following financial year or shall add the said balance or part thereof to the capital of the Trust.

#### Purposes of the Trust

- 23(1) The governing body may in each financial year award grants of such annual value as they think fit to applicants of either sex:
- (a) who having been ordinarily resident in Lothian Region for the period of not less than five years have not ceased to be so resident for a period exceeding one-fifth of their period of ordinary residence in Lothian Region, or
  - (b) one of whose parents has for the period of not less than five years been ordinarily resident in Lothian Region and has not ceased to be so resident for a period exceeding one-fifth of his or her period of ordinary residence in Lothian Region.
- (2) Persons receiving grants under the last foregoing sub-paragraph shall become bound as apprentices to the trade of bookseller or bookseller and stationer, or, failing these trades, to any other respectable trade, occupation or profession in Lothian Region, or shall engage in a trade, occupation or profession approved by the governing body. They shall attend such course at such school or college for technical or other education as may be approved by the governing body.
- (3) In the event of no suitable applicant, the governing body shall have power to withhold the annual grant payments and to add such sums to the capital of the Trust.

- (4) The benefits of this paragraph shall be extended only to persons who are in such financial circumstances as to require aid from the Trust during their apprenticeship or during the early years of their employment in a trade, occupation or profession, and in selecting the persons to benefit, the governing body shall, other things being equal, prefer applicants from the Parish of Currie or the Parish of Glencorse.

Condition of award of grants

24. When awarding grants under paragraph 23, the governing body shall associate the name of Charles Smith with each award made under this scheme.

Tenure of award

- 25(1) Each award shall be tenable for such period as the governing body thinks fit and it shall be in the power of the governing body to extend the period originally determined in any case in which they consider such extension to be justified.
- (2) The governing body shall cause sufficient inquiry to be made each year as to the conduct and progress of the holder of any grant under this scheme. If in the opinion of the governing body any such holder is guilty of serious misconduct or is failing to make sufficient progress, the governing body may withdraw the grant or suspend the holder from its benefits, and the decision of the governing body shall be final.

Limitation of value of awards

26. The amount of any award made under this scheme to a person who holds or is to hold a scholarship or other allowance which is paid out of monies provided by Parliament or out of any fund aided by grants from Parliament, shall not be such as may cause the said scholarship or other allowance to be reduced.

Continuation of benefits

27. Any person who at the date of coming into operation of this scheme is a beneficiary of any allowance received from the said Charles Smith Committee shall continue to enjoy the benefit thereof subject always to the conditions under which it was awarded until the expiry of the said person's period of tenure of the said benefit.

Publicising of Trust

28. The governing body shall take appropriate steps, which may include the insertion each year of an advertisement in a local newspaper circulating in the area of benefit, to make information about the purposes of the Trust available to the public.

PART VI

MISCELLANEOUS AND GENERAL PROVISIONS

Copies of scheme

29. The governing body shall maintain a supply of printed copies of this scheme, shall cause a copy to be kept available for inspection by any member or officer of the governing body and copies shall be available for sale to the public at a reasonable price.

Revocation

30. The parts of the Midlothian Educational Trust Scheme 1962 relating to the said Charles Smith Committee shall cease to have effect on the coming into operation of this scheme.

Given under the Seal of The Lothian Regional Council this Second day of October Nineteen hundred and Ninety-one.

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Councillor

Keith Geddes

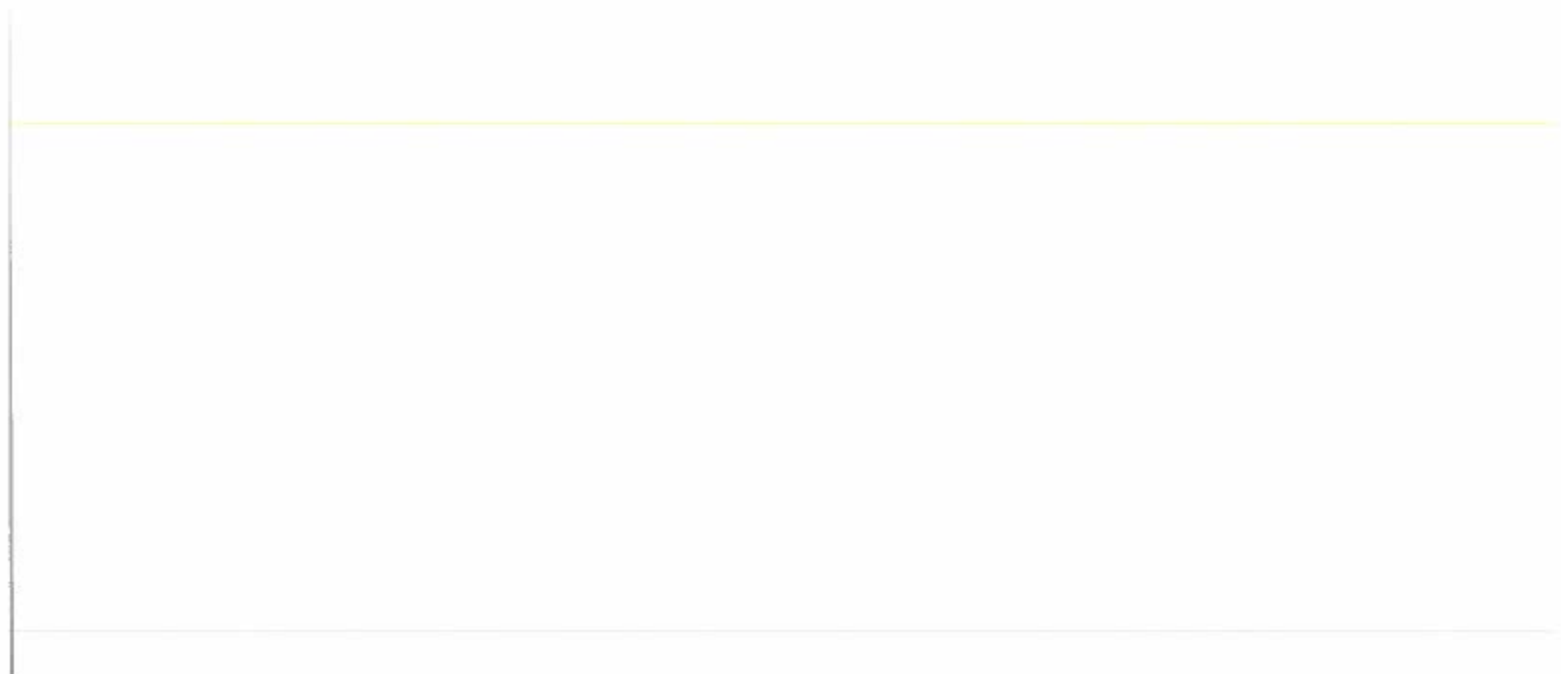
Councillor

G F G Welsh

Regional Solicitor



1



# The City of Edinburgh Council

10:05am, Thursday, 2 May 2019

## Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School Report – Further Information

Executive/routine  
Wards  
Council Commitments

### 1. Recommendations

- 1.1 To note the contents of this report.
- 1.2 To approve the recommendations set out in the “Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School” report continued by Council at its meeting on 14<sup>th</sup> March 2019 (Appendix 1); these being:
  - 1.2.1 that the catchment boundaries of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School be realigned as per those set out in the consultation paper;
  - 1.2.2 that a sibling guarantee, as defined in Appendix 3 of the Outcomes paper, be applied to future P1 and S1 registrations from the areas affected under these proposals;
  - 1.2.3 to note the intention to monitor demand for places at Currie Primary School and install temporary classrooms at the appropriate time should this be required.
- 1.3 Note the intention to review the requirement for a referencing system in future schools’ consultations.

**Alistair Gaw**

Executive Director of Communities and Families

Contact: Robbie Crockatt, School Estate Planning Manager

E-mail: [robbie.crockatt@edinburgh.gov.uk](mailto:robbie.crockatt@edinburgh.gov.uk) | Tel: 0131 469 3051

# Report

## **Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School Report – Further Information**

### **2. Executive Summary**

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- 2.1 At its meeting on 14th March 2019 the City of Edinburgh Council continued the “Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School” report to allow further consideration of an administrative error in the report. Following further consideration, this report recommends the same Outcomes of the Statutory Consultation are reconsidered by Council.
- 2.2 However, this report also provides further information about the administrative error that occurred during the production of the Outcomes report which had raised concerns about its integrity. This report finds that the error was non-material and that the statistics and conclusions of the Outcomes report remain valid.
- 2.3 Accordingly, the only change made to the original Outcomes report is the inclusion of an additional row in the referencing table so that both the original and replacement reference numbers are shown.

### **3. Background**

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- 3.1 At its meeting on 14th March 2019 The City of Edinburgh Council considered the “Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School” report (Appendix 1). This report recommended that the catchment boundaries of the aforementioned schools be realigned as per the proposals set out in the statutory consultation paper which had been the subject of a public consultation from 23 October 2018 to 3 December 2018

carried out under the terms of the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014.

- 3.2 The City of Edinburgh Council decided to continue the report to its meeting in May 2019 to allow further information to be provided about an administrative error that become apparent after the publication of the report. This report provides further details of that error, the actions taken to address it and the impact on the integrity of the information contained within the Outcomes report continued by Council at its meeting on 14<sup>th</sup> March 2019.

## **4. Main report**

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- 4.1 The “Outcomes of the Statutory Consultation to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School” report (Appendix 1) was published on the Council’s consultation Hub three weeks prior to the Council meeting on 14<sup>th</sup> March at which it was to be considered. This early publication is a statutory requirement as per the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014.
- 4.2 Approximately a week after the publication of the Outcomes report on 21 February 2019 the School Estate Planning Team was notified by consultees of differences between the codes received when they made their submission to the consultation and the codes in the report showing where they could find responses to their concerns. Nine people contacted the School Estate Planning Team to highlight this issue. The Parent Council of Currie Primary School raised concerns about the impact of the error on the transparency and integrity of the consultation process.

### **Reference Numbers**

- 4.3 During the consultation period, when an individual made an online submission via the Council’s consultation hub they received confirmation that their submission had been received and were automatically issued with a reference number.
- 4.4 The Outcomes report includes a table in the Appendices showing all the reference numbers issued. The intent of this table is so that consultees can see how their response has been categorised in terms of the key issues it raised. The table also includes a simple response number that allows the individual to identify the responses within the report pertinent to their submission.
- 4.5 Accordingly, the reference numbers should allow people to see how their submission to the consultation has been categorised in terms of the key issues raised and where in the report they can find a response to these issues.

### **The Error**

- 4.6 The Council’s consultation hub produces its reports in Excel format. All of the data collected from an individual’s submission to a consultation appears in an Excel



table. This means that a lengthy text response to a question will appear in a single spreadsheet cell. The South West catchment review received 420 online responses which the system collates in a single spreadsheet. As some cells contain a significant quantity of text data, the Excel spreadsheet in its raw form is difficult to read. Accordingly, an exercise to make the output report more manageable for those tasked with reading and manually categorising the responses was undertaken.

- 4.7 During the formatting of the responses sheet the administrator undertaking this exercise has erroneously amended the column containing the submission reference codes. How this occurred is unclear but as the reference numbers have become sequential it suggests that the administrator may have inadvertently 'dragged' a reference down much of the length of the column. This changed the reference number in 359 of the 420 entries.
- 4.8 Having reformatted the submissions sheet the administrator provided it to the Officers undertaking the analysis and writing the report.

### **The Impact**

- 4.9 The original database shows that 420 responses were received via the Council's online consultation hub. The formatted submissions sheet shows 420 responses. Comparing the original database to the formatted sheet shows no changes in the text, other than in the reference column. Accordingly, we can be confident that all of the submissions read by Officers undertaking the analysis and writing the report contained all the text originally submitted by respondents and that none of the submissions were missing.
- 4.10 This means that all of the views submitted and the points raised during the consultation are reflected in the "Outcomes of the Statutory Consultation to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School" report. It also means that all of the statistics relating to the number of responses and their support for or against the proposals remain valid.
- 4.11 Accordingly, the impact of the error is not material to the recommendations of the report or the commentary or data which Councillors would consider in order to make their decisions in relation to the report's recommendations.

### **Actions Taken**

- 4.12 When the error became apparent officers swiftly investigated the causes of this error and, having sought advice from the Council's legal team, issued all respondents with a reference number to match those in the published report. Officers were unable to contact 29 respondents to provide them with a reference number as they had not provided contact details with their submission. Following the distribution of the replacement references no new queries regarding referencing error were received.

- 4.13 To provide greater assurance that all representations have been accounted for, a document containing a redacted copy of all representations and showing both the original and the erroneously created reference numbers has been produced. This is available to elected members in the members lounge. Representatives from Currie Primary School's Parent Council will also be invited to view this document.
- 4.14 The Outcomes report included as an Appendix to this report has been updated so that the table containing the individual references now contains both the original reference issued and its replacement. The Outcome report considered by Committee in March included only the replacement reference number. The addition of this new row showing the original reference is the only change made to the March report included in Appendix 1.

### **Statutory Requirements**

- 4.15 The required content of an Outcomes report following a consultation is defined in the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014. This sets out the authority must provide the number of written representations received, a summary of the written and oral representations made and the authority's response to those representations. It does not require that the authority respond to individual representations other than that provided by Education Scotland, nor does it require that the authority reference representations.

## **5. Next Steps**

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- 5.1 The error in the processing of the Excel file containing the reference numbers has highlighted levels of complexity within this process that will be investigated.
- 5.2 A comparison with the consultation reports produced by other local authorities shows that City of Edinburgh Council provides a level of detail within its reports that far exceeds that which is necessary. The complexity and the work required to produce a system of referencing individual responses introduces a significant workload and greater potential for error which may outweigh the value such a system offers. Accordingly, Officers will consider the requirement for such a system in future consultation processes.
- 5.3 If such a system is to be maintained in future consultation processes, then the following areas require consideration:
- Production of system reports in formats other than Excel from the consultation hub system;
  - A process of quality checking between original system report and the final report;
  - Automation of the referencing and analysis process.

## **6. Financial impact**

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- 6.1 There are no financial implications arising directly from this report. Reference should be made to the continued “Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School” report included in Appendix 1.

## **7. Stakeholder/Community Impact**

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- 7.1 Reference should be made to the continued “Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School” report included in Appendix 1.

## **8. Background reading/external references**

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- 8.1 “Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School”, The City of Edinburgh Council, 14 March 2019.

## **9. Appendices**

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- 9.1 Appendix 1 - Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School Report

# The City of Edinburgh Council

10:00, Thursday, 14 March 2019

## Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.

Item number	8.2
Executive/routine	
Wards	02 Pentland Hills
Council Commitments	

### 1. Recommendations

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- 1.1 Approve that the catchment boundaries of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School be realigned as per those set out in the consultation paper;
- 1.2 Approve that a sibling guarantee, as defined in this paper (appendix 3), be applied to future P1 and S1 registrations from the areas affected under these proposals;
- 1.3 Note the intention to monitor demand for places at Currie Primary School and install temporary classrooms at the appropriate time should this be required.

**Alistair Gaw**

Executive Director of Communities and Families

Contact: Robbie Crockatt, School Estate Planning Manager

E-mail: [robbie.crockatt@edinburgh.gov.uk](mailto:robbie.crockatt@edinburgh.gov.uk) | Tel: 0131 469 3051

## **Outcomes of the Statutory Consultation Proposing to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.**

### **2. Executive Summary**

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- 2.1 On 9 October 2018 the Education, Children and Families Committee approved that a statutory consultation be undertaken proposing the realignment of the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School. A statutory consultation was undertaken between 23 October 2018 and 3 December 2018. The purpose of this report is to advise on the outcome of the consultation and make recommendations regarding how the proposals should be progressed.
- 2.2 The report recommends that the consultation proposals should be progressed but that a sibling guarantee should be provided for residents of the affected areas. This may require the installation of temporary classrooms at Currie Primary School in future years.

### **3. Background**

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- 3.1 Following a significant informal consultation process in the South West of the city, on 9 October 2018 the Education, Children and Families Committee approved that a statutory consultation be undertaken proposing the realignment of the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.
- 3.2 The focus of the informal consultation process was an extensive programme of engagement with school communities to gather opinions about future change to the school estate in this large area of the city. Change was being considered because the West and South West of the city will see significant growth in future years.
- 3.3 The proposals set out in the statutory consultation paper approved by Committee on 9 October reflected the feedback received during the wider consultation process and sought to address accommodation pressures at Currie Primary School in particular and the need to align demand for places with available and sustainable capacity.

## 4. Main report

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- 4.1 The statutory consultation period ran from 23 October 2018 to 3 December 2018. The full [statutory consultation paper](#) is available online. A copy of the full statutory consultation paper is also available in the Elected Members lounge for reference.
- 4.2 Two public meetings were held during the consultation period: one at Balerno High School on 14 November 2018 and one at Currie High School on 19 November 2018. Each public meeting was independently chaired. Council officials answered questions following a short presentation. Minutes of each meeting are included in Appendix 1.
- 4.3 Representations on the proposal were invited by letter, email or through a specifically designed online response questionnaire. 428 representations were received. The number of completed online questionnaires was 420, with six comments received by email and two by post. The tables in Appendix 2 and Appendix 3 list all the representations received and a summary of the issues that were raised. The full submissions are available in the Elected Members lounge for reference.
- 4.4 The majority of the online submissions were from parents or local residents. Some members of school staff, and the Parent Council's at Currie Primary School, Dean Park Primary School and Balerno High School also completed the online questionnaire. A response was also received from Balerno Community Council.
- 4.5 A consultation exercise with pupils was carried out by Quality Improvement Officers at all the affected schools. A summary of the methodology used to consult with pupils and the comments received is contained in Appendix 5 of this paper. All comments that were submitted by pupils are available in the Elected Members lounge for reference.
- 4.6 The responses received showed that 50.2% of people supported the proposal while 48.3% did not support it. The remaining responses either did not state a preference or ticked both the "yes" and "no" boxes.

### **Further Analysis of Responses Received**

- 4.7 While overall the responses received suggested a reasonably even split between those 'for' and 'against' the proposals, clear patterns emerged in the geographic split of the responses received.
- 4.8 Table 1 (below) splits the responses received according to the area of primary school catchment they originate from. This allows us to consider the responses of people living in the areas of catchment more directly affected by the proposals.

**Table 1: Number of Responses by Area from which Response Originated**

Address of Responder	Yes	No	No Response	Both Yes & No	Total
Cherry Trees (proposed Dean Park PS)	33	75		1	109
Currie PS Catchment (excluding Cherry Trees and Kinleith Mill)	11	65			76
Kinleith Mill (proposed Nether Currie PS)	8	7	2		17
Dean Park (existing catchment area)	136	12	1		149
Nether Currie (existing catchment area)	9	19			28
Juniper Green		7		1	8
Other Catchment Areas	8	13			21
No Postcode Or Outwith Council Area	10	9	1		20
<b>Total</b>	<b>215</b>	<b>207</b>	<b>4</b>	<b>2</b>	<b>428</b>

- 4.9 Table 1 illustrates that only 17 responses were received from the Kinleith Mill area (to be realigned from Currie Primary School to Nether Currie Primary School under these proposals) with eight (43.8%) supporting the proposal and seven (43.8%) against. In the remaining parts of the existing Nether Currie Primary School catchment area 28 responses were received with nine (32%) expressing support for the proposals and 19 (68%) rejecting the proposals. The comments received from the Nether Currie area suggest that there was greater support for the proposals to realign the Kinleith Mill area from Currie Primary School to Nether Currie Primary School but that the overall proposal had to be rejected because they did not agree with the part of the proposal affecting the Cherry Trees area of Currie Primary School's catchment.
- 4.10 Table 1 also illustrates that within the main area affected by the proposals – the Cherry Trees - the Council received 106 responses from parents and residents with 33 (31%) supporting the proposal and 72 (68%) against.
- 4.11 From within the areas of the Currie catchment not directly affected by the proposals 76 responses were received with 11 (14.5%) supporting the proposals and 65 (85.5%) against.
- 4.12 Overall the analysis shows that support for the proposals as they currently stand is largely driven by Dean Park and Balerno parents and residents.

### **Key Themes and Issues and Council Responses**

- 4.13 This section draws out the main themes and issues that were raised during the consultation period and summarises the Council's response. Further detail is provided in Appendix 3.

### *Sibling Guarantee*

- 4.14 A significant concern among parents responding to the consultation and those attending the public meetings was that no sibling guarantee was offered as part of the proposals. This guarantee would ensure that parents from the areas directly affected (principally Cherry Trees and Kinleith Mill areas) would have the choice of their child attending Currie Primary School or Currie Secondary School if they had a sibling already attending that school regardless of where catchment boundaries were drawn.
- 4.15 In response to this request the Council has reviewed P1 and S1 registrations received in January 2019 for the schools concerned and has considered the impact a sibling guarantee might have on the projected pupil numbers in the proposals in future years. The Council's conclusion is that, while it would be possible to offer a sibling guarantee at secondary level, it would not be possible to offer a sibling guarantee at primary level without the need to provide additional classroom space at Currie Primary School. To provide this additional accommodation on a permanent basis would undermine a significant part of the rationale for undertaking this consultation in the first place.
- 4.16 However, the Council recognises that in the absence of a sibling guarantee, the distances between Currie Primary School and Dean Park Primary School would present an unreasonable logistical issue for the small number of parents who may find that they have children in both schools. Accordingly, this paper recommends that in taking forward these proposals the Council offer a guarantee that the siblings of pupils from affected areas attending Currie Primary School and Currie High School at the time the catchment changes are implemented be guaranteed a place at Currie Primary School or Currie High School if they want it. In addition, provision would be made for temporary accommodation at Currie Primary School as it is required to ensure sufficient capacity is available to accommodate any impact on the school roll arising from this guarantee. Further details of how a sibling guarantee would be applied are contained in Appendix 3.

### *Travel Routes and Distances*

- 4.17 Issues about active travel, safer routes, traffic and congestion were raised. It is acknowledged the proposals would require that primary pupils from the affected areas travel greater distances to their catchment school than is currently the case. This issue would be compounded for families with siblings attending different primary schools.
- 4.18 As part of these proposals Dean Park Primary School and Nether Currie Primary School's Travel Plans would be updated to reflect their extended catchment areas. These plans would aim to encourage sustainable means of transport to and from school.



## Education Scotland

- 4.19 As required by the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014, all the responses received during the public consultation were made available to Education Scotland for their consideration. Education Scotland visited all the schools directly affected by the statutory consultation and discussed the educational aspects with staff, parents and pupils before producing their final report. A report from Education Scotland providing their response to the proposal was submitted in February 2019. This report is attached in Appendix 5.
- 4.20 The conclusion of Education Scotland is that the proposal has clear long term educational benefits. The report states that *“The council’s proposals are of educational benefit in the long term. The proposed changes will complement any future regeneration and economic growth by better aligning mainstream schools to potential housing developments and existing growth in the school aged population. More efficient use of the school estate will result from the proposals.”* The responses received by Education Scotland from stakeholders who met with HM Inspectors appear to reflect the overall response to the consultation.
- 4.21 Education Scotland did comment that in taking the proposal forward, the Council *“will need to indicate how it plans to address the issue of siblings being educated in different schools, the possible risks to children walking to and from school along a busy road, the congestion concerns raised by stakeholders in both the Currie and Balerno communities, and the accuracy of figures used to predict the increased number of pupils requiring education generated from the new estates.”*

### *Response to Education Scotland*

- 4.22 The Act requires that the Council’s Outcome of Consultation report include ‘a statement of the authority’s response to Education Scotland’s report’. The Council’s response to the four key issues is provided in the following table.

<b>Issue Raised</b>	The Council will need to indicate how it plans to address the issue of siblings being educated in different schools.
<b>Council Response</b>	The Council recognises that in the absence of a sibling guarantee, the distances between Currie Primary School and Dean Park Primary School would present an unreasonable logistical issue for the small number of parents who may find that they have children in both schools. Accordingly, this paper recommends that in taking forward these proposals the Council offer a guarantee that the siblings of pupils from affected areas attending Currie Primary School at the time the catchment changes are implemented be guaranteed a place at Currie Primary School if they want it. Further details of how a sibling guarantee would be applied are contained in Appendix 3.

<b>Issue Raised</b>	The Council will need to indicate how it plans to address the possible risks to children walking to and from school along a busy road and the congestion concerns raised by stakeholders in both the Currie and Balerno communities
<b>Council Response</b>	<p>Where it is possible to do so, geographic features such as parks or main roads will be used to form catchment boundaries. However, while undesirable, a catchment change may sometimes result in pupils being located further from their catchment school or, as is common in city schools, with a route to school which requires that more roads or busier routes are crossed than was previously the case.</p> <p>The Council acknowledges that the route between the Cherry Trees area of Currie Primary School's catchment area and Dean Park Primary School is not comparable with the route to Currie Primary School requiring that pupils cross Lanark Road.</p> <p>However, while it has been reducing in recent years, there is already a clear pattern of pupils attending Dean Park Primary School from the Cherry Trees area. In 2013 38% of pupils in this area attended Dean Park Primary School (50% attended Currie Primary School). This has fallen to 21% in 2018 (76% attend Currie Primary School) but there are clearly pupils already making this journey.</p> <p>As part of these proposals we will work with the Council's Road Safety team to update school travel plans for Dean Park Primary School and Nether Currie Primary School's to reflect their extended catchment areas. These plans would aim to encourage sustainable means of transport to and from school.</p>
<b>Issue Raised</b>	The Council will need to address concerns over the accuracy of figures used to predict the increased number of pupils requiring education generated from the new estates.
<b>Council Response</b>	<p>The Council's pupil generation figures for new developments are reviewed periodically. A recent review of the figures used has demonstrated a reasonable degree of accuracy although there are local variations that may apply. The pupil generation figures consider pupil generation over the life of a development rather than the point at which it opens which means that there will be occasions when the actual pupil generation is higher and other times when it will be lower than the pupil generation figures.</p> <p>In the Currie and Balerno areas the most recent example is the Kinleith Mill development. The anticipated pupil generation from the Kinleith Mill development was 18 primary and 13 secondary pupils. The development is now complete and the number of pupils currently registered at a City of Edinburgh Council school is five primary and two secondary pupils. Other examples in the area include the development at Riccarton Mains Road which was forecast to generate five primary</p>

and three secondary pupils and at present has two Primary and two Secondary pupils and the development at Lanark Road West (the former Primary School site) that was expected to generate eight Primary and five Secondary pupils with actual pupil generation currently being five Primary and no secondary pupils.

Accordingly, while pupil generation figures cannot predict with a high degrees of accuracy the number of pupils a development will generate, the Council believes that the figures used are currently valid in projecting future demand for school places.

## Conclusions

- 4.23 Having considered the responses received to the consultation, it is the recommendation of this report that, as concluded by Education Scotland, the proposals in the consultation paper would be of long term benefit. Accordingly, it is recommended that the proposals in the consultation paper now be implemented.
- 4.24 However, the consultation process has also highlighted the difficulties the distance between Currie and Dean Park Primary School's would cause the parents of children split between these two schools. For this reason it is accepted that an arrangement for the siblings of pupils attending Currie Primary School and Currie High School at the time the catchment changes are implemented should be put in place to ensure that siblings are not split between two schools.
- 4.25 The impact of accepting the provision of a "sibling guarantee" as part of these recommendations may be that temporary classrooms are required at Currie Primary School for a period of not more than 6 years. The need for these classrooms would be monitored to ensure their delivery at the appropriate time.

## 5. Next Steps

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- 5.1 If the recommendations set out in this paper are approved by Council, the catchment boundary changes proposed would be implemented before November 2019 to capture the P1 and S1 registration process for August 2020.
- 5.2 A working group will also be established at Dean Park Primary School to consider how the school building is extended to accommodate the additional 5 classroom spaces necessary under these proposals. It is anticipated that some, or all, of these spaces (subject to decisions about the design solution), would be delivered for August 2020.
- 5.3 The provision of the sibling guarantee would be administered through the regular P1 intakes process with the intakes in 2020 and in subsequent years monitored to determine if additional temporary accommodation is likely to be required.
- 5.4 The availability of spaces within the existing capacity at Currie High School and Balerno High School means that no direct action will be required in the secondary sector.

## **6. Financial impact**

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### **Capital**

- 6.1 Should the recommendations in this report be progressed the cost of a five classroom building at Dean Park Primary School is estimated to be £1.42m. In addition, the provision of a temporary classroom building to allow a sibling guarantee to be offered would cost an estimated £0.25m assuming a surplus unit from elsewhere in the school estate could be relocated to Currie Primary School. Accordingly, the capital cost to the Council of proceeding with the recommendations is estimated to be £1.67m.
- 6.2 If the recommendations were not progressed and the status quo is retained, the plans for a second phase of permanent expansion at Currie Primary School would be required to be delivered.
- 6.3 The estimated cost of delivering the permanent solution would be £0.94m. A two-classroom building would also be required at Dean Park Primary School at an estimated cost of £0.85m. Accordingly, the status quo position would be an estimated capital cost of £1.79m.

### **Revenue**

- 6.4 The additional teaching staff revenue costs associated with the recommendations in this paper would be met through current demography funding. While the proposal would result in expansion of existing facilities there would be no additional revenue costs associated with additional management, teaching or non-teaching positions which would be required regardless of the proposals.
- 6.5 The maintenance burden for the additional accommodation required as a result of these proposals is likely to be low in the short to medium term but would increase over time. In the longer term it is estimated that the running costs (including rates) associated with provision of the necessary additional accommodation associated with the recommendations would be lower than the option of retaining the status quo position (an estimated £21,000 per year under the recommendations and £25,000 per year should the status quo remain and Currie Primary School be extended).
- 6.6 However, this difference could vary according to the accommodation solution ultimately delivered at Dean Park Primary School and in the short-term, the difference is likely to be negligible due to the potential costs associated with the provision of temporary classrooms.

## **7. Stakeholder/Community Impact**

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- 7.1 The statutory consultation to which this paper refers has been undertaken according to the requirements set out in the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014.

- 7.2 Should the Council reject the recommendations in this paper the status quo will remain and permanent new accommodation will be built at both Dean Park Primary School and Currie Primary School.
- 7.3 Should the Council wish to implement a significant variant of the proposals that have been the subject of this consultation process a new consultation process would be required.
- 7.4 Whilst the recommendations would see the creation of new buildings, the purpose is to create fit for purpose accommodation to meet demand. Any new buildings or adaptations to existing buildings would be designed to minimise the impact on carbon emissions and energy consumption.

## **8. Background reading/external references**

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- 8.1 Education, Children and Families Committee, 9 October 2018, ["West and South West Schools Review – Approval to Progress Statutory Consultation"](#)

## **9. Appendices**

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1. Minutes of Public Meetings
2. Summary of Representations
3. Issues Raised and Council response
4. Summary of Pupil Responses
5. Education Scotland Report

# Record of Meeting

## Accommodation Options for the South Edinburgh Primary Schools

**Public Consultation Meeting held at 18:30, Wednesday,  
14 November 2018, Balerno High School, Edinburgh**

**Present:** Approximately 35 members of the public

**In Attendance:** Tom Wood (Independent Chair), Councillor Ian Perry (Convener of the Education, Children and Families Committee), Robbie Crockatt (School Estate Planning Manager), Lorna Sweeney (Schools and Lifelong Learning Senior Manager Quality, Improvement and Curriculum), Elaine Watson (School Estate Planning Officer), Crawford McGhie (Senior Manager – Estates and Operational Support), and Blair Ritchie (Committee Services).

### 1. Introduction

Tom Wood introduced the proceedings. He indicated that this was a proposal to re-draw the catchment boundaries for this area. He was the independent chair for the meeting, would ensure that those in attendance would hear what was said tonight and would ensure that they got answers to questions. This would form part of the report which would help Councillors to make a decision. It was necessary to have a proper minute, therefore, people must speak clearly and there should be one question at a time. He introduced Councillor Perry, the Convener for Education, Children and Families, Lorna Sweeney, Robbie Crockatt and Elaine Watson. The Head Teacher of Balerno High School and Dean Park Primary School were also present.

The Schools (Consultation Scotland) Act 2010 required the Council to conduct a public consultation ahead of a report on the proposals going to the City of Edinburgh Council for consideration in March 2018. The public consultation would provide people with the opportunity to express their views and feed directly into the consultation process.

Officers that represented the Council gave a presentation, as described below.

### 2. Presentation/ Proposal

Elaine Watson (School Estate Planning Officer) delivered a presentation that provided the rationale for and the implications of realigning the catchment areas of Currie

Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.

### **Requirement for Change**

In November 2016 the Council approved the Edinburgh Local Development Plan (LDP). It identified sites at Riccarton Mains Road, Curriehill Road, Newmills Road and Ravelrig Road as suitable for housing development. The supporting Education Infrastructure Appraisal and Action Programme provided a cumulative assessment of the additional education infrastructure required to accommodate pupils from new housing developments. It found that three additional classrooms at Currie Primary School and two additional classrooms at Dean Park Primary School were required to support pupil generation from known housing developments in the area.

The Council's Planning department carried out an annual assessment of the supply of housing land in the city and publishes the Housing Land Audit and Delivery Programme (HLADP) every autumn. It detailed completions from the previous April to March and estimated expected housing completions from sites with planning permission or identified in the LDP over the coming years. The most recent HLDAP suggested that between now and 2021 a further 47 catchment primary pupils would be generated by housing developments in the existing Currie Primary School catchment area. A further 36 pupils would be generated by housing developments in the existing Dean Park catchment area. There were no housing developments in Nether Currie Primary School's catchment area.

### **Proposal**

The proposed catchment changes would see sections of Currie Primary School's catchment area realigned with Nether Currie Primary School. As both of these primary schools would feed to Currie High School there would be no resulting change to secondary school catchment area boundaries. The proposed catchment changes would also see a section of Currie Primary School's catchment area realigned with Dean Park Primary School. This would necessitate a realignment of the Currie High School and Balerno High School catchment boundaries.

Under the proposals, there would be a geographic link to Ratho Primary School with the rest of the Balerno High School catchment area by realigning the rural areas around Dalmahoy with Balerno High School. This would mean that primary pupils in the Dalmahoy area would be realigned from Currie Primary School to Dean Park Primary School.

If approved, the proposed catchment area changes would take effect from November 2019 to capture the P1 and S1 registration process for August 2020. The proposed catchment changes would apply to new P1 and S1 pupils and any new registrations from people moving into the area. There would be no mandatory transfer of pupils already attending another school.

## Next Steps

Once the public consultation phase finished, details of the representations received would be issued to Education Scotland for their consideration of the educational effects of the proposals. Education Scotland would issue a report on their findings which would be included in the final Council report on the consultation.

Following the conclusion of the consultation period and after consideration of the representations received and the views of Education Scotland on the educational benefits of the proposal, a report on the outcomes of the consultation would be presented to Council for consideration. The report would be made publically available and notification would be given to those individuals or groups that had made representations during the consultation period. The report would include a summary of written representations received during the consultation period and representations made at the public meeting along with the Council response to representations made and also to any issues raised by Education Scotland.

It was anticipated that the consultation report, setting out recommendations, would be presented to a meeting of the Council in March 2019. The report would be published three weeks in advance of the Council meeting.

Tom Wood thanked Elaine Watson for her presentation and indicated that the decision would be made by the Full Council on basis of these consultations. It was important that those in attendance made their contributions.

## 3. Questions and Comments

**Question 1** – You admitted that you did not consult with some residents, such as Blackadder Drive and other areas, where there are 20 school children of pre-school age who are affected there by the proposals. There had been residents there since May this year, therefore, why was this?

**Answer 2** (Elaine Watson) – She would look at into this.

**Question 2** – You mentioned that you didn't normally contact with residents in certain area, regarding the proposals, but on this occasion you did. Why was this?

**Answer 2** - (Elaine Watson) - The Authority did not ordinarily send the letters to properties affected, but relied on them finding out through other means such as community councils. Additionally, an advert had been put in the Currie/Balerno News. As residents of the local area, parents had to take some ownership.

**Question 3** - Why then had you sent letters to certain individual households?

**Answer 3** - (Robbie Crockatt) – This course of action was taken on this occasion because the proposals affected particular addresses in a small area. So the Authority



wanted to seek the views of as broad a section of the population of the area as possible.

**Question 4** – In your list of possible scenarios, children would not have to move schools. What about their siblings - could guarantees be given for them? Surely the Authority would not want families to have to choose where they had to live.

**Answer 4** – (Robert Crockatt) – As far as sibling guarantees were concerned, the Authority intended to put measures in place. We would initially look at the P1 registration process and would use the data from that exercise to determine the possible impact of allowing sibling guarantees in future years. It was necessary to ensure that the numbers made sense.

**Comment** – Sibling guarantees were really important to the Parent Council at Dean Park Primary School.

**Question 5** – A parent indicated that she was in the same situation regarding siblings. She lived in the Newmills Area and wanted to know that as secondary school boundaries were changing, was the process determined by feeder schools from primary to secondary school or actual address?

**Answer 5** - (Robbie Crockatt) – It was determined by address. Under the proposals, Newmills would fall within the Dean Park Primary School catchment area and the Balerno High School catchment area. Within these proposals, children within the area would feed into these schools from August 2020.

**Question 6** – How accurate had roll projections been, considering such factors as the proposed new housing in the area?

**Answer 6** - (Robbie Crockatt) – That was a complex question. The roll projections in the short-term had been fairly accurate, for example, the projected drop in numbers at Dean Park had taken place. However, the further into the future projections went the less reliable they became. The Council believe the methodology and data used was the best available, but projections for small areas was always difficult.

**Question 7** – Was the catchment change as detailed in your report or was there potential for more change within your plan?

**Answer 7** - (Robbie Crockatt) – It is likely that if the proposal was to change significantly, the Authority would probably have to carry out another consultation.

**Question 8** – In the area of Newmills that we stayed at present, it was 15 minutes' walk to our child's current primary school. However, Dean Park Primary School was uphill and would be 35 minutes' walk. The Council had indicated that people would be healthier walking to school. In our area this did not really occur and that was not likely

to change when children saw other children travelling by car. How did that fit in with your proposals?

**Answer 8** - (Robbie Crockatt) – There was already a high number of pupils from that area who were walking to school. We would work with road safety officers to ensure that it was easier, safer route.

**Question 9** – Would distance and safety still be an issue?

**Answer 9** - (Robbie Crockatt) – Yes it would.

**Question 10** – Was the proposed new build entirely at Currie Primary School, where the there was good use of the playing fields were had been used for football and other sports? If you were to build on Dean Park Primary School would it not be on the school playing fields?

**Answer 10** - (Robbie Crockatt) – The way we would extend Dean Park would be a matter for discussion with the school community and we would not want to pre-empt the discussion. There was a requirement to retain greenspace and the Authority would not want to build on playing fields if it could be avoided.

**Question 11** – If there was more children attending school, would there not be less green space?

**Answer 11** - (Robbie Crockatt) - In any building process where a school was being extended, there would be a loss of space. We tried to avoid this as much as possible, but the outcome depended on the outcome of the discussions.

**Question 12** – Regarding Nether Currie and Kinleith Mill, how accurate was the data about the 37 pupils in the proposed Nether Currie Extension Area, as we thought that the Kinleith Mill figures were wrong. When was that data actually collected?

**Answer 12** - (Robbie Crockatt) – The data was collected this afternoon on pupils who were currently from the Kinleith Mill Area attending a school in Edinburgh. This comprised of five primary and three secondary school children.

**Question 13** - Regarding the pre-primary school children, there would be a potential “bulge” in the next few years in Kinleith Mills. What would happen to Nether Currie Primary School if there was overcapacity?

**Answer 13** - (Robbie Crockatt) – Nether Currie had some out of catchment pupils attending, but that as a result of catchment changes, these would be replaced by catchment pupils. If we thought there was a potential problem, then this would be considered as part of the rising rolls process.

**Question 14** - If there was a bulge and a pupil was going to Nether Currie Primary School, and the Head Teacher suggested that this was a single stream school, should this bulge then occur?

**Answer 14** - (Robbie Crockatt) – This was correct. The pupil would go to Nether Currie. The Authority was not anticipating any overspill.

**Question 15** – What were the plans for Head Teacher recruitment at Nether Currie?

**Answer 15** – (Lorna Sweeney) – The plans for next year were made regardless of catchment changes. There were no specific plans in place yet, however, there was nothing exceptional.

(Jackie Reid – City of Edinburgh Council Quality Improvement Manager) - The Long Leet for the Head Teacher finished on 13 November and the Short Leet would be on 28 November 2019.

**Question 16** – What was the staff turnover ratio at Nether Currie Primary School during the three years the present Head Teacher was there?

**Answer 16** - (Lorna Sweeney) – We did not have that specific information, but could give you a technical note on issues arising.

**Question 17** – Why there were so many non-catchment pupils at Nether Currie at present?

**Answer 17** - (Robbie Crockatt) – It was a popular school for non-catchment pupils and there were spaces available.

**Question 18** – Were there any officers we could speak to about staff turnover and why it was so high where there were non-catchment pupils?

**Answer 18** - (Lorna Sweeney) – If there were concerns regarding issues such as this, there were processes in place. It was quite unusual to have these questions at this type of meeting, however were happy to look into these issues and speak to you later and provide that information.

**Comment/Question 19** – The original proposals that were put in place prior to the review for catchment change between these two schools (Currie and Nether Currie), had a different pattern of catchment changes. The original proposal was for a much straighter line on the boundary. This relieved pressure on Currie and gave more numbers to the catchment for Nether Currie, which was undersubscribed. Could you advise why the boundary change at the East End of Currie Primary School was now reduced and the West End with Cherry Trees was increased?

**Answer 19** - (Robbie Crockatt) – He did not have that information with him at present, but was happy to discuss it later.

**Question 20** – Would the proposals help to reduce traffic in Balerno, with the reduction in the number of out of catchment pupils, travelling by car?

**Answer 20** - (Robert Crockatt) – The Authority was only considering routes to schools and the distances involved, they had not considered traffic in any detail. We were trying to ensure that pupils would attend their catchment school, which should help reduce traffic. But as the catchment for Balerno High School covered a large rural area, people would always travel by car.

**Question 21** - There hadn't been anything in the proposals which was positive in terms of reducing traffic.

**Answer 21** - (Robbie Crockatt) – The Authority had not considered this from a traffic perspective.

**Question 22** – Had the potential change to catchment boundaries taken into consideration placing requests for August? There would particular pressures on Currie Primary School. If parents were permitted out of catchment requests, this would have an impact on any sibling guarantees. How could sibling guarantee operate if the places had been given away?

**Answer 22** - (Robbie Crockatt) – There would be no change to the existing arrangements regarding applications to the schools concerned. Through the P1 and S1 intake process, the Authority would monitor events and would look closely at the issues raised about sibling guarantees.

**Question 23** – This question would be answered in March 2018, which was when the report would be submitted to the Full Council. However, accepting out of catchment placing requests this year might be creating an issue at Currie Primary School – if the siblings of pupils already at Currie Primary School might find there was no space for them in 2020.

**Answer 23** - (Robert Crockatt) - It was not possible to change transfer arrangements or the process in place, without carrying out a statutory consultation. The process in place controlled the number of catchment pupils. There would be a number of non-catchment pupils coming forward for the coming year and we would form classes on that basis. If there were non-catchment places available, then we have a statutory obligation to fill them.

The Authority tried to form classes that reflected the likely situation in 2020, however, it was not always possible to control what happened with the intake process. If we

formed an organisation that created space and we tried to defend that space, the Placing in Schools Appeal Committee would probably overturn that decision.

**Comment/Question 24** – Dean Park Primary Parents Council strongly supported the changes to the boundary. It was beneficial to bring the Newmills and Cherry Tree areas into the village school in Balerno. However, there were concerns that the projected number of pupils seemed to be low and did not take into account changes to the new housing development and demographics in Balerno. Dean Park now had 16 classes, whereas there used to be 18 classes.

Pupils within the catchment could sometimes not get into classes because both Dean Park and Currie Primary Schools were full. There were concerns that the numbers were not accurate and this would have future implications. It was necessary to “future proof” this and avoid past mistakes, where many local primary schools had been closed. It was important that our concerns about the projected numbers were represented when the report was submitted to Full Council.

**Answer 24** - (Robbie Crockatt) – We did not think that the projected numbers were low. It was difficult to model what took place in a community and we would continue to monitor the situation. The Authority had put forward proposals for Newmills and Cherry Trees pupils who would be going to Dean Park and it was thought that Deanpark has the capacity for this. The additional accommodation would provide some flexibility. The available accommodation at Dean Park was appropriate for a three stream school, which itself allowed organisational efficiencies.

**Question 25** – Could a breakdown be provided of the number of children going to Dean Park from the Newmills /Cherry Tree Areas? These were generally at the top end of the school.

**Answer 25** - (Robbie Crockatt) – He did not have the details, but he could provide a breakdown of the population in the area and the schools they attended.

**Question 26** – A good number of parents from different areas chose to send their children to Dean Park in the past few years, which meant that a significant number of children had to attend other primary schools because Dean Park had been full. It was not fair on the people living in that area.

**Answer 26** - (Robbie Crockatt) – The proposal had come forward, because there had been a relationship between Dean Park and Cherry Tree Area. However, a lesser number of primary pupils were attending Dean Park from that area than in previous years.

**Question 27** – Some pupils from primary 4 downwards had not been able to get places at Dean Park Primary School because it was full. Additionally, it was not safe crossing the road to school at 8.30 in the morning

**Answer 27** - (Robbie Crockatt) –If the proposals were approved in March, this would give a parent planning their child's schooling certainty about their options in plenty of time for the registration process. Therefore, if the proposals were to go ahead, the parents would soon have an idea about where they would be taking their child. Regardless of the outcome it was unlikely that this relationship between Cheery Tree and Dean Park would diminish.

**Question 28** - Balerno Community Council supported the proposals, however, they were concerned that the proposals for boundary change were behind the time frame. The new builds at Ravelrig would be complete by 2021/22 and the developer would put in the Main Issue Report for the next Local Development Plan, the proposal for 1000 new houses. There was concern that the Authority would not be progressing the two new classes for the Ravelrig development at present, however, were there contingency plans to ensure that when these developments were completed, there would be actual capacity?

**Answer 28** - (Robbie Crockatt) – To ensure that there was capacity at school, if the proposed changes were to be made, there would be one more year of P1 intake. We would want to make sure that the classrooms were in place before that point. As soon as the decision was made in March, would look at how we would deliver classrooms and would want this to take place in time for August 2020.

(Councillor Perry) - The planning question was a difficult issue. Regarding the change in demographics, it might be necessary to have further conversations with officers. In respect of the discussions about West Edinburgh and changing demographics, the Authority are trying to future proof this. A bigger issue was possible granting of planning application for 1000 houses, which would put all these figures into a different category and signal to developers that it was acceptable to build on the greenbelt, which the Authority was trying to protect. If the greenbelt was breached then there might be a need for at least one more primary school. However, it was irrational for the Authority to plan on the basis of a planning application that might be granted sometime in the future.

**Question 29** – Was there capacity for the 2019 intake at Dean Park Primary School for any out of catchment placements? Was primary 1 completely full of catchment places, ie was there capacity for pupils in an out of catchment situation where one child would be going to school in 2019 and another in 2021. They were registered for Currie Primary School, but should they be thinking of making out of catchment requests for Dean Park?

**Answer 29** - (Robbie Crockatt) – It was difficult to confirm this, as the registration process was just underway, and decisions on staffing allocation would depend on the the number of catchment pupils registered at the school. A decision would be made in

January 2019, which was when the Authority would know the number of spaces that would become available for non-catchment pupils.

**Question 30** - Regarding the accuracy of roll projections for Balerno High School, how many of the non-catchment pupils would be absorbed by the change in the boundaries and what capacity would remain for out of catchment? What was the capacity in Balerno High School for out of catchment? What were the plans for the refurbishment of Balerno High School?

**Answer 30** - (Robbie Crockatt) – The roll projections were based on assumptions about the level of intake of the number of S1 catchment pupils coming forward. Balerno High School was a popular school and attracted a large number of non-catchment pupils. The rolls would not rise so dramatically as a result of the new housing because a large number of non-catchment pupils from West Lothian, would be replaced by catchment pupils. He did not have the figures on modelling, but was happy to discuss this.

**Question 31** – A parent, located on the boundary asked how would the roll projection work for out of catchment pupils?

**Answer 31** - (Robbie Crockatt) – For parents who were currently out of catchment, the way the school projection would work would be that the influx of pupils from catchment would mean that the number of out of catchment places would reduce.

(Crawford McGhie) – With respect to refurbishment, there was a recent report to committee on the Wave 4 programme of which Balerno High School was part. A detailed business case was being prepared which shows that replacement rather than refurbishment would be the preferred option. That would be the plan for Balerno High School, but there was currently no funding for that replacement. They were awaiting an announcement from the Scottish Government on the funding programme. In the meantime, the Committee decided that a masterplan for the site would be taken forward, that would include the possible extension of the building before funding became available for replacement.

**Question 32** – According to the report, at Nether Currie Primary 55% of pupils were from Catchment, Dean Park 88%, Balerno High School 52% and Currie High School 78%. There were no figures given for Currie Primary School. Question 1 - what proportion of Currie Primary School pupils were from catchment? Question 2 - in Currie Primary School 45% of pupils were from out of catchment, were they from the Currie Primary area or from other parts of the city?

**Comment/Question 33** - Understanding which areas the out of catchment pupils came from helped to inform some of the catchment proposals. In paragraph 5.8 of the report, pupils from Balerno High School catchment area represented 52% of the school roll, but in paragraph 5.10 of the report, 29% of high school role was of non-catchment

pupils. How did this add up? Where were Nether Currie non-catchment primary pupils coming from, what proportion of Currie Primary was non-catchment and what would happen to West Lothian residents who were not currently at Kirknewton Primary School area and who currently made up 34% of the Balerno High School rolls? That was a large number of the pupils and as a parent council in Balerno we were in favour of the catchment change. It was known that this would have a huge impact on West Lothian households who were currently choosing to send children to Balerno High School and would also have a major impact on their siblings.

**Answers 32 and 33** - (Robbie Crockatt) – He did not have the figures about non-catchment pupils for Currie Primary School. Regarding, the second question, a large number of the non-catchment who were in Currie Primary School were from Nether Currie and vice versa. Both schools would draw pupils from a whole range of catchment areas. He did not have the statistics but a full breakdown of percentages and the movement within catchment areas was available on the School Review Website, which had details of all the pupils who attended from for each school. Regarding the maps and percentages he would have to get back to the parent.

**Question 34** – If the proposal went ahead, they did not think that Dean Park would have 100% catchments pupils. Parents had a choice, therefore, pupils who lived in Cherry Tree/Newmills area and applied to Currie Primary School would just become an “out of catchment statistic” in that school. Was there capacity to support that and how much freedom of choice was there? Pupils in that affected area had not been able to get out of catchment places at Dean Park in the last few years. Was the Authority not just moving problem?

**Answer 34** - (Robbie Crockatt) – By building in the additional capacity in the school, they were creating additional space. The Authority would organise schools, based on staffing the catchment population and when places became available, non-catchment applicants would take them up. As pressure built upon a school like Currie Primary, the percentage of non-catchment pupils would reduce. There would be movement once there was capacity. There would always be an element in schools of non-catchment pupils in attendance.

**Question 35** – There had always been a lack of out of catchment places for that area of Balerno for Dean Park Primary School, as there were capacity issues. How many parents had tried to get places and been turned down on appeals? That would suggest that more parents would want their children to go to Dean Park.

**Answer 35** - (Robbie Crockatt) – You were correct. Perhaps parents applied and were unsuccessful, however, this would apply in the other direction too. You should tell the residents from the affected area that this is an opportunity for people to have their say and we will see what response was received from the community.



**Question 36** - A parent who obtained an out of catchment place through the appeal process, was concerned that they might have to go through the same process for their second child. Depending on catchment boundary changes, this might put them in a strange situation of having their second child going to a different school from their elder sibling for a year. How then would sibling guarantee come in to play?

**Answer 36** - (Robbie Crockatt) – This depended upon personal circumstances. If the parent went to appeal and the catchment boundary had changed, the Appeal Committee would hopefully look upon that favourably, however, each Committee had their own view of individual circumstances.

**Comment** - As a parent council we have had several instances of parents who had been in a similar situation for siblings for the intake for next year. They would be in that farcical situation.

**Question 37** – You said that in building in capacity, you could accommodate some future change and that there might be some additional building in future. Regarding catchment choice, in the various scenarios that have been described, it was proposed that on the financial basis there would be additional classrooms entirely at Dean Park rather than be split between Dean Park and Currie Primary School. Were you going to make the decision on whether you were going to build at Dean Park or on both schools, based on mainly financial or other considerations?

**Answer 37** - (Robbie Crockatt) - Financial implications had always to be considered, but in this scenario, the financial implications of building additional classrooms at Dean Park had not been costed in as much detail as Currie. It was necessary to address the issues at Currie, such as geographical factors and catchment demand. It was also intended to align the school catchment boundaries with Community Council boundaries. Regarding the possible loss of sports fields, any extension of Currie would be on sports facilities. The Authority did not know what the solution would be for Dean Park. We would want to protect sports facilities and green space as much as possible.

**Comment** - There was space to extend Dean Park that did not reduce the pitch, whereas at Currie, any extension would involve the use of green space. There were ways to expand Dean Park that did not require the use of green space.

**Question 38** – Planning permission for both extensions had already been granted and two pitches had already been established. It was understood that this would not be changed by the further extensions. Had funding been taken into consideration. You said that one of the benefits of the proposals was to align the Community Council boundary with the catchment boundary. Could this be clarified?

**Answer 38** - (Robbie Crockatt) – When considering a catchment change, we consider any existing geographical and administrative boundaries where it is possible to do so.

The opportunity presented itself to align a school catchment boundary with the Community Council boundary.

**Question 39** – You had said that one of the reasons for the catchment changes was overcapacity at Currie Primary School. You had been asked if this could be balanced with the original proposals for the slightly different boundary between Nether Currie and Currie Primary School. Since these discussions, there had been planning permission granted for eight additional classrooms to be built. So that largely covered the extension of Currie from the numbers which were available. Therefore, was it not the case that the building that has taken place had relieved some of the pressure at Currie?

**Answer 39** - (Robbie Crockatt) – Yes, it was the case that the building had already relieved some of the pressure from Currie.

**Comment** – A parent indicated that they wanted to talk to an officer about the Nether Currie catchment change after the meeting.

**Question 40** - You said it was advantageous to move the Cherry Tree and Newmills section into Dean Park because it had the capacity. Could you clarify why then it was necessary to build more classrooms?

**Answer 40** - (Robbie Crockatt) – Yes, we needed to extend Dean Park Primary School anyway. The reason for moving the Cherry Tree pupils to Dean Park was that there was the capacity to build at Dean Park. When the Cherry Tree pupils moved to Dean Park, the number of classrooms would increase.

**Question 41** – Apparently it was best in terms of efficiency to have three stream schools and you referred to having three stream schools at Dean Park, but not at Currie Primary School - why was this?

**Answer 41** - (Robbie Crockatt) – Dean Park presented itself better in terms of three streams and would benefit more from this, because of its large classrooms, whereas the site at Currie had less space.

#### **4. Conclusion**

The Convener indicated that as everyone had no more questions, he would like to say that this had been a valuable exercise. This was statutory consultation and the Authority did listen to what the participants had said and would make changes, if necessary. However, if the proposal were to change too much, there would have to be another consultation, but the officials present would take on board what had been said. He then thanked all those present for their participation.

Tom Wood concluded the meeting and thanked everyone for attending and for participating. He confirmed that their comments would form part of the report to the Full Council.

# Record of Meeting

## **Proposal to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School**

**Public Consultation Meeting held at 19:00, Monday 19 November 2018, Currie High School, Edinburgh**

**Present:** Approximately 40 members of the public

**In Attendance:** Tom Wood (Independent Chair), Councillor Ian Perry (Convener of the Education, Children and Families Committee), Lorna Sweeny (Schools and Lifelong Learning Senior Manager), Robbie Crockatt (School Estate Planning Manager), Elaine Watson (School Estate Planning Officer) and Veronica MacMillan (Committee Services).

### **1. Introduction**

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Tom Wood introduced himself and advised that he had been invited by the City of Edinburgh Council as an independent person to chair the public consultation meeting. Mr Wood thanked everyone for coming along and explained his role as well as introducing the key officers in attendance. It was explained that the consultation would continue until Monday 3 December 2018 and parents had the opportunity to feed in comments until then.

The Schools (Consultation Scotland) Act 2010 required the Council to conduct a public consultation ahead of a report on the proposals going to the City of Edinburgh Council for consideration in March 2018. The public consultation would provide people with the opportunity to express their views and feed directly into the consultation process.

Officers that represented the Council gave a presentation, as described below.

### **2. Presentation/Proposal**

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Elaine Watson (Schools Estate Planning Officer) delivered a presentation that provided the rationale for and the implications of realigning the catchment areas of Currie

Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.

### **Requirement for Change**

In November 2016 the Council approved the Edinburgh Local Development Plan (LDP). It identified sites at Riccarton Mains Road, Curriehill Road, Newmills Road and Ravelrig Road as suitable for housing development. The supporting Education Infrastructure Appraisal and Action Programme provided a cumulative assessment of the additional education infrastructure required to accommodate pupils from new housing developments. It found that three additional classrooms at Currie Primary School and two additional classrooms at Dean Park Primary School were required to support pupil generation from known housing developments in the area.

The Council's Planning department carried out an annual assessment of the supply of housing land in the city and publishes the Housing Land Audit and Delivery Programme (HLADP) every autumn. It detailed completions from the previous April to March and estimated expected housing completions from sites with planning permission or identified in the LDP over the coming years. The most recent HLDAP suggested that between now and 2021 a further 47 catchment primary pupils would be generated by housing developments in the existing Currie Primary School catchment area. A further 36 pupils would be generated by housing developments in the existing Dean Park catchment area. There were no housing developments in Nether Currie Primary School's catchment area.

### **Proposal**

The proposed catchment changes would see sections of Currie Primary School's catchment area realigned with Nether Currie Primary School. As both of these primary schools would feed to Currie High School there would be no resulting change to secondary school catchment area boundaries. The proposed catchment changes would also see a section of Currie Primary School's catchment area realigned with Dean Park Primary School. This would necessitate a realignment of the Currie High School and Balerno High School catchment boundaries.

Under the proposals, there would be a geographic link to Ratho Primary School with the rest of the Balerno High School catchment area by realigning the rural areas around Dalmahoy with Balerno High School. This would mean that primary pupils in the Dalmahoy area would be realigned from Currie Primary School to Dean Park Primary School.

If approved, the proposed catchment area changes would take effect from November 2019 to capture the P1 and S1 registration process for August 2020. The proposed catchment changes would apply to new P1 and S1 pupils and any new registrations

from people moving into the area. There would be no mandatory transfer of pupils already attending another school.

### **Next Steps**

Once the public consultation phase finished, details of the representations received would be issued to Education Scotland for their consideration of the educational effects of the proposals. Education Scotland would issue a report on their findings which would be included in the final Council report on the consultation.

Following the conclusion of the consultation period and after consideration of the representations received and the views of Education Scotland on the educational benefits of the proposal, a report on the outcomes of the consultation would be presented to Council for consideration. The report would be made publically available and notification would be given to those individuals or groups that had made representations during the consultation period. The report would include a summary of written representations received during the consultation period and representations made at the public meeting along with the Council response to representations made and also to any issues raised by Education Scotland.

It was anticipated that the consultation report, setting out recommendations, would be presented to a meeting of the Council in March 2019. The report would be published three weeks in advance of the Council meeting.

### **3. Questions/Comments**

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**Question 1** – What will the projections take into consideration when calculating numbers of pupils projected to attend schools in the area in the future?

**Answer 1 – (RC/Cllr Perry)** – A number of different things will be taken into consideration such as the demography of the area, the number of housing developments in the area, and the numbers of pupils registering in P1 and S1.

**Question 2** - People have bought their houses within the catchment area to ensure there is a transition for their children from primary school to secondary school. There are so many housing developments being built, will younger siblings be guaranteed a place in the primary and secondary schools in the catchment area in the future? Will safe routes to schools be looked at?

**Answer (RC)** – The Council will look at P1 and S1 intakes so we can look at the most up-to-date data and identify who has siblings in each school and in nursery school. The distance to the new school site is further and we acknowledge that. People from Cherrytrees are already making that journey and if these plans were to go ahead and result in more traffic in the area, the Council would work with the schools to identify if

any further facilities were required to make the journey for children walking to school safer.

**Follow-up Comment** – On occasions cars have not stopped for the green man and the road is a death trap and is only going to get worse with the increase in house building and traffic.

**Follow-up Answer (RC)** – We will look at sibling guarantees for both primary and secondary schools. The points you've put across are very well made and will be recorded.

**Follow-up Question** – What if the catchment area changes and I am no longer in the catchment area?

**Follow-up Answer (RC)** – If you were no longer in the catchment area for your preferred school and if your child had siblings in the school, priority would go to children that have siblings in the school. Non-catchment placements would then be allocated on the basis of distance.

**Question 3** – I am also concerned about sibling guarantee but in primary school and not secondary school. I am concerned that my children won't be able to go to the same school because of a decision that will be made by the Council to change the catchment area. There should be a sibling guarantee in place so that children are not placed in this situation. There is no information on what to do if I find myself in this situation.

**Answer (RC)** – Parents should register with their child's catchment school, and I can't really add anything to what I've already said. The reason we look at the P1 and S1 intake is so we can look at the most up-to-date data and identify who has siblings in each school and in nursery school. This will make sure that the catchment changes the Council is proposing will not cause issues for parents at some point down the line. The Council will assess the data and make a recommendation based on this.

**Follow-up Comment** – I would just like to echo what has already been said. I'm from the Cherrytrees area so this is going to affect two of my children. I already have one at Currie High, and the school advised that when the other two children are going to Currie High, they will be able to support them as they already know the family. If the catchment area changes and the children have to go to another school, we will not have the relationship that's been built up with Currie High School and the children would be forced to move to a brand new school in an area they are not familiar with. My children walk to Currie Primary School at the moment but if they had to go another school I would have to drive them because I would be worried about them having to cross the busy road and I have witnessed a school pupil being knocked down. Where are the children of the families moving into new houses in the area going to go to school? The area will be a death trap.

**Tom Wood** – Could you please describe the process for deciding the safe routes to school if you make this change?

**Follow-up Answer (RC)** – We would engage with the school's road safety team, they would have a look at particular areas of concern. The amount of traffic and the numbers of pupils making that trip, and would make recommendations on what arrangements could be put in place or what actions the school and the Council should be taking to address concerns.

**Question 5** – The analysis that you do to generate all the numbers of those that are going to be affected, can you do the same that will tell us how these siblings are going to be affected in all these areas?

**Answer (RC)** – Yes, that's the next step. The Council wants to make sure that we have the most up-to-date data and so we use the figures from P1 and S1 registrations for this year to establish what impact offering sibling guarantee would have on the years that we would make the catchment change. We need to make sure that offering sibling guarantee does not put accommodation pressures on schools.

**Question 6** – I have child at nursery and a child at Currie Primary School and would be affected by the catchment changes if they go ahead. The plans for the extension at Currie Primary, which were already approved, what is happening with those? Is the building of the second set of classrooms dependent on the outcome of the review of catchment areas before they build?

**Answer (RC)** – Yes, the building of the classrooms is dependent on this consultation. We have planning permission for the building of the classrooms and the design is there. If the consultation proposals were not to go ahead, we would monitor at what point we would need to deliver the expansion at Currie Primary School.

**Follow-up Question** – What about the community aspect? I moved to and live in Currie, I don't shop in Balerno and I am now being asked to send my children to school in Balerno and they are not familiar with Balerno. The walk to Currie Primary School is 15 minutes, the walk to Dean Park Primary School is 34 minutes. I don't understand the logic of the catchment change. Have the Council walked the routes to each school?

**Follow-up Answer (RC)** – The reasons we are carrying out the consultation is because of the pressures parents identified on Currie Primary School. Changing the catchment boundaries allows us to deal with those pressures. We have to deliver additional classroom space at Currie Primary School and the plans are there to do this.

**Follow-up Question** – But why pick out people that have lived in the area for 10 or 15 years from the catchment area?

**Follow-up Answer (RC)** – The catchment areas do change in the established area but also people from that area are essentially going to Dean Park Primary School and Balerno High School. When we look at catchment changes we look at areas that it would make sense to realign, numbers is a priority in terms of looking at how people in particular areas have moved historically and schools they have attended.



**Follow-up Comment** – But not in my area, in Curriehill Castle Drive, the figures from area are way higher in terms of attending Currie High than Dean Park.

**Follow-up Answer (RC)** – Yes, there are way more people in that area attending Currie than Dean Park.

**Comment 7** – I wanted to ask about the same thing, sibling guarantee. If you have two children going to separate schools, it is a 45 minute walk from one school to the other, so it is impossible to do. Some people don't have cars so it would be difficult and parents may need to look at sharing cars. I want to make sure this is taken into consideration because this could result in children being late for school every day.

**Question 8** – We moved to Cherrytrees 2 years ago mainly so we could walk to Currie Primary School and not have to drive. If the boundaries changed this would not be ideal for us and would be the same as other parents, we wouldn't be able to do two school runs if one child was going to Dean Park Primary and the other going to Currie Primary School. Traffic would increase as a consequence of parents having to drive to two schools. Is there an option to extend Nether Currie Primary School? How would you consider out-of-catchment places for children if there is no sibling guarantee? Will there be a guarantee for pupils living in the area that would be going to Currie Primary School in 2 or 3 years from now?

**Answer (RC)** – The out-of-catchment process is as, previously described, that you make an application to your out-of-catchment school. The way it is prioritised is by having a sibling already at the school and then on the basis of distance from the school. Those would be the priorities in terms of a non-catchment placement. If Currie was completely full then there would be no places available. This is why we want to assess the impact of sibling guarantee on the roll at Currie Primary School.

Nether Currie Primary School is on quite a small, tight site and the opportunities to extend it in any significant manner don't exist. We are looking at putting a nursery into Nether Primary School at the moment but that has proved tricky in itself. If we were to add more classrooms it would be tricky and we would have to look at putting some of Currie Primary School's catchment into Nether Primary School and it just wouldn't work.

**Question 9** – Looking at 2 data sets, one is a data set for if we do nothing, and the other is a data set for if we do everything. I think we need to see a data set where we see just the east end catchment change then we can have a look to see how it affects the numbers and then if we see the data set for the west end catchment change and how it affects numbers it would give clarity on how we proceed. We need to understand the impact the Nether Currie catchment change would have.

I have a question on sibling guarantee related to what parents should do, if they should make out of catchment requests to Nether Currie now in the expectation that this catchment change will go ahead. We need to know what we should be saying to that.

**Answer (RC)** – These are proposals and which we are consulting on, but at the moment there are no changes to the catchment area, so at the moment you should continue to apply to your catchment school.

In terms of splitting the two sides of the proposal in terms of data, that something that we can provide and I'm happy to send you that information.

**Question 10** – I also think we should take a more in-depth look at the data. I am a parent in the Newmills/Cherrytrees area, so I am also concerned about my children crossing Lanark Road. You are also going to have classrooms added to different schools and I was wondering how that would impact on the children's day, such as at lunchtimes, how the school canteen will accommodate the extra children, as I think there will be a 20% increase, what is happening with that?

**Answer (RC)** – Both schools can expand. The way that Currie Primary School is laid out means there is extra pressure on the classroom areas. Both schools have large gym halls and dining spaces and we will work with the schools to make sure those spaces are managed appropriately. Dean Park Primary School has the advantage of having bigger classrooms, and are about 25% larger than the classrooms at Currie Primary School and has large open activity areas. We believe that Dean Park Primary School has the capacity to expand to 21 classes, but both schools are able to do so.

**Follow-up Question** – How many children can fit into the dining area at Currie Primary School? Can all the children in the school fit into that dining area?

**Follow-up Answer (RC)** – No, I don't think they will be able to. There are currently 3 sittings for lunches at Currie Primary School and this would be increased to 4 sittings if the school was extended.

**Follow-up Question/Comment** – My children currently don't have school lunches because of the length of time it takes for them to queue up and eat their food. It would mean that they would miss out on playtime.

**Question 11** – Is this an all or nothing situation in terms of the proposal, or could some of the proposal be passed and some of it not passed by the Council? There are issues that have been raised about catchment and out-of-catchment places being available that are of great concern.

**Answer (RC)** – As it stands, if we were effectively to cut the consultation in half, we would have to go out and re-consult on that basis. I don't think we can remove a significant section of the proposal in the consultation without re-consulting. The proposal in front of you at the moment is either accepted or it is rejected, and the issue is to deal with the pressures on Currie Primary School that have been highlighted and that the school faces. If the proposal was rejected we would most likely deliver the additional accommodation in Currie Primary School and if there were still pressures further down the line, looking at changing the catchment area for Nether Currie Primary School would be part of that process.

**Follow-up Comment** – It just seems crazy that the space is there at Nether Currie and that catchment change could be made which might relieve the pressure on Currie Primary.

**Question/Comment 12** – I just want to reiterate my feelings on the sibling guarantee. To me, it seems absurd that you would split up families and it seems ridiculous to put parents through this every time there's a catchment change and unsettling that we cannot have that guarantee of a place.

**Follow-up Comment** – Very much following on from the previous comment, I am the parent of children that will not be affected by these proposals but I feel very strongly about them. You must have noticed the level of anxiety around the room in relation sibling guarantee. If you had sent out this proposal with a guarantee for all siblings you would have won a lot more support and lots of other things might have been much less contentious. I understand the need to use P1 and S1 data, but what about the children who are only 1 or 2 years of age, the expectation is that they will go to their catchment school. The guarantee has to go further and families should be look at as an entirety and do the decent thing and provide sibling guarantees to families.

**Question 13** – Has every option been looked at, with capacity and facilities being a major issue, have you thought about building a new school, an additional primary school?

**Answer (RC)** – A new school is something that would come with a price tag attached to it and that is the reality of where we are. It would be the same situation we are in now in terms of having to look at catchments for that new primary school. It's not something that we feel the need to consider at the moment. By looking at catchment changes here we can increase the capacity of the existing schools.

**Follow-up Comment** – It seems the approach taken is always reactive and never proactive. There are additional developments being built in the area so it looks like it would have be done eventually anyway, so why don't we do it now?

**Follow-up Answer (Cllr Perry)** – If there is a big enough development coming into the area then we could look at a new primary school. Developers have contributed to the expansion of the schools.

**Tom Wood** - I think it's important to talk briefly about how you get the funding for a new school.

**RC** – As part of the Local Development Plan (LDP), if a significant development comes forward as part of the conditions for planning to granted, contributions are required for a new school to be built. For smaller developments, developers have to make a contribution under a Section 75 agreement and that would go towards building potential new classrooms in an existing school to deal with the extra pupils that development would generate. For a major development, the developer would provide land to build a new school on.

**Follow-up Question** – How much of a contribution would be made to the school by the developer?

**Follow-up Answer (RC)** – It's difficult to quantify, but as a general rule of thumb developers are happy to pay for a primary school as it helps them to sell houses. It is more complex discussion with developers around building a secondary school. A primary school costs anywhere between £12 – 15 million to build, and £30 - 40 million for a secondary school. Councils can bid into a Scottish Government Capital Fund for to provide additional monies for Councils to build new schools. If we borrow money we have to pay interest, and that sum comes off the Council's revenue budget and that budget funds Council services.

**Question/Comment 14** – I am hearing from what has already been said that there is capacity within Currie Primary School, and increasing capacity is important, but it is also important that children make a smooth transition from primary school into secondary school. It's not just about numbers, we have to think about what is best for our children and this should be taken into consideration.

**Answer (Cllr Perry)** – The number of children at school age is increasing, so we have to increase the classroom size at some stage. We know that the capacity of the schools has to increase, and we are looking at the best way to do that. We want to provide the best education, which is the first and foremost thing we are focusing on. It's all about what we are providing for the young people in this area.

**Question/Comment 15** – Question 6 of the questionnaire is a 'yes' or 'no' answer but it is important to realise that people may be happy with part of the proposal but not all of it, and it's difficult to convey this if you have to answer 'yes' or 'no'. This should be taken into consideration when looking at the number of 'yes' and 'no' answers.

**Answer** – We will read all the comments, and if someone says they do or don't support the proposals we will note their reasons.

**Tom Wood** – The purpose of this meeting is to gather information data and reports are frequently changed because of the information gathered. This will influence the report that goes to Full Council for approval.

**Question 16** – Based on feedback I've had from speaking to people in the Cherrytrees/Newmills area, there is roughly 60-70% of people that have an affiliation with and want to remain in Currie Primary School and maybe 30-40% that want to go to Dean Park Primary School. With that in mind, has any consideration been given to having a shared catchment, a catchment choice? There is an arrangement in place already in Edinburgh where people can choose to go to one of two catchment schools.

My second question is have you considered just including the new development of houses at Newmills in the catchment area for Dean Park Primary School and the existing Newmills development and Cherrytrees in the catchment area for Currie Primary School? This could be in tandem with the changes in catchment area for Nether Currie Primary School.

**Answer (RC)** – Yes, we could consider allocating children from the new development at Newmills into Dean Park Primary School but this wouldn't address the issues at Currie Primary School. We still need to deliver additional classrooms at Currie.

Shared catchments are something that we are looking to remove in Edinburgh as much as possible. An area would have dual feeder status, meaning it can feed into one of two schools. It can create issues in primary schools in terms of transition and children having to form relationships with two schools. We would also lose the ability to forecast what was going to happen in the future and is something we are trying to avoid doing.

**Question 17** – I am a grandparent and I am from the ageing part of the population. A proportion of this part of population may move into care homes leaving family homes empty. I live on my own in a 3 bedroomed house and when I move my house would be available for a family with at least 2 children. Has this been taken into account in the catchment?

**Answer (RC/Cllr Perry)** – The projection that we produced looks backwards first before they look forwards. We look at trends that have taken place in the past and lots of young people have moved into the area

A lot of the comments have been made in terms of future-proofing and so the figures have been adjusted in relation to that. It's not an exact science and no one knows what is going to happen in five years' time, so it is important to future-proof things now.

**Question/Comment 18** – I am Chair of Currie Community Council and have substantial correspondence from people asking various questions, including concerns about sibling guarantee, and what the guarantee actually means. People are also very concerned about lunchtime sittings at Currie Primary School as there are already 3 sittings and there have been complaints that it's not working now so would be worse if it was increased to 4 sittings. There have been lots of concerns raised about road safety at Lanark Road, but Lanark Road does not lend itself well to the installation of crossings. The proposal would lead to increase in traffic and Lanark Road would be even more dangerous as a result. Children would have to walk further under the proposal to get to school which would be more of a risk in terms of having to cross Lanark Road amongst increased traffic.

**Question/Comment 19** – Why don't we just put children from the new development at Newmills to Dean Park Primary School? The remainder of the children from Newmills and Cherry trees could the go to Currie Primary School. There is planning permission for Phase 2 of the development and additional capacity at Nether Currie Park and Dean Park Primary School so I don't understand why lots of children may have to cross Lanark Road when this could be avoided.

**Question/Comment 20** – I am probably in the minority tonight, I live on Lanark Road but still in the catchment for Cherrytrees and Newmills. I have a Balerno address but my children are in catchment for Currie High School. There are a number of families in the Balerno area that would like the catchment proposal to go ahead, contrary to the opinions of lots of people here tonight. I have one child in Balerno High School and

another that we are having to apply for an out-of-catchment place at Balerno High School. It is a safe route to go to school, there are two pedestrian crossings on Lanark Road.

**Question 21** – I am also live in Balerno and am for the proposals but I am concerned about the Dean Park Primary School and that the play areas would be used as classrooms.

**Answer (RC)** – No, they would not.

**Question 22** – Outcome of the review – what is the process? What needs to happen for it to be a ‘no’ and what needs to happen for it to be a ‘yes’?

**Answer (RC)** – We will be pulling together all the responses from the consultation that have been submitted and represent those views in an outcome report to include all the minutes of the meetings and all the responses received, and the Council’s response to those responses. Education Scotland will also comment on the proposals and will provide a report that we have to respond to as part of the process. Whether or not we would make a recommendation on which way to go would be something we would have to discuss internally, but ultimately the decision about whether to implement the proposal will be made by Full Council in March 2019. If the changes were approved by Full Council then those changes would become active for the registration period of that year.

**Tom Wood** – It is important to recognise that this is not the end of the process you still have time submit comments.

**Question 23** – Do we have a Section 75 agreement for 2 classrooms? If we wanted to put in 5 classrooms at Dean Park how much would it cost?

**Answer (RC)** – It’s been separated out as 2 classrooms for Dean Park Primary School and 3 classrooms for Currie Primary School. If we don’t go with the proposals we would have to build at both schools and the costs would be similar.

**Comment (LS)** – I would like to reassure people that the quality of the education will be the same in both secondary schools.

**Question 24** – The consultation is due to close on the 3 December 2018, and it is clear that if you could go away, look at the figures and sibling guarantees the majority of the people in the room would be happy with this proposal. Is there any way to extend the consultation deadline to be able to do this?

**Answer (RC/Cllr Perry)** – The registration figures will be completed in January so we would take the decision then. We don’t have the ability to extend the consultation to take that in as this is set. We will review the figures and make a decision on whether a sibling guarantee can be offered or not. If we have more information on figures before January 2019 we will let you know.

**Question 25** – Are you going to widen the analysis of registration figures to include P2. P3 etc?

**Answer (RC)** – Yes, it will include all the year groups.

**Question 26** – Lanark Road – Currievale development, does that come into the proposal? Can you work with the infrastructure people in the Council to relieve the traffic pressures on Lanark Road?

**Answer 25 - (Cllr Perry)** – No, it's is not included in the LDP. Traffic impact assessments will be carried out as part of any proposed development.

**Question 27** – What happens if you don't build extra classrooms? What about sibling guarantees in terms of future-proofing? It seems quite constraining and there doesn't seem to be any way of making the sibling guarantee possible.

**Answer (RC)** - The catchment change would reduce the numbers of children coming into the schools, although the numbers would increase before they were reduced.

**Comment 28** - You were talking about schools registration figures for January 2019, my child will not be registering for another two years and I hope that the Council can produce viable options for parents going forward.

**RC** - We have heard a lots of views today and I would encourage everyone to use the website to record their views. The technical issues with the website have been resolved.

#### **4. Conclusion**

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Mr Wood brought questions to a close and thanked everyone for all their contributions which were extremely valuable. Mr Wood reminded everyone that they had until the 3 December 2018 to make any further contributions.

Response number.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Original Reference	ANON-EQBX-3852-2	ANON-EQBX-3859-9	ANON-EQBX-3851-1	ANON-EQBX-385R-2	ANON-EQBX-385G-Q	ANON-EQBX-3855-5	ANON-EQBX-385Q-1	ANON-EQBX-385N-X	ANON-EQBX-3853-3	ANON-EQBX-385U-5	ANON-EQBX-385W-7	ANON-EQBX-385H-R	ANON-EQBX-385J-T	ANON-EQBX-385M-W	ANON-EQBX-3856-6	ANON-EQBX-3855-3	ANON-EQBX-385C-K	ANON-EQBX-385F-P	ANON-EQBX-3858-8	ANON-EQBX-38X2-5	ANON-EQBX-38X9-C	ANON-EQBX-38XR-5	ANON-EQBX-38XT-7
New Reference	ANON-EQBX-3852-2	ANON-EQBX-3852-3	ANON-EQBX-3852-4	ANON-EQBX-3852-5	ANON-EQBX-3852-6	ANON-EQBX-3852-7	ANON-EQBX-3852-8	ANON-EQBX-3852-9	ANON-EQBX-3852-10	ANON-EQBX-3852-11	ANON-EQBX-3852-12	ANON-EQBX-3852-13	ANON-EQBX-3852-14	ANON-EQBX-3852-15	ANON-EQBX-3852-16	ANON-EQBX-3852-17	ANON-EQBX-3852-18	ANON-EQBX-3852-19	ANON-EQBX-3852-20	ANON-EQBX-3852-21	ANON-EQBX-3852-22	ANON-EQBX-3852-23	ANON-EQBX-3852-24
Do you support it?	Yes	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	No	No	No	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No	Yes
TRANSPORT - NEGATIVE IMPACT				x							x									x	x		
TRANSPORT - GENERAL / NEUTRAL			x																				
SIBLING GUARANTEE											x										x		
COMMUNITY - ALIGN WITH BALERNO		x	x						x				x		x	x	x						
COMMUNITY - ALIGN WITH CURRIE				x								x											
PROPOSAL SPLITS FAMILIES AND PEERS, NEGATIVE TRANSITION				X								X								x	x	x	
HOUSING DEVELOPMENTS, PUPIL GENERATION, PROJECTIONS		x						x													x		
POSITIVE IMPACT ON DEAN PARK AND BALERNO														x			x						
SUPPORT NETHER CURRIE CHANGE ONLY																							
NETHER CURRIE HAS CAPACITY	x				x													x					
EASE PRESSURE AT CURRIE			x		x									x				x					
ACCOMMODATION SOLUTION AT CURRIE PRIMARY SCHOOL																			x				
INVESTMENT IN THE SCHOOL ESTATE REQUIRED														x									
SUPPORT REALIGNMENT OF NEW HOUSING DEVELOPMENTS																				x	x		
CONSULTATION																							
OTHER																X							
OTHER - EDUCATION																							
OTHER - ESTATE																			X	X			



## Appendix 2: Summary of Representations

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## Appendix 2: Summary of Representations

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## Appendix 2: Summary of Representations

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Response number.	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297
Original Reference	ANON-EQBX-38RB-F	ANON-EQBX-38R8-5	ANON-EQBX-38RD-H	ANON-EQBX-38U2-2	ANON-EQBX-38U1-1	ANON-EQBX-38UR-2	ANON-EQBX-38UT-4	ANON-EQBX-38UK-U	ANON-EQBX-38U5-5	ANON-EQBX-38UQ-1	ANON-EQBX-38UZ-A	ANON-EQBX-38UP-Z	ANON-EQBX-38UN-X	ANON-EQBX-38U3-3	ANON-EQBX-38UU-5	ANON-EQBX-38UW-7	ANON-EQBX-38UH-R	ANON-EQBX-38U7-7	ANON-EQBX-38UM-W	ANON-EQBX-38U4-4	ANON-EQBX-38UY-9	ANON-EQBX-38US-3	ANON-EQBX-38UA-H
New Reference	ANON-EQBX-3852-276	ANON-EQBX-3852-277	ANON-EQBX-3852-278	ANON-EQBX-3852-279	ANON-EQBX-3852-280	ANON-EQBX-3852-281	ANON-EQBX-3852-282	ANON-EQBX-3852-283	ANON-EQBX-3852-284	ANON-EQBX-3852-285	ANON-EQBX-3852-286	ANON-EQBX-3852-287	ANON-EQBX-3852-288	ANON-EQBX-3852-289	ANON-EQBX-3852-290	ANON-EQBX-3852-291	ANON-EQBX-3852-292	ANON-EQBX-3852-293	ANON-EQBX-3852-294	ANON-EQBX-3852-295	ANON-EQBX-3852-296	ANON-EQBX-3852-297	ANON-EQBX-3852-298
Do you support it?	No	No	No	No	No	Yes	No	No	No	No	Yes	Yes	No	No	No	No	No	Yes	No	Yes	No	Yes	No
TRANSPORT - NEGATIVE IMPACT		x	x		x			x		x			x	x	x	x		x			x		
TRANSPORT - GENERAL / NEUTRAL						x																	
SIBLING GUARANTEE				x						x			x	x	x					x	x		
COMMUNITY - ALIGN WITH BALERNO						x					x									x		x	
COMMUNITY - ALIGN WITH CURRIE				x			x						x				x	x					
PROPOSAL SPLITS FAMILIES AND PEERS, NEGATIVE TRANSITION								x	x	x			x	X	x	x					x		
HOUSING DEVELOPMENTS, PUPIL GENERATION, PROJECTIONS										x							x						
POSITIVE IMPACT ON DEAN PARK AND BALERNO											x												
SUPPORT NETHER CURRIE CHANGE ONLY														x		x							
NETHER CURRIE HAS CAPACITY														x			x						
EASE PRESSURE AT CURRIE												x											
ACCOMMODATION SOLUTION AT CURRIE PRIMARY SCHOOL														x		x							
INVESTMENT IN THE SCHOOL ESTATE REQUIRED																							
SUPPORT REALIGNMENT OF NEW HOUSING DEVELOPMENTS										x						x							
CONSULTATION																							
OTHER														x									
OTHER - EDUCATION																							
OTHER - ESTATE															x								

## Appendix 2: Summary of Representations

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Response number.	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412
Original Reference	ANON-EQBX-384D-K	ANON-EQBX-38E2-J	ANON-EQBX-38E9-S	ANON-EQBX-38E1-H	ANON-EQBX-38ER-J	ANON-EQBX-38EV-P	ANON-EQBX-38EX-R	ANON-EQBX-38EG-7	ANON-EQBX-38ET-M	ANON-EQBX-38EK-B	ANON-EQBX-38E5-N	ANON-EQBX-38UC-K	ANON-EQBX-38EY-S	ANON-EQBX-38EZ-T	ANON-EQBX-38EQ-H	ANON-EQBX-38EP-G	ANON-EQBX-38EN-E	ANON-EQBX-38E3-K	ANON-EQBX-38EU-N	ANON-EQBX-38EW-Q	ANON-EQBX-38EH-8	ANON-EQBX-38E7-Q	ANON-EQBX-38E4-M
New Reference	ANON-EQBX-384D-K	ANON-EQBX-38E2-J	ANON-EQBX-38E9-S	ANON-EQBX-38E1-H	ANON-EQBX-38ER-J	ANON-EQBX-38EV-P	ANON-EQBX-38EX-R	ANON-EQBX-38EG-7	ANON-EQBX-38ET-M	ANON-EQBX-38EK-B	ANON-EQBX-38E5-N	ANON-EQBX-38UC-K	ANON-EQBX-38EY-S	ANON-EQBX-38EZ-T	ANON-EQBX-38EQ-H	ANON-EQBX-38EP-G	ANON-EQBX-38EN-E	ANON-EQBX-38E3-K	ANON-EQBX-38EU-N	ANON-EQBX-38EW-Q	ANON-EQBX-38EH-8	ANON-EQBX-38E7-Q	ANON-EQBX-38E4-M
Do you support it?	No	No	No	No	No	No	No	No	No	No	No	Yes	No	No	No	No	No	No	No	Yes	No	Yes	No
TRANSPORT - NEGATIVE IMPACT			x	x		x		x		x	x		x	x	x	x	x		x		x		
TRANSPORT - GENERAL / NEUTRAL												x											
SIBLING GUARANTEE		x	x					x	x	x			x	x	x	x				x	x		
COMMUNITY - ALIGN WITH BALERNO																				x			
COMMUNITY - ALIGN WITH CURRIE										x				x		x							
PROPOSAL SPLITS FAMILIES AND PEERS, NEGATIVE TRANSITION			x	x		x		x		x	x		x	x	x						x		x
HOUSING DEVELOPMENTS, PUPIL GENERATION, PROJECTIONS																				x			
POSITIVE IMPACT ON DEAN PARK AND BALERNO																				x			
SUPPORT NETHER CURRIE CHANGE ONLY		x	x					x					x			x							x
NETHER CURRIE HAS CAPACITY																							
EASE PRESSURE AT CURRIE																							
ACCOMMODATION SOLUTION AT CURRIE PRIMARY SCHOOL																x							
INVESTMENT IN THE SCHOOL ESTATE REQUIRED																				x			
SUPPORT REALIGNMENT OF NEW HOUSING DEVELOPMENTS			x																				
CONSULTATION		x																			x		
OTHER		x					x							x									
OTHER - EDUCATION																							
OTHER - ESTATE																x			x	x			x

[illegible]

	<b>TRAFFIC AND PEDESTRIAN CONCERNS</b>	Support?	Respondent
Issue Raised	The proposal will cause issues with road, traffic and car parking on Bridge Road and the surrounding streets.	Yes	56
Issue Raised	It is too far for small children to walk to Dean Park from the Newmills / Cherry Trees area so the proposal would add more traffic onto the road network and in an already congested Dean Park housing estate. A minibus to drop-off / pick-up older primary aged children should be considered.	Yes	25
Council Response	<p>The Council will work with the Active Travel Team to update Dean Park Primary School's Travel Plan to reflect their extended catchment areas. These plans will aim to encourage sustainable means of transport to and from school.</p> <p>The Education (Scotland) Act 1980 considers walking distance to be, in the case of a child who has not attained the age of eight, two miles, and in the case of any other child, three miles.</p> <p>The furthest property in the Dean Park and Balerno Extension Area is 1.7 miles from Dean Park Primary School and is, for the purposes of the Education (Scotland) Act, within walking distance for children.</p> <p>The Council does not intend to transport children from this area to Dean Park Primary School.</p>		
Issue Raised	<p>There are already pedestrian crossings in place to allow safe walking to school for children from the Dean Park and Balerno Extension Area.</p> <p>The area is within walking distance to Balerno High School.</p> <p>Travel from the Dean Park and Balerno extension area to Dean Park Primary School and Balerno High School will be 'against the flow' of traffic on Lanark Road and will not increase congestion</p>	Yes	3, 30, 86, 324, 332, 337, 352, 419,
Council Response	It is acknowledged that pupils are already making this journey indicating that some parents/ carers consider it to be safe.		
Issue Raised	The proposal will reduce the amount of traffic on Lanark Road West because it will reduce the number of out-of-catchment places available and therefore the number of families driving to out-of-catchment schools.	Yes	95, 337, 401
Issue	Extra pedestrian crossings over Lanark Road near Ravelrig Heights and Newmills are required.	Yes	153, 218, 241, 312

Raised	A safer form of crossing at Newmills Road and a crossing guard at Bridge Road would support safer routes to school for all pupils coming from the north side of Balerno.		
Council Response	<p>There is no pre conceived figure which would guarantee the implementation of a School Crossing Patrol site. As per the Roads GB guidelines, School Crossing Patrol sites are established based on the outcome of a pedestrian (P) and vehicle (V) count being conducted at the desired location. Once the count is conducted the figures obtained are put through the established calculation (PV2) – other Factors which attract a weighting figure are also brought into the calculation. If the overall total exceeds the National criteria figure which is currently set at 4,000,000 then a School Crossing Patrol site could be justified at the location.</p> <p>Only once the desired preferable crossing point is established and in use, then a School Crossing Patrol assessment would be conducted and the results of the assessment passed on accordingly.</p> <p>Only children of primary school age are calculated in the pedestrian count as School Crossing Patrol sites are only established based on the requirement of primary school children. However, once established any School Crossing Patrol Guide appointed to the site has the authority to stop vehicles and escort any pedestrian across the road.</p> <p>As part of the new housing development at Newmills a new on demand pedestrian crossing has been provided. Once completed, the new housing site will also offer alternative routes through the new residential area and linear park to this crossing to avoid walking, cycling or scooting along Lanark Road West.</p>		
Issue Raised	The proposal will reduced the travel time to school (Nether Currie)	Yes	49, 71, 75
Council Response	It is acknowledged that for some properties the proposed realignment to Nether Currie Primary School will result in a shorter distance to school.		
Issue Raised	Lanark Road cannot take anymore traffic. The infrastructure cannot support traditional working hours with wraparound care. Please address the infrastructure to ease congestion.	Yes	137, 173
Council Response	<a href="#">The South West Locality Improvement Plan</a> identifies high level actions to develop an integrated and sustainable transport system that will increase the journeys made by walking,		

Appendix 3: Summary of Issues Raised and Council Response

	<p>cycling and public transport to reduce congestion.</p> <p>Dean Park Primary School and Nether Currie Primary School's Travel Plans will be updated to reflect their extended catchment areas. These plans will aim to encourage sustainable means of transport to and from school.</p>		
Issue Raised	<p><b>SAFETY:</b> Children would have to cross Lanark Road West and other busy roads to get to school. This is not considered a safe route. Limited street lighting.</p>	No	<p>4, 11, 20, 21, 24, 33, 38, 42, 52, 62, 74, 76, 79, 80, 93, 107, 112, 149, 180, 181, 182, 184, 185, 186, 187, 189, 191, 194, 196, 198, 202, 203, 204, 206, 225, 226, 228, 229, 230, 238, 239, 243, 245, 246, 247, 251, 252, 253, 255, 257, 261, 263, 264, 265, 267, 269, 270, 274, 276, 277, 279, 287, 288, 289, 290, 292, 295, 299, 300, 305, 308, 311, 313, 314, 320, 322, 323, 326, 327, 329, 330, 335, 336, 357, 359, 358, 360, 361, 362, 363, 367, 371, 375, 382, 386, 388, 389, 392, 395, 397, 403, 404, 405, 406, 408, 418, 423, 424</p>
Issue Raised	<p><b>DISTANCE:</b> Dean Park Primary School and Balerno High School are further away and the proposal will increase the distance and time required to get to school. The route to Dean Park Primary School from the Dean Park and Balerno Extension Area is also on an incline.</p>	No	<p>4, 20, 21, 24, 38, 42, 52, 62, 74, 80, 93, 109, 180, 181, 182, 186, 187, 190, 191, 194, 202, 206, 225, 226, 228, 230, 239, 243, 245, 246, 252, 253, 255, 257, 263, 264, 265, 267, 270, 274, 276, 279, 282, 287, 289, 290, 292, 295, 298, 300, 309, 311, 320, 322, 326, 330, 335, 336,</p>

Appendix 3: Summary of Issues Raised and Council Response

			338, 339, 357, 358, 359, 360, 361, 366, 371, 373, 375, 377, 382, 388, 389, 392, 393, 395, 397, 405, 406, 408, 418, 423, 424, 425
Issue Raised	<p><b>ACTIVE TRAVEL:</b> The route and the distance will discourage active travel and people from that area are more likely to drive their children to school. This is contrary to the Council's policy on safer routes to school and health promotion.</p> <p>Existing catchment area (the Dean Park and Balerno Extension Area currently aligned to Currie Primary and Secondary Schools) promotes active travel because it is safe, flat and relatively short.</p>	No	11, 33, 52, 80, 107, 109, 180, 182, 184, 185, 186, 197, 204, 206, 211, 245, 251, 262, 263, 264, 265, 269, 270, 271, 276, 277, 282, 287, 289, 298, 290, 299, 301, 308, 309, 311, 314, 320, 326, 327, 336, 338, 339, 359, 360, 366, 371, 373, 382, 388, 392, 393, 395, 397, 405, 410, 413, 418, 423, 424
Council Response	<p>The Council does not have a 'safer routes policy'. The 'Safer Routes to School' was a project that began under the former Scottish Executive, providing funding for improvements in street layout around schools to make them safer. Factors that are taken into account in assessing safety include the nature of the route, width of carriageway, presence of footpaths, lighting, crossing facilities, public transport, wooded areas, subways and extent of crimes committed at school times. Child safety outside school hours is a parent/guardian responsibility.</p> <p>The Council acknowledges the proposals will require primary pupils from the Dean Park and Balerno Extension Area to travel greater distances to their proposed catchment school than is currently the case. This issue would be compounded for families with siblings attending different primary schools.</p> <p>The area is going through a period of change and the development of the Newmills housing site will create new routes through the new housing estate and linear park that will link to the new pedestrian crossing on Lanark Road West from the existing Cherry Trees / Newmills area.</p> <p>There are several approaches which the school and parents/carers can consider to support pupils who have an increased distance to travel to school. The School's Parent Council will play</p>		

Appendix 3: Summary of Issues Raised and Council Response

	<p>a key role in supporting initiatives such as; Walking Buses (supervision could be rotational with either school staff or parents/carers). Parents &amp; carers could also support a “Park and Stride” approach where they transport a group of children, drive part of the way, then walk the rest. Providing parent/carers are satisfied with their child’s level of competency (usually having completed “Bikeability” successfully) pupils could cycle or take a scooter to school. This fosters resilience, strategies for Keeping Myself Safe and independent life skills.</p> <p>As part of these proposals Dean Park Primary School’s Travel Plan will be updated to reflect its extended catchment areas and it will aim to encourage sustainable means of transport to and from school.</p>		
Issue Raised	The proposal will add more congestion and pollution along Lanark Road West	No	79, 80, 107, 182, 204, 205, 206, 211, 243, 246, 252, 263, 277, 287, 289, 290, 301, 308, 309, 311, 320, 330, 366, 386, 392, 408, 410, 418, 425
Issue Raised	The lack of a sibling guarantee will add congestion	Yes	137, 139
Council Response	<p><a href="#">The South West Locality Improvement Plan</a> identifies high level actions to develop an integrated and sustainable transport system that will increase the journeys made by walking, cycling and public transport to reduce congestion.</p> <p>As part of these proposals the Council will work with the school, the school’s Parent Council and the Council’s Road Safety team to update school travel plans for Dean Park Primary School and Nether Currie Primary School’s to reflect their extended catchment areas aiming to encourage sustainable means of transport to and from school.</p>		
Issue Raised	Has the impact on traffic around Dean Park Primary School been assessed? There is already traffic problems at drop off and pick up times.	No	405
Council Response	No. It is acknowledged that there are existing problems around the school gates at pick up and drop off times because of parents/carers driving.		

Appendix 3: Summary of Issues Raised and Council Response

	The Council will work with the Road Safety team and the school's Parent Council to update school travel plans for Dean Park Primary School to reflect its extended catchment area aiming to encourage sustainable means of transport to and from school.		
Issue Raised	There is no safe walking route from the Blinkbonny area to Nether Currie Primary School. The direct routes are unsuitable for walking with small children.	No	284
Council Response	The Council will work with the school, the school's Parent Council and the Council's Road Safety team to update school travel plans for Nether Currie Primary School to reflect its extended catchment area and aim to encourage sustainable means of transport to and from school.		

	<b>SIBLING GUARANTEE</b>	Support?	Respondent
Issue Raised	Sibling guarantee required to avoid splitting families and creating logistical issues. Some respondents indicated they could support the proposal if a sibling guarantee was provided.	No	11, 21, 65, 69, 70, 80, 93, 229, 243, 246, 251, 252, 256, 257, 258, 261, 262, 264, 274, 278, 284, 287, 288, 289, 295, 299, 301, 309, 320, 323, 330, 357, 358, 359, 360, 361, 366, 376, 381, 385, 392, 397, 398, 399, 402, 403, 404, 405, 410, 423, 425
Issue Raised	Sibling guarantee is required. Support the proposal but empathize with the logistical challenges that are created if siblings attend different schools.	Yes	29, 44, 59, 76, 78, 91, 95, 96, 97, 99, 100, 105, 137, 139, 156, 157, 176, 188, 209, 214, 218, 227, 241, 242, 259, 294, 318, 341, 344, 347, 352, 354, 369, 370, 409, 416, 417, 419, 427
Issue Raised	Sibling guarantee is required.	No comment	34, 106
Council Response	Based on a five year average, there are 12 P1 pupils from the Dean Park and Balerno Extension Area, of whom 85% attend Currie Primary School and 15% attend Dean Park Primary School.		



	<p>The Council recognises that in the absence of a sibling guarantee, the distances between Currie Primary School and Dean Park Primary School may present a logistical issue for parents/carers who could find that they have children in both schools.</p> <p>A sibling guarantee, where an older sibling is already attending Currie Primary School or Currie High School, will be offered to siblings making an out of catchment placing request.</p> <p>Any catchment change approved by the Council on 14 March 2019 will take effect from 14 August 2019 (start of term). Registrations for August 2020 will start in November 2019 and the new catchment areas will affect P1 and S1 registrations for August 2020. The details of the sibling guarantee are as follows:</p> <p><b>Currie Primary School</b></p> <p>In future, younger siblings of pupils at Currie Primary School (not including Currie Primary School nursery class) who attended the school at the time of the decision to realign the catchment areas and were, at that time, a resident in either the Dean Park and Balerno Extension Area or the Nether Currie Extension Area will be guaranteed a place at Currie Primary School. This policy will only apply if when the younger sibling entered P1 they were a resident in one of the affected areas and their elder sibling was still at Currie Primary School. This policy will only apply to younger siblings whose elder sibling was in P1 or above from August 2019. This guarantee will apply to P1 registrations up to, and including, 2025/26 academic session.</p> <p>Temporary accommodation may be required at Currie Primary School for this period. The need for additional classrooms would be monitored annually to ensure their delivery at the appropriate time.</p> <p><b>Currie High School</b></p> <p>Any pupil already attending Currie Primary School and residing in the Dean Park and Balerno Extension Area at the time the catchment changes come into effect and who has a younger sibling who gains a place at Currie Primary School as a result of the sibling guarantee will be eligible for a guaranteed place at Currie High School so long as they still reside in the Dean Park and Balerno Extension Area at the time of registering for S1.</p>		
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### Appendix 3: Summary of Issues Raised and Council Response

	In future, younger siblings of pupils at Currie Primary School (not including Currie Primary School nursery class) and Currie High School who attended either school at the time of the decision to realign the catchment areas and were, at that time, a resident in the Dean Park and Balerno Extension Area will be guaranteed a place at Currie High School if their elder sibling has chosen to attend that school so long as they still reside in the Dean Park and Balerno Extension Area at the time of registering for S1 . This policy will only apply to younger siblings whose elder sibling was in P1 or above at Currie Primary School or S1 and above at Currie High School from August 2019. This guarantee will apply to S1 registrations up to, and including, 2031/32 academic session.		
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	<b>COMMUNITY</b>	Support?	Respondent
Issue Raised	<p>The proposal unites the Balerno Community geographically and will enhance local relationships. The current catchment area is divisive, splitting the community of Balerno into two. The catchment area should reflect historic parish and village boundaries and the proposed change is logical.</p> <p>Respondents live in Balerno, are part of the Balerno community and should be able to attend Balerno schools.</p> <p>Balerno High School is closer than Currie High School from Newmills / Cherry Trees</p> <p>The proposed catchment areas will show a long term commitment by the Council to invest in Dean Park and Balerno schools.</p> <p>Will remove the stress and administrative process of applying for out-of-catchment places and appeal process.</p> <p>It is unfair that properties that are close to Balerno High School are not in its catchment area yet pupils from miles away (Kirknewton, Ratho) are in the catchment area.</p> <p>Respondent moved to Balerno to ensure children could attend Balerno schools and was disappointed to find that they were not in the Dean Park / Balerno catchment area.</p> <p>Respondents feel part of the Balerno community and the proposal strengthens the community</p>	Yes	2, 3, 9, 13, 15, 16, 17, 25, 26, 27, 28, 29, 30, 32, 41, 43, 47, 53, 56, 60, 63, 64, 66, 67, 72, 78, 82, 83, 84, 85, 86, 88, 89, 90, 91, 92, 97, 102, 103, 105, 111, 113, 114, 115, 117, 118, 119, 121, 122, 125, 131, 132, 134, 136, 140, 150, 151, 152, 153, 155, 157, 159, 160, 161, 164, 170, 171, 173, 174, 175, 178, 179, 199, 208, 209, 218, 222, 227, 235, 241, 242, 259, 280, 285, 294, 296, 307, 312, 315, 316, 318, 324, 332, 334, 337, 340, 341, 344, 346, 347, 348, 349, 350, 352, 354, 364, 369, 374, 401, 409, 416, 417, 419, 422, 426, 427
Issue	Cherry Tree / Curriehill / Newmills area is part of the Currie Community, people who live in the	No	4, 12, 61, 80, 158, 182, 183, 185,

Raised	affected area do not want the proposed change, want to attend a local school. Dean Park is the third farthest away school.		186, 187, 213, 223, 244, 257, 279, 282, 287, 292, 293, 323, 326, 338, 339, 342, 360, 371, 399, 403, 405, 423, 424, 425
Council Response	<p>It is accepted that in the Dean Park and Balerno extension area, and in the wider Currie and Balerno communities, there are mixed views about which area families feel aligned to. Catchment areas are used to ensure there is a consistent and equitable approach to allocating school places across the school estate. Where it is possible to do so, geographic features such as parks or main roads and historic boundaries will be used to form catchment boundaries. There are no regulations that direct education authorities on how to draw catchment areas, therefore their primary function is to enable the Education Authority to strategically manage school places across the city in the most efficient way possible having regard to its assets and resources.</p> <p>The statutory consultation aims to ensure that there is sufficient accommodation available in the long term for pupils in the area. In this case, projections indicate further accommodation pressure at Currie Primary School that will exceed the planned extension to 22 classes. The realignment of the Dean Park and Balerno extension area will mitigate that pressure, and benefits from historic connections to parish / community council boundaries and a proportion of parents/carers from the area who choose to go to Dean Park Primary School and Balerno High School.</p>		
Issue Raised	No requirement for catchment boundaries to be aligned with community council boundaries	No	288, 371
Council Response	This is accepted and was acknowledged in the public meetings. However, from a school estate planning perspective, where possible the authority will seek to use existing ward, community council or other administrative boundaries when planning catchment areas. Aligning school catchment areas with community council boundaries also has the potential to facilitate community planning and strengthen the community's sense of belonging, which is recognised by Education Scotland.		

	<b>SPLITS FAMILIES AND PEERS</b>		
Issue Raised	<b>FAMILIES</b> The proposal will rip families apart. Unacceptable and unmanageable to split children up. Stressful Siblings will not be able to attend the same school. Current and future pupil respondents say they will find this upsetting. Parents should not have to split their children between two schools. Disgraceful to split families up. Logistically it is not possible to drop off / pick up children at two different schools at the same time. Will create problems at work for parents/carers who have an inflexible work pattern and/or work full time.	No	21, 22, 24, 34, 38, 45, 65, 81, 191, 192, 206, 211, 215, 226, 239, 245, 247, 248, 251, 253, 255, 256, 257, 258, 261, 262, 264, 265, 267, 271, 274, 282, 284, 287, 289, 290, 295, 299, 301, 305, 313, 323, 329, 330, 357, 358, 359, 360, 361, 362, 363, 371, 377, 381, 382, 383, 384, 389, 392, 393, 397, 402, 410, 412, 424, 425
Council Response	It is acknowledged that in the absence of a sibling guarantee families will be split and that would create logistical challenges for parents/carers.  Accordingly it is the Council's intention to offer a sibling guarantee as detailed above, see page 66/67.		
Issue Raised	<b>PEERS</b> Children are worried they will not be able to transition to high school with the friends they have made in primary school Children should not be forced to go to a different school from their friends at a critical stage (S1). Children should be allowed to continue their current school journey Splitting friendship groups will have an adverse impact on a child's mental health Younger children at nursery have developed friendships that would be split.	No	4, 12, 20, 24, 38, 45, 61, 62, 69, 74, 79, 81, 181, 184, 187, 191, 192, 200, 210, 213, 215, 226, 228, 232, 238, 247, 248, 251, 257, 261, 262, 265, 267, 274, 282, 283, 287, 288, 289, 313, 323, 335, 366, 371, 203, 336, 366, 381, 382, 383, 384, 386, 388, 389, 392, 393, 395, 399, 400, 403, 404, 424, 425
Council Response	The affected schools would work together to mitigate the impact for any affected pupil with early planning and support offered to the affected pupils. An effective transition programme will ensure equity in preparing all learners for their transition to secondary school. It is well-established practice that this programme would be planned collaboratively between Secondary/Primary sectors within Clusters.		

	<p>Based on a five year average, there are 11 S1 pupils from the Dean Park and Balerno Extension Area, of whom 40% choose to attend Balerno High School and 60% choose to attend Currie High School. The S1 intake limit for Currie High School is 180 pupils based on its notional capacity. Based on a five year average, the S1 intake at Currie High School is 124, of which 81% are catchment pupils and 19% are non-catchment pupils. The capacity currently available in Currie High School can accommodate pupils from the Dean Park and Balerno Extension Area without creating accommodation pressure at the school.</p> <p>Accordingly, pupils from the Dean Park and Balerno Extension Area wishing to attend Currie High School and who cannot benefit from the sibling guarantee offered by the Council are encouraged to make an out of catchment placing request.</p>		
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	<b>HOUSING DEVELOPMENTS</b>		
Issue Raised	<p>Stop permitting new housing developments in Juniper Green, Currie and Balerno</p> <p>Ban building on the green belt</p> <p>New housing causes pressure on existing schools and other infrastructure (GP practices, roads)</p> <p>Planning permission should not be granted if there isn't enough places available</p> <p>Catchment change should not be used to mitigate the impact of new housing development.</p>	No	<p>145, 190</p> <p>35, 145, 284</p> <p>135, 377</p> <p>377, 387</p>
Issue Raised	The area has reached capacity in terms of infrastructure; schools, GP, roads	No	35 ,145, 291
Issue Raised	The area cannot support more housing development	Yes	154
Issue Raised	I support expansion of Dean Park and Balerno to accommodate rising rolls but also to 'future proof' the Lanark Road conurbation	Yes	91, 97, 157, 214, 427
Council Response	<p>Recent housing developments in Currie and Balerno have been 'plan led' insofar as it has related to applications on land allocated for housing in the Council's Local Development Plan 2016 (LDP) or on brownfield sites that have been granted planning permission for housing developments.</p> <p>The LDP is supported by a <a href="#">Transport Appraisal</a>, an <a href="#">Education Appraisal</a> and a <a href="#">Primary Care Appraisal</a>. New housing development is not expected to address deficiencies in existing infrastructure, only mitigate the harm</p>		

	<p>or impact, including cumulative, caused by the development proposed.</p> <p>The Council assessed the impact of the growth set out in the LDP through an <a href="#">Education Appraisal</a> (August 2018), taking account of school roll projections. To do this, an assumption has been made on the amount of new housing development expected to come forward. This takes account of new housing sites allocated in the LDP (Riccarton Mains Road, Curriehill Road, Newmills, Ravelrig Road) and other land within the urban area (for example, former Curriehill Primary School, Lanark Road West). Where additional infrastructure is required to accommodate the cumulative impact of additional pupils, education infrastructure 'actions' have been sought.</p> <p>The impact of housing developments can be mitigated by building additional infrastructure or catchment change, whatever is considered the most appropriate by the Education Authority.</p> <p>Currie Primary School's roll has risen due to a rising P1 intake from the existing urban area and it is projected to continue to rise because of pupil generation from housing developments in its catchment area.</p> <p>The rising roll can be addressed by building additional classrooms or by realigning its catchment area. The first phase of the extension at Currie Primary School accommodated the rising roll from the existing urban area. Phase two will be required to mitigate the impact of the housing developments in its catchment area. Before proceeding to build phase two it is reasonable to consult the community on an option to realign the catchment areas. This is because the adjacent school's catchment population is low (Nether Currie's catchment population represents, on average, 55% of its school roll) and the local school community has been supportive of this change, and in the other adjacent catchment area there is local support from the receiving school's community to extend Dean Park and Balerno's catchment areas.</p>		
Issue Raised	The catchment change will protect Balerno from further new housing development.	Yes	380, 80
Council Response	The statutory consultation paper does not claim the proposed realignment would prevent new housing development in the extended catchment area.		
Issue Raised	There is so much house building going on in Balerno, the catchment extension would increase capacity and protect and increase both school's future rolls.	Yes	409

Council Response	The proposed Dean Park and Balerno Extension Area includes new housing development known as 'Newmills' which is estimated to generate 34 primary school pupils and 21 secondary school pupils and will increase each school's catchment population accordingly. Each year, on average, 12 P1 pupils and 11 S1 pupils come from the Dean Park and Balerno Extension Area.		
	<b>PUPIL GENERATION ASSUMPTIONS</b>		
Issue Raised	Dean Park PS will not be able to cope with extra pupils from new housing developments and the existing residential area.	No	309
Issue Raised	The pupil generation assumption for new housing developments is very low and underestimate the impact	Yes	8, 25, 37, 301, 344
Issue Raised	New housing under construction attracts families that send their children to fee paying secondary schools.	Yes	56
Council Response	<p>The Council's pupil generation figures for new developments are reviewed periodically. A recent review of the figures used has demonstrated a reasonable degree of accuracy although there are local variations that may apply. The pupil generation figures consider pupil generation over the life of a development rather than the point at which it opens which means that there will be occasions when the actual pupil generation is higher and other times when it will be lower than the pupil generation figures.</p> <p>In the Currie and Balerno areas the most recent example is the Kinleith Mill development. The anticipated pupil generation from the Kinleith Mill development was 18 primary and 13 secondary pupils. The development is now complete and the number of pupils currently registered at a City of Edinburgh Council school is five primary and two secondary pupils. Other examples in the area include the development at Riccarton Mains Road which was forecast to generate five primary and three secondary pupils and at present has two primary and two secondary pupils and the development at Lanark Road West (the former Primary School site) that was expected to generate eight primary and five secondary pupils with actual pupil generation currently being five primary and no secondary pupils.</p> <p>Accordingly, while pupil generation figures cannot predict with a high degrees of accuracy the number of pupils a development will generate, the Council believes that the figures used are currently valid in projecting future demand for school places.</p>		

	PROJECTIONS - GENERAL																																															
Issue Raised	Demographic change in the area may see more families coming into the area than predicted Current council predictions appear naive and underestimate the true future pupil role.	Yes	178, 318, 426, 427																																													
Issue Raised	I believe Dean Park Primary School’s roll will exceed that forecasted with all the houses being built and the number of pupils that come from the Dean Park and Balerno Extension Area. I don’t think the projections are accurate.	No	309  181																																													
Council Response	<p>The Council is committed to updating and publishing school roll projections every year in December, <a href="#">The Growing City, School Roll Projections and Future Accommodation Requirements</a> report to the Education, Children and Families Committee on 9 December 2018 provided the latest update. The projections are used to identify schools which require future accommodation to be provided and are a key input into the Local Development Plan’s annual update of the Education Infrastructure Appraisal.</p> <p>The projection methodology is published on the Council’s <a href="#">website</a> and takes account the latest birth data available from the NHS, housing delivery estimates from the Housing Land Audit and recent trends in each school.</p> <p>Annual projections have been published since December 2016. A comparison between the actual school rolls for Currie Primary School, Dean Park Primary School and Nether Currie Primary School against the projections published in 2016 and 2017 is shown below:</p> <table><tr><th></th><th>2017 Roll</th><th>2016 Projection</th><th>Diff</th><th>2018 Roll</th><th>2016 Projection</th><th>Diff</th><th>2017 Projection</th><th>Diff</th></tr><tr><td>Currie</td><td>439</td><td>445</td><td>-6</td><td>484</td><td>465</td><td>+19</td><td>470</td><td>+14</td></tr><tr><td>Dean Park</td><td>467</td><td>462</td><td>+5</td><td>463</td><td>446</td><td>+17</td><td>455</td><td>+8</td></tr><tr><td>Nether Currie</td><td>156</td><td>157</td><td>-1</td><td>156</td><td>155</td><td>+1</td><td>153</td><td>+3</td></tr><tr><td><b>Total</b></td><td><b>1062</b></td><td><b>1064</b></td><td><b>-2</b></td><td><b>1103</b></td><td><b>1066</b></td><td><b>+37</b></td><td><b>1078</b></td><td><b>+25</b></td></tr></table> <p>This shows a high degree of accuracy between the projected roll and the actual roll where the difference between the projected roll and the actual roll is within a 3-4% margin.</p> <p>Accordingly, the Council considers the projection methodology is a suitable tool to project future demand for places across the city and that they are an appropriate starting point when assessing the options to address future accommodation requirements across the city.</p>		2017 Roll	2016 Projection	Diff	2018 Roll	2016 Projection	Diff	2017 Projection	Diff	Currie	439	445	-6	484	465	+19	470	+14	Dean Park	467	462	+5	463	446	+17	455	+8	Nether Currie	156	157	-1	156	155	+1	153	+3	<b>Total</b>	<b>1062</b>	<b>1064</b>	<b>-2</b>	<b>1103</b>	<b>1066</b>	<b>+37</b>	<b>1078</b>	<b>+25</b>		
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Appendix 3: Summary of Issues Raised and Council Response

Issue Raised	Retain the catchment areas as they are and there is no requirement to extend Dean Park Primary School or Nether Currie Primary School according to school roll forecasts. Only Currie Primary School would need to be extended and it already has planning permission for an extension.	No	33, 299																																																								
Council Response	<p>On Tuesday, 11 December 2018, the latest projections taking into account 2018/19 school census data were reported to the Education, Children and Families Committee ‘<a href="#">The Growing City, School Roll Projections and Future Accommodation Requirements</a>’. The projected roll for the affected primary schools is as follows:</p> <table><tr><td></td><td>Capacity</td><td>Classes</td><td>2018</td><td>2019</td><td>2020</td><td>2021</td><td>2022</td><td>2023</td><td>2024</td><td>2025</td><td>2026</td><td>2027</td><td>2028</td></tr><tr><td>CPS</td><td>546</td><td>19</td><td>484</td><td>526</td><td>570</td><td>604</td><td>620</td><td>654</td><td>674</td><td>680</td><td>688</td><td>686</td><td>698</td></tr><tr><td>DPPS</td><td>476</td><td>17</td><td>463</td><td>476</td><td>473</td><td>464</td><td>465</td><td>443</td><td>432</td><td>435</td><td>414</td><td>413</td><td>424</td></tr><tr><td>NCPS</td><td>210</td><td>7</td><td>156</td><td>163</td><td>168</td><td>164</td><td>170</td><td>171</td><td>171</td><td>173</td><td>173</td><td>173</td><td>173</td></tr></table> <p>The above projections show under the do nothing scenario Currie Primary School’s roll will rise beyond a 22 class from 2023. Currie Primary School has planning permission to increase its working capacity to a 22 class school. However, under the do nothing scenario further accommodation or a catchment realignment will be required for August 2023. It is not desirable to extend Currie Primary School beyond a three stream school therefore the catchment realignment is being considered.</p>		Capacity	Classes	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	CPS	546	19	484	526	570	604	620	654	674	680	688	686	698	DPPS	476	17	463	476	473	464	465	443	432	435	414	413	424	NCPS	210	7	156	163	168	164	170	171	171	173	173	173	173		
	Capacity	Classes	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028																																														
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	<b>DEAN PARK PRIMARY SCHOOL AND BALERNO HIGH SCHOOL</b>		
Issue Raised	<p>The proposal will have a positive impact on Dean Park Primary School and Balerno High School in the form of investment and funding (additional classrooms, refurbishment), a stable catchment population will increase the school roll and bring it in parity with Currie High School and will lead to a broader curriculum and academic choice for pupils.</p> <p>Protect and secure the future of Balerno High School by increasing its catchment population.</p>	Yes	14, 17, 57, 72, 76, 78, 82, 83, 84, 86, 90, 95, 100, 101, 102, 105, 111, 118, 120, 121, 122, 123, 126, 129, 130, 131, 147, 148, 153, 155, 157, 162, 171, 178, 179, 199, 208, 209, 214, 218, 222, 233, 235, 285, 307, 318, 324, 332, 341, 344, 347, 348, 352, 354, 364, 365, 368, 369, 372, 409, 416, 420, 427
Council Response	There is no definitive guidance on size of school in terms of curriculum choice. However, the Council acknowledges that having a larger school roll means that there are more teaching staff		

Appendix 3: Summary of Issues Raised and Council Response

	<p>available, larger numbers of learners, and therefore greater likelihood of there being a range of courses on offer.</p> <p>Dean Park Primary School will need to be extended to accommodate its extended catchment population. A working group with the school, the parent council and a design team will be established to deliver the additional classrooms.</p>		
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	<b>NETHER CURRIE EXTENSION AREA</b>	Support?	Respondent
Issue Raised	<p>Nether Currie boundary change makes sense and does not affect the transition from primary school to high school, including splitting peer groups.</p> <p>Nether Currie change will reduce out-of-catchment requests.</p> <p>Opportunity to partially support the proposal should have been provided.</p>	No	33, 38, 81, 93, 109, 158, 182, 187, 195, 197, 224, 225, 245, 252, 262, 288, 290, 298, 301, 314, 322, 323, 327, 330, 357, 358, 359, 360, 366, 371, 373, 376, 382, 385, 391, 392, 397, 402, 405, 412,
Council Response	It is acknowledged that there is support for this part of the proposal.		
Issue Raised	Nether Currie has capacity	Yes	1, 5, 18, 35, 49, 58, 71, 75, 77, 95, 96, 137, 139, 176, 188, 218, 220, 223, 292, 317, 379, 421
Issue Raised	Nether Currie has capacity	No	223, 288
Council Response	The Statutory Consultation Paper identifies that, on average, Nether Currie's catchment population represents 55% of the school roll and that the school roll operates, on average, at 75% of its available capacity. Projections indicate the extended catchment area can be accommodated without creating accommodation pressure at the school.		

Appendix 3: Summary of Issues Raised and Council Response

	<b>CURRIE PRIMARY SCHOOL</b>	Support?	Respondent
Issue Raised	There is support to complete phase 2 of the extension to Currie Primary School. The planned extension would bring Currie Primary School to a three stream school which is easier to organise. Options to extend Currie Primary School should be fully explored before catchment changes are progressed.	No	19, 33, 158, 181, 189, 225, 252, 290, 299, 360, 357, 358, 361, 371, 376, 405, 418,
Issue Raised	The proposal will ease accommodation pressure at Currie Primary School, it is bursting at the seams. Currie Primary School is already oversubscribed and has three lunch sittings with inadequate communal facilities. After school club is oversubscribed and its waiting list is closed for two years because of demand for the service.	Yes	3, 5, 14, 18, 28, 36, 46, 49, 53, 63, 67, 91, 92, 95, 96, 97, 101, 102, 105, 123, 131, 137, 139, 147, 152, 154, 157, 173, 209, 218, 234, 235, 286, 317, 347, 354, 364, 365, 369,
Council Response	The accommodation solution at Currie Primary School is forecasted to meet the projected roll until 2023 where it is expected to exceed 22 classes. The proposed realignment of the catchment areas will relieve future, projected accommodation pressure at Currie Primary School. The aim of the proposed realignment is to ensure the long term provision of sufficient catchment places in the area.		

	<b>CONDITION OF EXISTING ESTATE</b>		
Issue Raised	I support Balerno High School being refurbished to an equivalent standard of the rebuilt Currie High School and we wish investment to be secured to ensure this happens as soon as possible and within a reasonable timescale.	Yes	76, 84, 91, 105, 157, 214, 344, 354, 364,
Council Response	On Thursday, 21 June 2018, the Education, Children and Families Committee approved the <a href="#">‘Wave 4 Education Infrastructure Prioritisation’</a> report that identified the extension and refurbishment of Balerno High School as a priority project, ranked sixth out of seven schools, subject to budget availability. Currie High School was ranked first.  On Friday, 1 February 2019, in a report on the <a href="#">‘Capital Investment Programme 2019/20 – 2023/24’</a> to the Finance and Resources Committee, it was noted that the proposed Capital Investment Programme did not include further funding for Wave 4 schools until a sustainable revenue budget is established for the period to 2023.		

Appendix 3: Summary of Issues Raised and Council Response

	The programme and budget to extend and refurbish Balerno High School is not known at this time.		
Issue Raised	Dean Park Primary School and Balerno High School require investment (refurbishment and/or extension and/or rebuilt) to support a larger school roll, including ancillary facilities.	Yes	14, 26, 47, 72, 78, 84, 86, 151, 160, 178, 179, 214, 315, 316, 368, 409, 426
Council Response	Dean Park Primary School is undergoing asset management works to upgrade its roof, windows, lighting, ventilation, hot water and electrical systems to maintain the building's condition.  It is acknowledged that additional classrooms will be required to support the increased catchment area. A working group with the school, the parent council and a design team will be established to deliver the additional classrooms.		
Issue Raised	Currie Primary School needs an extension to the dining and gym hall to support the rising roll	No	79, 424
Council Response	There are no plans to provide additional ancillary or support accommodation at Currie Primary School.		
Issue Raised	I am concerned about the condition of Nether Currie Primary School and the facilities it has. Prefer Currie Primary School over Nether Currie Primary School.	No	98, 274
Issue Raised	Nether Currie needs upgrading and investment.	Yes	421
Council Response	Nether Currie is currently undergoing an upgrade of lighting and electrical systems otherwise condition survey has scored this school as being in Good (A) condition in accordance with the Core Facts guidelines for School Premises.		
Issue Raised	Build a bigger Currie High School	No	20
Council Response	On Thursday, 21 June 2018, as part of the <a href="#">Update on Informal Consultation on West-South West Schools</a> , the Education, Children and Families Committee committed to increasing the capacity of Balerno High School and Currie High School to 1000 pupils subject to budget availability.		

Appendix 3: Summary of Issues Raised and Council Response

Issue Raised	Dean Park site and building can support additional pupils	Yes	318
Council Response	In the Council's opinion, Dean Park Primary School can support additional accommodation. A working group with the school, the parent council and a design team will be established to deliver the additional classrooms once the scope of the new build has been determined following the statutory consultation.		

	<b>SUPPORT REALIGNMENT OF NEW HOUSING AREAS ONLY</b>		
Issue Raised	Catchment realignment should only affect new housing at Kinleith Mill and/or Newmills only. Existing residents not affected by the change, limited disruption.	No	20, 21, 24, 38, 93, 107, 112, 225, 245, 284, 290, 330, 335, 360, 371, 392
Council Response	<p><b>Nether Currie Extension Area:</b> The housing development at Kinleith Mills is not geographically linked to Nether Currie's existing catchment area, therefore the proposed extension would have to incorporate part of the existing urban area.</p> <p><b>Dean Park and Balerno Extension Area:</b> The Council has considered only realigning the new housing development at Newmills only. This would not address accommodation pressure at Currie Primary School and would require further building at Currie Primary School and Dean Park Primary School.</p>		

	<b>CONSULTATION PROCESS</b>		
Issue Raised	We requested residents in the Dean Park and Balerno Extension Area were polled before proceeding with a statutory consultation.	No	186, 371
Council Response	The Council did not poll residents in the Dean Park and Balerno Extension Area prior to the commencement of the statutory consultation. However, the Council did inform all affected residents in the Dean Park and Balerno Extension Area and Nether Currie Extension Area of the statutory consultation in writing despite no legislative requirement to do so.		

Appendix 3: Summary of Issues Raised and Council Response

Issue Raised	Consider the two affected areas of change separately – there is support for the proposed Nether Currie Extension Area realignment.	No	314, 359, 371, 385, 391, 39, 402, 410, 424
Council Response	The purpose of the statutory consultation is to reduce accommodation pressure at Currie Primary School. The realignment of the proposed Nether Currie Extension Area would not address the accommodation pressure at Currie Primary School in its own right.		
Issue Raised	The views of those directly affected should be given more weight than those who are not directly affected	No	33, 109, 288, 320, 385
Issue Raised	Since it does not affect me, I do not have any strong opinions on the matter. I only hope that the opinions of those families who are directly affected are given more weight than the (perhaps) more vocal voices of those who are not directly affected.	No preference	345
Council Response	The aim of the statutory consultation is to gather the views of as many stakeholders as possible, particularly the families affected. The Outcome Paper highlights the findings from the affected areas.		
Issue Raised	Start again and focus more on engaging with the current community instead of catering for the new houses still being built.	No	375
Council Response	It is considered the Council has undertaken extensive consultation of the proposed changes as part of the informal consultation of the South West and West Edinburgh Schools Review in advance of this statutory consultation.		
Issue Raised	This consultation has taken way too long. This has been to give everyone a chance to have their voice heard, but this whole thing could have been in two weeks rather than two months. It's been hard for parent councils to engage parents attention for that long on a subject, a shorter consultation would have been a benefit.	Yes	315
Council Response	The regulations setting out the statutory requirements of the consultation are outlined in the Schools (Consultation) (Scotland) Act 2010, as amended by the Children and Young People (Scotland) Act 2014.		
Issue Raised	All last year you tried to make us go to Balerno and breakup Currie but we all stopped it and now you're trying again and it's not fair. You are a bad Council because you don't listen to us.	No	193
Council Response	This statutory consultation is the outcome of the informal consultation the Education, Communities and Families Committee agreed upon on 21 June 2018.		

Appendix 3: Summary of Issues Raised and Council Response

Issue Raised	Dean Park Parent Council and Balerno Community Council do not speak for the majority in the affected Dean Park / Balerno extension area.	No	288
Council Response	The statutory consultation provided an opportunity for the residents and families affected by the proposed change to contribute. The Outcome Paper highlights the findings from the affected areas.		
Issue Raised	I would like to condemn the actions of the Convener, Vice Convener and Edinburgh Council Administration during the wider SW high schools review.	No	391
Council Response	<p>The Ethical Standards in Public Life (Scotland) Act 2000 introduced a new ethical framework to Scotland and required that the Scottish Ministers issue a Code of Conduct for Councillors.</p> <p>The Code plays a vital role in setting out the standards of conduct for councillors and applies to all councillors in the Council. The Code sets out when councillors have to declare an interest and the rules surrounding gifts and hospitality and the use of council facilities.</p> <p>The Commissioner for Ethical Standards in Public Life in Scotland investigates complaints against councillors and the Standards Commission for Scotland provides the Code and considers hearings to determine if a councillor has contravened that code.</p> <p>Download the <a href="#">Code of Conduct (external link)</a> from the Standards Commission for Scotland website.</p>		

	<b>OTHER - VARIOUS</b>		
Issue Raised	The Council closed/amalgamated Curriehill / Riccarton Primary School. This was short sighted.	No	181, 195, 391
Council Response	<p>In February 2004 the Council undertook a review of the Primary School Estate to achieve best value, known as the Smart Schools Initiative.</p> <p>In August 2004 the Council approved a statutory consultation to amalgamate Curriehill and Riccarton Primary Schools. The Council approved the amalgamation in December 2004.</p>		

	<p>At that time Kinleith Mills was identified in the Finalised Rural West Edinburgh Local Plan (June 2003) as a housing site and it was assumed the Curriehill Primary School site could potentially be suitable for redevelopment as a housing site. No other strategic housing sites were identified in the area. Projections indicated the amalgamated school catchment area and resultant two stream school would serve the new catchment area.</p> <p>The Rural West Edinburgh Local Plan was adopted in 2006, replacing the Currie-Balerno Local Plan (1987).</p> <p>In March 2013, the Council's Planning department published the First Local Development Plan. It did not identify any strategic housing sites in Currie or Balerno.</p> <p>In June 2013 SESPlan approved Supplementary Guidance to increase the overall housing land requirement across the six Council areas (Edinburgh, East Lothian, Midlothian, West Lothian, Scottish Borders and southern Fife).</p> <p>In June 2014 the Council's Planning department published the Second Local Development Plan. It identified housing sites at Riccarton Mains Road, Curriehill Road and Newmills Road. The Edinburgh Local Development Plan was adopted in November 2016 and included those sites and another site at Ravelrig Road.</p> <p>The Council made the decision to amalgamate Curriehill and Riccarton Primary School with the best available information and data available to them at that time (December 2004) and could not have predicted that, almost 10 years later, strategic housing sites would be allocated in the area. The amalgamation has resulted in significant revenue savings over the period since closure that would otherwise have had to be generated from a reduction in services delivered by the Council.</p>		
Issue Raised	I believe my children should get to go to school in Balerno. I do not want them travelling to a school every day. Schools should get work done if needed during school holidays. I also think more classrooms should be built and more teachers needed again something that could be done during holidays.	No	172
Council	The respondent's postcode is aligned to Dean Park Primary School and Balerno High School and		



Appendix 3: Summary of Issues Raised and Council Response

Response	<p>the proposed catchment realignment does not change that.</p> <p>Asset management work and extensions to schools are carried out in consultation with the school and the parent council to minimise disruption to learning and teaching.</p>																				
Issue Raised	Reduce out of catchment places, and traffic associated with out-of-catchment places and guarantee places for local children	Yes	16, 75, 95, 122, 176, 307, 337																		
Council Response	The Council’s priority is to ensure there are sufficient classrooms available to support demand from catchment pupils. The Council cannot refuse out of catchment placing requests if there are places available.																				
Issue Raised	Balerno residents are campaigning in support of this proposal to prevent further house building in Balerno because the education infrastructure will be at capacity.	No	360																		
Council Response	The statutory consultation paper does not suggest or imply the proposed realignment will prevent further housing development in the area.																				
Issue Raised	I feel that the intake at Balerno High School is high enough.	No	396																		
Council Response	<p>The S1 intake for Balerno High School and Currie High School over the last five years is as follows:</p> <table><tr><td>Year</td><td>Balerno</td><td>Currie</td></tr><tr><td>2014</td><td>107</td><td>138</td></tr><tr><td>2015</td><td>115</td><td>115</td></tr><tr><td>2016</td><td>133</td><td>114</td></tr><tr><td>2017</td><td>135</td><td>145</td></tr><tr><td>2018</td><td>134</td><td>132</td></tr></table> <p>The intake limit for Balerno High School is 160 and Currie High School is 180. The Council considers that the intake for the both schools is in line with their notional capacity and is acceptable.</p>	Year	Balerno	Currie	2014	107	138	2015	115	115	2016	133	114	2017	135	145	2018	134	132		
Year	Balerno	Currie																			
2014	107	138																			
2015	115	115																			
2016	133	114																			
2017	135	145																			
2018	134	132																			
Issue	Dual catchment areas could be created in the proposed areas of change.	No	69, 213, 224, 333, 385, 423																		

Raised			
Council Response	The Council is trying to remove dual catchment area across the city. Dual catchment areas create forecasting issues that cause problems projecting school rolls and assessing future accommodation requirements of a school to support a catchment population.		
Issue Raised	I would like to see more transparent analysis of out of catchment placements into Balerno High School to understand how the number of placements may drop after the catchment changes. Both of our children will be out of catchment placements, coming from West Lothian (just on the boundary).	Yes	108
Council Response	<p>The Council's priority is to ensure there is sufficient capacity available to support demand from catchment pupils. It is acknowledged that as the catchment population increases the number of out of catchment places available falls. Out of catchment placing requests will be considered in line with the Council's <a href="#">Policy: Admissions to Mainstream Schools</a>. Pupils living in the City of Edinburgh Council area have priority for places over pupils living in other local authority areas.</p> <p>The projection methodology does not separate the catchment and non-catchment figures. Information about non-catchment places comes from school census information gathered at a point in time (normally every September). Additional classes are not created to provide places for non-catchment pupils. Non-catchment placing requests are granted if there are places available after all catchment pupils have been accommodated.</p>		
Issue Raised	The maps you have provided are entirely unclear of surrounding areas. I am currently in the catchment for Currie Primary & am unable to establish whether or not the changes will affect me.	No	306
Council Response	The respondent was not affected by the catchment change. Their property was not on the list of affected addresses that formed part of the consultation paper.		
Issue Raised	Special consideration should be given to out-of-catchment requests from residents in the affected areas for the August 2019 intake process	Yes	63
Council Response	The registration process for August 2019 started in November 2018. All children who are a resident in their catchment area are guaranteed a place provided they register by 28 February. The closing date for non-catchment placing requests was 24 December 2018 and the		

	<p>availability of places in schools for non-catchment places will be considered after the 28 February.</p> <p>Out of catchment placing requests will be considered in line with the Council's <a href="#">Policy: Admissions to Mainstream Schools</a>.</p>		
Issue Raised	Extend Nether Currie Primary School's catchment area further	No	197, 224, 252, 403, 415
Council Response	The Council has explored this and the projections indicated extending Nether Currie Primary School's catchment area further may lead to accommodation pressure at the school. The proposed realigned catchment areas seek to limit the amount of new accommodation required across the estate. It is considered the proposed Nether Currie Extension Area represents is an appropriate extension to the school's catchment area at this time.		

	<b>OTHER - EDUCATION</b>		
Issue Raised	While in principle composite classes provide equally good education I have seen challenges in planning a curriculum across school years (e.g. topic work) when the stage affected by a composite class varies, depending on how pupils are arranged into classes in each school year. Three classes in each year would remove this problem.	Yes	318
Council Response	<p>Composite classes should be organised in accordance with CEC Policy i.e. age (e.g. in a P1/2 class, oldest P1s/youngest P2s) and considering an appropriate gender balance. There should be no less than 5 pupils from 1 year group in a composite class. This approach ensures equity.</p> <p>Where composite classes exist within a school's model of configuration, the curriculum rationale, and framework, should take account of this. Approaches to curriculum design seek to ensure that learning is more personalised to the individual learners in each class, and more open-ended to allow for this personalised response e.g. rather than classes learning fixed topics such as "Egyptians" you may see "Ancient Civilisations." Further to this, rather than "WW2" as a topic, you may see "World Conflict." This allows for greater pupil voice, personalisation and choice in planning of learning, avoiding repetition. Key in avoiding this is effective</p>		

### Appendix 3: Summary of Issues Raised and Council Response

	<p>arrangements at transition points i.e. the reception teacher should have a clear record of work detailing what learning has gone before.</p> <p>As with all, classes, learning should be differentiated. In a non -composite class, it is entirely possible that the range of needs is likely to be wider than that of a composite class e.g, in a P7 class there could be highly challenged readers and learners with a reading age of 17 years. The class teacher is responsible to plan a differentiated curriculum to support the needs of the class.</p>		
Issue Raised	I support the proposal because it keeps the number of pupils / class down and will only benefit the learning capacity per child.	Yes	54
Council Response	<p>This is not identified as an Educational Benefit in the Statutory Consultation Paper. Accordingly it is not an outcome the Council purports will be achieved if the proposed realignment is approved.</p> <p>The Council's priority is to ensure there is sufficient capacity available to support demand from catchment pupils. The projections assume the most efficient arrangement of class size and provision of teaching staff in P1 and include out of catchment placing requests will be considered in line with the Council's <a href="#">Policy: Admissions to Mainstream Schools</a> and meets the legislation on class sizes.</p>		
Issue Raised	My child will go to Dean Park Primary School and I don't want huge class sizes where they will be lost in a crowd	No	331
Council Response	The council meets the legislation on class sizes; the Education (Lower Primary Class Sizes) (Scotland) Regulations 1999 (as amended). This means a class size maximum of 25 for P1 and 30 for P2 and P3 is implemented. This is interpreted as a ratio of 25 pupils to one teacher for P1 and as a ratio of 30 pupils to one teacher for P2 and P3. A national agreement has agreed a class size maximum of 33 from P4-7.		
Issue Raised	Centralising schools takes away the initiative and individuality of separate schools and forms an anonymous conglomerate.	No	55
Council Response	The proposed realignment of the catchment areas does not seek to remove the autonomy of individual schools. However, catchment areas are managed centrally to ensure the efficient		

Appendix 3: Summary of Issues Raised and Council Response

	use of the school estate across the city and to forecast need and demand for future catchment places.		
Issue Raised	Balerno High School consideration should lead the way in making digital transformations to widen subject choice and the way subjects/teaching might be accessed. This would aid partnership working across a number of schools and would also solve problems when snow and other weather conditions limit attendance at school.	Yes	72
Council Response	<p>The <a href="#">National Digital Learning and Teaching Strategy</a> published in 2016 recommends key actions and suggested uses of digital technology which could be taken forward including:</p> <ul style="list-style-type: none"> <li>• Actively share knowledge and examples of how digital technology can enrich education and facilitate digital skills development across education establishments and local authority boundaries.</li> <li>• Ensure that the use of digital technology is a central consideration in the planning and delivery of any learning and teaching across Curriculum for Excellence.</li> <li>• Opening up experiences and opportunities for learners - educators can provide learners with access to a range of digital resources which allow 'anytime/ anywhere learning' and build a level of digital skills which will be vital in today's digital world.</li> <li>• Equity of educational choice - live video streaming and digital tools and services allow the potential for learners to study subjects via online distance learning.</li> </ul>		

	<b>OTHER - ESTATE</b>		
Issue Raised	Do not support a new combined 'super school'.	No preference	34
Council Response	The statutory consultation does not propose the amalgamation of Balerno and Currie High Schools.		
Issue Raised	Dean Park Primary School cannot support additional pupils. The school facilities are very dated.	No	19, 145, 149
Council Response	Dean Park Primary School is undergoing asset management works to upgrade its roof, windows, lighting, ventilation, hot water and electrical systems to maintain the building's condition.		

Appendix 3: Summary of Issues Raised and Council Response

	It is acknowledged that additional classrooms will be required to support the increased catchment area. A working group with the school, the parent council and a design team will be established to deliver the additional classrooms.		
Issue Raised	I think it is important to ensure Currie High School remains on its original site.	Yes	161
Council Response	The proposed catchment realignment does not propose moving any school to a new location.		
Issue Raised	Extend Currie Primary School and Dean Park Primary School	No	330, 408, 412
Council Response	Under the status quo both schools would be extended. The statutory consultation paper explains that if the proposed realignment is approved then an extension would only be required at Dean Park Primary School. The outcome of the statutory consultation will inform the number of classrooms required at each school to accommodate the projected roll. If a sibling guarantee is approved then temporary accommodation at Currie PS is proposed.		
Issue Raised	Build a nursery in Nether Currie Primary, and potentially increase the size of Nether Currie Primary	No	228
Council Response	As part of the expansion of Early Learning and Childcare (ELC) across the city, the Council has submitted an application for planning permission to build a nursery in the grounds of Nether Currie Primary School (application reference: 18/09626/FUL). The ELC expansion is wholly separate from the statutory consultation.		
Issue Raised	As CEC are considering whether a new school is a possibility for Balerno High school instead of a refurbishment and extension, perhaps a better solution for CEC would be to build a campus school, which has a new primary school and secondary school, co-located on the same site, near the existing BHS and Rugby club sites. The advantages would be many, better facilities and educational opportunities for our children and also this area is closer to the Newmills area.	Yes	409
Issue Raised	Rebuild Dean Park Primary School and Balerno High School as a campus on the High School site, if catchment change goes ahead the Newmills and Cherry Tree area will be closer.	No	405
Council Response	On Thursday, 21 June 2018, the Education, Children and Families Committee approved the <a href="#">‘Wave 4 Education Infrastructure Prioritisation’</a> report that identified the extension and refurbishment of Balerno High School as a priority project, ranked sixth out of seven schools,		

	<p>subject to budget availability.</p> <p>On Friday, 1 February 2019, in a report on the '<a href="#">Capital Investment Programme 2019/20 – 2023/24</a>' to the Finance and Resources Committee, it was noted that the proposed Capital Investment Programme did not include further funding for Wave 4 schools unless sustainable revenue budgets are established for the period to 2023.</p> <p>It is acknowledged that new schools provide up-to-date facilities for pupils and the community. However, the Council is not considering, and there is no budget allocated, to rebuild Dean Park Primary School and the current Capital Investment Programme does not allocate any funding for the replacement of Balerno High School within the Wave 4 Programme.</p>		
Issue Raised	I am concerned that the option is being put forward without any form of proposal for how Dean Park Primary School would be extended in due course. Plans to extend Currie Primary School have been developed and approved. Only four of the eight have been built when eight could've been built from the outset. This shows a concerning degree of lack of foresight by the Council.	No	301
Issue Raised	Why did CEC only build half of the proposed extension at Currie PS given the current projections show the additional class space will be required in two years time.	No	375
Council Response	The decision to take forward a phased extension at Currie Primary School was taken having cognisance of the informal consultation that was being undertaken at the time. To build all eight classrooms at once would have prejudiced the outcome of the informal and statutory consultation process.		
Issue Raised	<p>With property developers looking to build more houses in this area, it may be that a new primary will need to be built here in future years.</p> <p>Could a primary school (or infants/juniors) be included in the rebuild of Currie High?</p>	No	298
Council Response	The Council has assessed the impact of the growth set out in the LDP through an <a href="#">Education Appraisal</a> (August 2018), taking account of school roll projections. To do this, an assumption has been made as to the amount of new housing development which will come forward. This takes account of new housing sites allocated in the LDP and other land within the urban area.		

	<p>In areas where additional infrastructure will be required to accommodate the cumulative number of additional pupils, education infrastructure 'actions' have been identified. The infrastructure requirements and estimated delivery dates are set out in the Council's <a href="#">Action Programme</a> (January 2019).</p> <p>If the education infrastructure actions identified in the current Action Programme are not sufficient to accommodate an increase in the cumulative number of new pupils expected in that area as a result of the development (for example unallocated greenfield/greenbelt sites) the Council will seek a developer contribution to mitigate the impact of the proposed development. Whether a new school is required will depend on the impact of the development proposed. Children and Families are consulted on any applications which will potentially have an impact on education infrastructure across the city. If it was considered there was no feasible way of accommodating the pupils generated by a proposed development then this would be stated in the consultation response. The Planning department would then consider this, along with any other material planning considerations, whether such an application should be refused.</p> <p>At this time, based on known housing developments with Planning support in the area there is no requirement for another primary school in the area.</p>		
Issue Raised	The proposal would increase the number of lunch sittings at Currie Primary School from three to four. Children do not get time to play at lunch break.	No	305, 424
Council Response	The proposed realignment would reduce the catchment population of Currie Primary School and would limit further increases to the existing school roll in the long term. It is not proposed to provide additional dining facilities at Currie Primary School.		
Issue Raised	The cost-saving outlined directly in the report is misleading because the comparison was based on known costs for building phase 2 of Currie Primary School's approved extension and forecasted costs of a proposal that has not went through a detailed design process at Dean Park Primary School.	No	288, 371
Issue Raised	The entire sum of section 75 agreement monies secured to mitigate pupil generation from housing developments at Ravelrig and Newmills should be allocated to extend Dean Park	Yes	426



	Primary School.																																																		
Council Response	<p>It is acknowledged there is more cost certainty to take forward the approved extension at Currie Primary School and that the accommodation solution, and the final costs, at Dean Park Primary School will not be known until a working group involving officers from the School Estate Planning Team and representatives from the school management team begin the process of determining the most suitable accommodation solution for the school with the budget available.</p> <p>The cost of a five classroom building at Dean Park Primary School was estimated using the £sqm of recent rising roll projects.</p> <p>Through Section 75 Agreements for the Newmills (15/05100/FUL) and Ravelrig (14/02806/FUL) housing developments, the Council secured £429,602 and £573,000 respectively to mitigate the impact of pupil generation. Creating an estimated shortfall of £489,398.</p>																																																		
Issue Raised	Non-catchment pupils at Dean Park Primary School have fallen year on year because of a reduction in out of catchment places available.	Yes	428																																																
Council Response	<p>Over the past five years the number of non-catchment places in P1 at Dean Park, Currie and Nether Currie, according to school census information is as follows:</p> <table><tr><th rowspan="2">P1 Intake</th><th colspan="2">Dean Park</th><th colspan="2">Currie</th><th colspan="2">Nether Currie</th></tr><tr><th>Catchment</th><th>Non-Catchment</th><th>Catchment</th><th>Non-Catchment</th><th>Catchment</th><th>Non-Catchment</th></tr><tr><td>2018</td><td>47</td><td>4 (8%)</td><td>81</td><td>6 (7%)</td><td>18</td><td>5 (22%)</td></tr><tr><td>2017</td><td>57</td><td>2 (3%)</td><td>67</td><td>2 (3%)</td><td>11</td><td>13 (54%)</td></tr><tr><td>2016</td><td>67</td><td>6 (8%)</td><td>52</td><td>11 (17%)</td><td>17</td><td>7 (29%)</td></tr><tr><td>2015</td><td>53</td><td>4 (7%)</td><td>63</td><td>3 (5%)</td><td>6</td><td>14 (70%)</td></tr><tr><td>2014</td><td>52</td><td>8 (13%)</td><td>48</td><td>9 (16%)</td><td>18</td><td>10 (36%)</td></tr></table> <p>The table shows there are limited non-catchment places available at Dean Park Primary School because the P1 intake limit, which is centrally managed for August admissions, limits the number of non-catchment places available in relation to the number of catchment places to</p>	P1 Intake	Dean Park		Currie		Nether Currie		Catchment	Non-Catchment	Catchment	Non-Catchment	Catchment	Non-Catchment	2018	47	4 (8%)	81	6 (7%)	18	5 (22%)	2017	57	2 (3%)	67	2 (3%)	11	13 (54%)	2016	67	6 (8%)	52	11 (17%)	17	7 (29%)	2015	53	4 (7%)	63	3 (5%)	6	14 (70%)	2014	52	8 (13%)	48	9 (16%)	18	10 (36%)		
P1 Intake	Dean Park		Currie		Nether Currie																																														
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2014	52	8 (13%)	48	9 (16%)	18	10 (36%)																																													

	ensure all catchment places are met and achieves an efficient arrangement in terms of class size and provision of teaching. The non-catchment places available at Nether Currie Primary School demonstrate how non-catchment placing requests can be accommodated while achieving efficiencies in class size and teaching provision.		
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At each of the schools affected by the proposed catchment realignment a Quality Improvement Officer from Communities and Families outlined the proposed changes with a range of children from different year groups to gather their opinion. A summary of the discussion at each school is provided below.

### **Currie Primary School Pupils**

#### **What are the most important features about belonging to Currie Primary School?**

- Lots of friends
- Really good teachers
- Lots of space in school
- Siblings attending the same school
- Knowing everyone
- Friendly and welcoming
- Welcoming to new people
- Most pupils in P7 go to Currie High School at the moment
- It is a local school
- Able to walk or cycle to school
- Groups for different subjects

#### **From what you have heard about the proposals/changes what worries, if any, would you have?**

- Some children in P7 might not get to go to Currie HS but would be in catchment for Balerno HS and so they wouldn't have same transition opportunities
- We already know teachers from Currie HS but we don't know teachers at Balerno HS

#### **What opportunities/benefits do you see?**

- Not so much traffic congestion
- Able to continue to have whole school assemblies because we will fit in the hall
- School won't get any bigger

### **Dean Park Primary School Pupils**

#### **What are the most important features about belonging to Dean Park Primary School?**

- Outdoor space – field, playground, outdoor classroom, supported play
- Food quality
- Most children live close to the school
- Classrooms are very spacious
- No busy roads to cross
- Able to walk to school with friends
- Lots of space in the school
- All round school – lots of opportunities Bikeability, Rugby, Athletics, Music
- 1:4 electronic devices

#### **From what you have heard about the proposals/changes what worries, if any, would you have?**

- Assemblies – not everyone will fit in the hall

- Need for a bigger hall or another hall so that everyone can have 2 hours of PE
- Road safety – busier roads so more dangerous
- Lack of space outside for everyone
- Need for more classrooms
- Having a bigger school might be daunting for some children
- Need for staggered breaks and lunches
- Noisy and loud
- Friendships – some children might be in catchment for Currie HS instead of Balerno HS
- Transition work is with Balerno HS
- Busy bus stops
- Busier playground might lead to more accidents
- More children you don't know
- Not going to same school as siblings
- More congestion arriving and leaving school at entrances
- More cars leading to more pollution

**What opportunities/benefits do you see?**

- More friends
- Getting to know more people maybe from other schools
- More children with similar interests
- Improved trade for local shops
- Opportunities for improved sports teams but this could be a negative too as not all children will have the opportunity to be in the team

**Nether Currie Pupils**

**What are the most important features about belonging to Nether Currie Primary School?**

- Living close to the school and able to walk to and from school
- Knowing everyone
- School friends live nearby in the community
- Small school – big playground
- Great teachers
- Good education – lots of active learning
- Small school in terms of number of pupils but with lots of space
- Small classes

**From what you have heard about the proposals/changes what worries, if any, would you have?**

- Might have to make composite classes
- School might become really big
- Harder to make friends with everyone
- Bigger classes – bigger groups – less support for individuals who need it
- Lack of money for resources
- Less resources, less space
- Less space for everyone in the playground
- New nursery will already be taking up room
- We won't stand out as individuals if there are bigger classes and more children in the school

**What opportunities/benefits do you see?**

- More people to be friends with
- More people to play with
- Bigger budget for the school
- More opportunities to be friends with people with the same interests

**Balerno High School Pupils**

**S1**

Group former pupils of Dean Park PS, Windyknowe PS, Royal High PS

- Changes might be problematic – people will not want to move schools so needs to be a guarantee that they don't have to
- Would not want to be at different school to sibling
- P1 would be ok as friendships less established at nursery
- Out of catchment requests are good – it's good to come to a school that's better
- Not good to have fewer out of catchment spaces at Nether Currie
- Dean Park – already quite big
- Good to have protected green space
- Building "up" – extra floors – a possibility at Dean Park
- Some people who live in the Currie catchment already come to Balerno
- Balerno is as good a school as Currie
- Roads and transport – up by Harelaw/ Ravelrig is already bad and might be made worse if more go to Dean Park
- Really big schools lack personal touch sometimes and can be harder for teachers to build relationships
- There are no lights in the Turner Avenue/Dalmahoy estate – this is a health and safety issue especially for small kids walking to school
- If Balerno HS gets bigger, are we getting it done up?
- Can it be modernised? Redecorated?
- Can we have better sports facilities – gym/basketball courts/sports centre on the roof like Boroughmuir
- If Balerno gets bigger, we will need more teachers – we already have too much cover/supply teacher in Computing
- We've got a good HT – everyone loves him!
- In S1, if we were bigger, it would be good to be in different grouped classes more often and to be mixed up a bit more – especially good for out of catchment pupils as it would be easier to make friends
- Don't want Balerno HS to get too big – don't want to lose community feeling

**S2**

Group were former pupils of Dean Park PS, Balgreen PS, Carmondean PS

- Is there going to be a new West Edinburgh HS?
- Proposal to make Nether Currie catchment bigger to relieve pressure on Currie PS seems ok
- Dean Park is already quite big – class size is important to us
- If Dean Park gets bigger, more bigger classrooms will need to be built
- Play spaces need to be thought out carefully – keep lots of green space
- Could be ok to build at Dean Park though

- We don't like the huts at Dean Park!
- Sibling guarantee very important – would stop families having to drop kids off in two different places
- Another solution could be to change Dean Parks's start time to allow a family to make both
- Balerno and Dean Park are closer to the Cala homes
- Transitions need to be thought through very carefully
- Friendships/social connections are important
- If Balerno HS is getting bigger, we need to change the accommodation/building
- The huts at Balerno could go and new classrooms could be built there
- Corridors are already too narrow and cramped, especially upstairs English/Social Subjects
- Canteen is too small
- Could we combine the large/small games halls and extend facilities?
- The janitors close the bathrooms sometimes – could we have more? Better and modernised?
- Changing facilities are horrible – can we have new ones? Better swimming pool changing rooms?

### S3

Group were former pupils of Dean Park PS, Kirknewton PS, Mid-Calder PS, Ratho PS

- Making Nether Currie's catchment bigger is sensible
- Having too many people added to a school could change the feel of it though
- Newmills is closer to Currie
- Cherry Trees closer to Balerno – should come to Dean Park
- If Dean Park have space to build, they should consider the environment – protect the fields, Nature, animals, playgrounds
- Where would they build at Dean Park specifically? Can we have some details about this?
- It would take longer to walk to Dean Park than Currie PS from Newmills
- Lanark Road is very busy
- There is no parking
- Environmental concerns
- If Balerno HS is getting bigger, it's already squished
- Would need to add on new classrooms
- Would need to increase number of teachers
- The canteen would need to be expanded – it's already so busy, so many queues
- Could we have more social spaces to sit in?
- The concourse is very cramped when you are walking in between classes
- We need more new toilets
- Build an extension – don't replace the huts
- I think better use could be made of the space we currently have – there are too many meeting rooms and rooms that are not defined well

### S4

Group were former pupils of Dean Park PS, Canal View PS, Livingston Village PS

- Cherry Trees should go to Dean Park
- Catchment zones won't suit everyone
- It feels fair to expand Nether Currie
- It is important to protect the parents' right to choose schools

- Concerned it would leave Dean Park PS under pressure – space was already going down anyway
- There is not much space to build on at Dean Park – would it be on green space or fields?
- We would like specific details of the proposed build at Dean Park
- We don't want you to build on the P5/6/7 playground
- To do it [the build at Dean Park] properly would be expensive
- Don't build on the park next to it – it's public land and would take this away from the community
- Please do the build properly!
- Let's not turn every piece of public land into schools and playgrounds
- How big does a primary school have to be to be too big – where does it stop?
- How big can a school get before you need another one/
- Feels ok in principle that Cherry Trees goes to Dean Park and on to Balerno
- Balerno can't cope with more pupils as it currently is
- Need to do up the school (Balerno)
- Refurbish the basics – decorate, refresh the Operating Systems on the computers, give us newer computers
- Pupils are starting not to respect the building because it's older
- We need a 21<sup>st</sup> century school
- We would prefer it to be refurbished rather than remade
- We would need new classrooms
- Could the rugby club help by letting staff share in their car park – could the community work in partnership with the school to come up with solutions?
- The pool car park could be built on
- Building "up" could be tricky with the way the school is and the roof is
- For parents, having kids at different schools could be really stressful
- Parents should have a right to have their kids at the same school
- Sibling guarantee really important – stressful for children if this isn't the case
- Very important to have the sibling guarantee
- Social transition for those currently in P6 (who will be S1 in 2020), finding out they have to go to a different high school to the one they expected, could be challenging
- Should be fine for those who will be in P1 as they've never been to any school – start with them
- Learners with ASN might benefit in a smaller school – parents might choose Nether Currie for this reason - need to consider this
- The council has cut funding for PSAs – this is a real worry!
- We have questions about if there is going to be a new school in West Edinburgh – what will the catchment be? Will it be Kirknewton and Ratho? We'd like to know more about this.

## S5

Group were former pupils of Dean Park PS and Ratho PS

- Expanding the catchment of Nether Currie seems logical and sensible
- Parents should just send their children to their local school!
- Cala homes – makes sense to go to Dean Park and Balerno
- Balerno HS should get bigger!
- Mixed views on whether the current building could cope
- If it gets bigger, this might force the council to upgrade our building
- New equipment is needed
- New hall space

- Better and more social areas
- The huts could be replaced by a proper extension
- The upstairs corridors need to be bigger
- The Café is already too small
- No one uses the playground (except for 1 snowball fight a year which is quickly stopped) – could this be built on?
- There needs to be an exception to the “send your kids to the local school” rule for siblings and for legitimate reasons (bullying, health and wellbeing concerns...)
- Important to keep parental requests for different schools an option for the right reasons
- It is easier to walk to Dean Park from Cherry Trees
- It is easier to get into Balerno than out (transport-wise)
- No real concerns about Dean Park getting bigger – larger primary schools are not any worse than small ones

### **Currie High School Pupils**

Pupil group were mixed age and former pupils of Nether Currie PS, Currie PS, Juniper Green PS, Bonaly PS and one pupil who attended primary school in India

Matters discussed:

- Group were in favour of the proposal to extend the catchment area of Nether Currie PS to relieve pressure on Currie PS
- Recognition that building more at Currie PS could eat into green space
- Learners from Nether Currie PS spoke about how small their classes were in terms of making the transition to Currie HS and felt it would be better to have more in each year group
- A further point about transition from nursery to primary was made – that it was important to group children from nursery schools together in terms of who would go to Currie PS and who would go to Nether Currie PS and keep them together at primary school
- Sense that it would be good for children to go to their local school wherever possible (although parental choice respected)
- In terms of the Cala homes, there was a feeling that it would be a longer travel distance to Dean Park PS but Balerno HS would be closer
- Group were not familiar with Dean Park PS therefore did not feel strongly about building there
- It would not be fair, however, for those who bought a house to attend, for example, Currie HS to suddenly find out their children had to go somewhere else – they didn’t choose this
- Group more comfortable with proposed P1 in 2020 changes than S1 – could be split up from classmates which would not be good
- Loud voices in favour of sibling guarantee – no families should have to have children at two different schools
- Recognition from the group that there are a lot of houses being built, therefore lots of new pupils moving into the area which could lead to overcrowding so need to do something
- In terms of Currie HS getting bigger, the group would very much like to know what the current proposals are for their school in terms of refurbishment and extension or rebuild
- In order to accommodate the increased roll (MM shared roll projections with the group - with catchment review and without catchment review), the group feel new classrooms and extra teachers will be needed
- They feel they are entitled to know what is happening with any proposed new building
- They would like better CDT facilities
- A better astroturf – no more sand! They’d like a 3G pitch.



- Better heating
- More seats in the lunch hall and spaces to eat and socialise – comments that in S1 there is a pressure to get a seat and you don't always get one
- In order for Currie HS to be a bigger school, the council needs to give it more funding
- Would any new school still be a community use school?

# **Schools (Consultation) (Scotland) Act 2010**

**Report by Education Scotland addressing educational aspects of the proposal by The City of Edinburgh Council to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School.**

January 2019

## 1. Introduction

1.1 This report from Education Scotland has been prepared by Her Majesty's Inspectors of Education (HM Inspectors) in accordance with the terms of the [Schools \(Consultation\) \(Scotland\) Act 2010](#) ("the 2010 Act"). The purpose of the report is to provide an independent and impartial consideration of The City of Edinburgh Council proposal to realign the catchment areas of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School. Section 2 of the report sets out brief details of the consultation process. Section 3 of the report sets out HM Inspectors' consideration of the educational aspects of the proposal, including significant views expressed by consultees. Section 4 summarises HM Inspectors' overall view of the proposal. Upon receipt of this report, the Act requires the council to consider it and then prepare its final consultation report. The council's final consultation report should include this report and must contain an explanation of how, in finalising the proposal, it has reviewed the initial proposal, including a summary of points raised during the consultation process and the council's response to them. The council has to publish its final consultation report three weeks before it takes its final decision. Where a council is proposing to close a school, it needs to follow all statutory obligations set out in the 2010 Act, including notifying Ministers within six working days of making its final decision and explaining to consultees the opportunity they have to make representations to Ministers.

1.2 HM Inspectors considered:

- the likely effects of the proposal for children and young people of the school; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
- any other likely effects of the proposal;
- how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
- the educational benefits the council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

1.3 In preparing this report, HM Inspectors undertook the following activities:

- consideration of all relevant documentation provided by the council in relation to the proposal, specifically the educational benefits statement and related consultation documents, written and oral submissions from parents and others; and
- visits to the sites of Currie Primary School, Nether Currie Primary School, Dean Park Primary School, Currie High School and Balerno High School, including discussion with relevant consultees.

## 2. Consultation process

2.1 The City of Edinburgh Council undertook the consultation on its proposal(s) with reference to the [Schools \(Consultation\) \(Scotland\) Act 2010](#).

2.2 The formal consultation ran from 23 October 2018 to 3 December 2018. The proposal paper was made available electronically on the council website and in paper format. Copies were also available for inspection at, Central Library, Currie Library, Balerno Library, Ratho Library and at the schools affected by the proposals. Public meetings were held on 14 and 19 November 2018 at Balerno and Currie High Schools. The council received 420 responses to an online survey. Responses from those affected by the changes to Balerno High School, Dean Park Primary Schools and Nether Currie Primary School were generally supportive. Almost all parents, children

and other stakeholders affected by the catchment area changes in Currie High School and Currie Primary School were not positive. A significant number of respondents across all schools were concerned about the impact of increased traffic on safety, congestion, and the separation of siblings across primary and secondary schools if the proposals are implemented.

### 3. Educational aspects of proposal

3.1 The authority believe that the proposed changes will allow them to accommodate a growing population of children and young people in the area which has resulted from new housing developments and a general increase in school age population. The growth is predicted to continue year on year. An analysis by the council suggests that:

- Currie Primary School will require 22 classes by 2024.
- Nether Currie Primary School has capacity to support additional demand.
- Currie Primary School and Dean Park Primary School would need new accommodation due to new housing development if the council does not take action.
- The proposal to change catchment areas would mean new accommodation would only be required at Dean Park Primary School.
- The proposal would align school catchment boundaries with Community Council Boundaries.

Given the above, the proposal would provide an educational benefit in the longer term because of the more efficient use of existing school buildings. It would ensure that all schools in the area affected would be working at full capacity, and able to accommodate the projected community need going forward. A few stakeholders questioned the accuracy of the figures used by the council to predict pupil growth resulting from the new housing estates being built. Educational benefits are subject to these figures being correct.

Aligning school catchment areas with Community Council Boundaries has the potential to facilitate community planning, and strengthen further the communities sense of belonging.

Attainment and achievement in all schools are broadly similar as evidence by data provided by the council.

3.2 Children, young people and parents of Balerno High School and Dean Park Primary School appreciate the benefits of the proposal. Dean Park Primary School will have new accommodation that will enhance the current learning space. Balerno High School will have an increased school population which has the potential for them to offer a broader curriculum with more choice. Young people will also have a larger social group to develop their social and emotional skills.

Children and parents in Currie Primary School whose children will be re-aligned with Dean Park Primary School and Balerno High School have significant concerns that:

The journey to school is longer and entails crossing a busy main road which may place their children at increased risk. Parents are more likely to drive their children to school which will increase congestion on Lanark Road and Balerno village. The council need to ensure that safe routes to school are available for children, taking account of their age, and physical wellbeing.

Siblings will be separated which will fracture family cohesion, and make parental engagement in their child's education more difficult because their children may be in different primary and or secondary schools. The council need to consider the possible negative impact of siblings being educated in different schools, and how they might minimise these effects.

Parents feel that their children's connections with the Currie community will be diluted and this will affect long term friendships for their children and wider family relationships. Currently, these families use facilities in Currie for shopping, out of school leisure activities, and health services. They have a strong identity with the Currie community.

Children, parents and other stakeholders from Nether Currie Primary School can see the advantages of the proposed changes. Class sizes will be more consistent across stages, and more opportunities for working in groups, and socialising with a wider range of children will be afforded by the bigger class sizes.

## 4. Summary

The council's proposals are of educational benefit in the long term. The proposed changes will complement any future regeneration and economic growth by better aligning mainstream schools to potential housing developments and existing growth in the school aged population. More efficient use of the school estate will result from the proposals. In its final consultation report, the council will need to indicate how it plans to address the issue of siblings being educated in different schools, the possible risks to children walking to and from school along a busy road, the congestion concerns raised by stakeholders in both the Currie and Balerno communities, and the accuracy of figures used to predict the increased number of pupils requiring education generated from the new estates.

**HM Inspectors**  
**January 2019**

10.05am, Thursday 2 May 2019

## Outcome of the Statutory Consultation Process on the Proposal to relocate St Crispin's Special School to a new building in the Burdiehouse Area

Item number	8.6
Executive/routine	
Wards	
Council Commitments	

### 1. Recommendations

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- 1.1 The City of Edinburgh Council is asked:
  - 1.1.1 to approve the proposal to relocate St Crispin's to new purpose-built accommodation in the Burdiehouse area.

**Alistair Gaw**

Executive Director Communities and Families

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## Outcome of the Statutory Consultation Process on the Proposal to relocate St Crispin's Special School to a new building in the Burdiehouse Area

### 2. Executive Summary

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- 2.1 On [7 March 2017](#), the Education, Children and Families Committee approved a programme of work to ensure that our special schools keep pace with changing needs. This includes increasing special school provision for children with autism. A key element in securing the long-term sustainability of authority's provision for children with autism is the relocation of St Crispin's Special School into new accommodation.
- 2.2 A [statutory consultation](#) was undertaken between 3 May 2018 and 19 June 2018.
- 2.3 A Planning proposal to relocate St Crispin's Special School to a new building in the Burdiehouse Area was also subject to consultation. Planning consent for the proposed new school was approved in March 2019.

### 3. Background

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- 3.1 Successive reports to Education, Children and Families Committee, most recently in [December 2017](#), have highlighted the growth in the population of children who require additional support in school. The Council has adopted a strategy for Additional Support Needs that considers these demographic pressures and policy priorities.
- 3.2 Since 2008, a number of studies and scoping exercises have been undertaken in consultation with staff. Specialist buildings across the country have been studied in order to inform the design of the new school to provide accommodation that is well suited to the needs of pupils and the effective delivery of a school education into the future. Care has also been taken to design the school to support after-school, weekend and holiday use for children with a disability and the wider community.
- 3.3 A feasibility study in 2012 concluded that refurbishing the existing St Crispin's building was not a viable option. The existing school is considered too small with poor circulation space, lack of suitable storage and toilet provision, no dedicated

dining space, no dedicated space for visiting professionals and main class bases that are too small for class group numbers. In some cases, the constricted nature of the school spaces gives rise to increased health and safety risks to both pupils and staff.

- 3.4 In addition to the looking at re-providing the current school we have looked to ways in which the new school can work as part of the wider special school community. As a result of these considerations it is intended to improve provision at St Crispin's itself in a way that enhances the wider effectiveness of our special school provision for learners with Autism. The current requirements for the new school include:
- 3.4.1 Capacity to accommodate all of the current (10) classes on site.
  - 3.4.2 Two behaviour support units to accommodate children from St Crispin's and from other special schools, to enable learners' needs to be met and prevent the requirement of out of authority provision.
  - 3.4.3 One additional behaviour support unit and two additional classrooms in anticipation of projected demand for future expansion.
- 3.5 On 7 March 2017, the Education, Children and Families Committee approved a programme of work to ensure that our special schools keep pace with changing needs. This includes increasing special school provision for children with Autism. A key element in securing the long-term sustainability of authority's provision for children with autism is relocation of St Crispin's Special School into new accommodation.
- 3.6 The statutory consultation paper proposed the **relocation of St Crispin's Special School to a new building in the Burdiehouse area**.
- 3.7 In addition, an application for planning approval was made in May 2018. SEPA issued an objection in principle to the application, as it is sited on a flood plain.
- 3.8 Additional information was provided for the Development Management Sub-Committee of the Planning Committee on Wednesday 6<sup>th</sup> March 2019. The report is available at [http://www.edinburgh.gov.uk/meetings/meeting/4656/development\\_management\\_sub-committee](http://www.edinburgh.gov.uk/meetings/meeting/4656/development_management_sub-committee) where **permission for this application was granted**.
- 3.9 Due to SEPA's objection, the decision will be referred to the Scottish Ministers who have 28 days to call the application in. There are no timescales provided in the event the application is called in by the Ministers.

## 4. Main report

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- 4.1 A statutory consultation was undertaken between 3 May 2018 and 19 June 2018. The full statutory consultation paper is available [online](#) and a summary paper provided during the consultation period is attached in Appendix 1. A copy of the full statutory consultation paper is also available in the Elected Members lounge for reference. One public meeting was held during the consultation period on 22 May



2018 at St. Crispin's Special School. The public meeting was independently chaired. Council officials answered questions following a short presentation. A record of the meeting is included in Appendix 2.

- 4.2 Representations on the proposal were invited by letter, email, or through a specifically designed online response questionnaire. There were 7 received. The number of completed online questionnaires was 6 with 1 comment received by email. The tables in Appendix 3 and Appendix 4 list all the representations received and a summary of the issues that were raised. The full submissions are available in the Elected Members lounge for reference.
- 4.3 The majority of the online submissions (4) were from parents/carers. Two local residents and a local organisation also completed the questionnaire.
- 4.4 Those who responded using the online questionnaire were asked whether they support the proposal. Five responded that they did and two responded that they did not.

#### **4.5 Key Themes and Issues and Council Responses**

This section draws out the main themes and issues that were raised during the consultation period and sets out the Council's response.

##### **4.5.1 Existing Site Issues**

Issues about the plans for the existing site after the school move, along with loss of employment opportunities were raised. The Council's response to these issues is set out in detail in Appendix 5. The new school will be larger and will offer more employment opportunities and the future use of the existing site will be subject to consideration in its own right under Planning regulations. In light of the above, no change to the proposal set out in the statutory consultation paper is proposed.

##### **4.5.2 Existing School Building**

Issues about the state of the existing school building, and its suitability for learners until the new building is ready were raised. The Council's response to these issues is set out in detail in Appendix 5. No change to the proposal set out in the statutory consultation paper is proposed.

##### **4.5.3 Primary Pupils**

There was a concern that the primary pupils had not been considered in this consultation. The Council's response to these issues is set out in detail in Appendix 5.

All current, and future, learners of St Crispin's School will move to the new school. This will include primary pupils. The proposal sets out the case for enabling flexibility for St Crispin's to cater more for upper primary and secondary pupils if required. The rationale for this is that it is not always possible to predict at a very early age which learners will develop the most complex needs that would most benefit from the environment and facilities of the new school. Any such changes required to meet needs in the future would be managed carefully on a phased basis

and will take into account the relationship between St Crispin's and other special schools. The overall goal is to make the best possible match of facilities to pupil needs.

## 4.6 Education Scotland

4.6.1 As required by the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014, all of the responses received during the public consultation were made available to Education Scotland for their consideration. A report from Education Scotland providing their response to the proposal was submitted dated June 2018. This report is attached in Appendix 5.

4.6.2 The conclusion of Education Scotland is that the proposal is of clear educational benefit to children and young people with complex additional support needs arising from a learning disability and Autism.

### 4.6.3 Response to Education Scotland

The Act requires that the Council's Outcome of Consultation report include 'a statement of the authority's response to Education Scotland's report'. The Council's response to the 3 key issues is provided in the following table.

<b>Issue Raised</b>	The proposal makes reference to a gradual shift in emphasis for St Crispin's School in favour of upper primary and secondary school provision. However, it does not set out how this shift will be achieved and how the needs of lower primary children will be met.
<b>Council Response</b>	<p>The Council makes a range of special school provision for children with learning disabilities and will adjust to ensure that children of all ages have access appropriate school education.</p> <p>The process will be managed carefully on an individual basis and none of the pupils enrolled at the time of the move will be required to move from St Crispin's for this reason.</p> <p>The proposed change is enabling so it will be implemented as and when required to make the best overall provision as needs change over time.</p>
<b>Issue Raised</b>	Staff were unclear as to how the proposed behavioural support units would be staffed.
<b>Council Response</b>	The staffing of the behavioural support units will be subject of further consultations with the school and partners in particular the ASL Service, Psychological Services, the Disability Intensive Support Service, Allied Health Professionals and Child and Adolescent Mental Health Services to provide the most effective service.

<b>Issue Raised</b>	Parent representatives were unsure what impact, if any, the new site would have on existing out of school activities such as weekend swimming and after school club.
<b>Council Response</b>	The new design will offer enhanced facilities for out of school and weekend activities. The Council will work closely with parents, third sector and community partners to ensure the best possible benefits to children with complex needs and the wider community.

## Conclusions

- 4.7 Permission for this application was granted** at the Development Management Sub-Committee of the Planning Committee on Wednesday 6<sup>th</sup> March.
- 4.8 Due to SEPA's objection, the decision will be referred to the Scottish Ministers who have 28 days to call the application in. There are no timescales provided in the event the application is called in by the Ministers.

## 5. Next Steps

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- 5.1 The provision of the new school will:
- 5.1.1 Provide an improved environment for learning and teaching
  - 5.1.2 Provide a safer environment for learners and staff
  - 5.1.3 Providing a high-quality environment for afterschool and weekend activities
  - 5.1.4 Enable the needs of children and young people with complex needs on the roll of St Crispin's to be met more effectively and efficiently within Edinburgh
  - 5.1.5 Enable the needs of children and young people with complex needs on the roll of other specials schools in Edinburgh be met more effectively and efficiently.

## 6. Financial impact

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- 6.1 Funding of £12.056m for construction of the new St Crispin's School is included within the currently approved 2018-2023 capital programme.
- 6.2 The estimated additional revenue costs are £568K and this will be factored into the Council's planning assumptions for future years.
- 6.3 The overall loan charges associated with this expenditure over a 20-year period would be a principal amount of £12.056m and interest of £7.684m resulting in a total cost of £19.74m based on a loans fund interest rate of 5%. The annual loan charges would be £0.987m.
- 6.4 It should be noted that the Council's Capital Investment Programme is funded through a combination of General Capital Grant from the Scottish Government,

developers and third-party contributions, capital receipts and borrowing. The borrowing required is carried out in line with the Council's approved Treasury Management Strategy and is provided for on an overall programme basis rather than for individual capital projects. Following instruction from Members, notional loan charge estimates have been provided above, which it should be noted are based on the assumption of borrowing in full for this capital project.

- 6.5 As the net capital expenditure outlined in this report forms part of the approved capital investment programme, provision for funding it will be met from the revenue loan charges budget earmarked to meet overall capital investment programme borrowing costs. The revenue costs for the new schools will be met through the budgets currently available for the existing school and future growth will be funded from the demography budget for special schools. The total expected increase in the revenue budgets for the new school including the additional classes is £294,540.

## **7. Stakeholder/Community Impact**

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- 7.1 The most significant risk to the recommendations made in this paper is that the new school cannot be delivered at an appropriate time and the measure of success is not achieved.
- 7.2 The implementation of the proposal is subject to approval of Scottish Ministers following SEPA's objection
- 7.3 There are no negative equality or human rights impacts arising from this report.
- 7.4 Accordingly, these proposals have no adverse impact on any equalities groups and provide greater opportunities for pupils during the school day and beyond. For these reasons, the overall equalities relevance score is 1 (out of a possible 9) and a full Equalities Impact Assessment is not required
- 7.5 The primary purpose of the consultation is to ensure that school accommodation is sufficient to support the sustainable economic growth of the city. The proposed new school would be designed to minimise its impact on carbon emissions and energy consumption. The proposal is not expected to lead to an increase in the number of pupils requiring transport to school as most are already transported to the existing building from across the city, and this policy will continue
- 7.6 The statutory consultation process ran from 3 May 2018 and 19 June 2018 and has been undertaken according to the procedures set out in the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young People (Scotland) Act 2014.

## **8. Background reading/external references**

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- 8.1 Report to the Education, Children and Families Committee on [7 March 2017](#), which approved a programme of work to ensure that our special schools keep pace with changing needs. This includes increasing special school provision for children with

Autism. <https://www2.gov.scot/Topics/Health/Support-Social-Care/Unpaid-Carers/Implementation/Carers-scotland-act-2016>

## 9. Appendices

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- 9.1 Appendix 1 Summary of the Statutory Consultation Paper
- 9.2 Appendix 2 Minutes of the Statutory Consultation Public Meetings
- 9.3 Appendix 3 Summary of Representations
- 9.4 Appendix 4 Issues Raised and Council Response
- 9.5 Appendix 5 Education Scotland Report

## **Appendix 1 - Summary of the Statutory Consultation Paper**

### **Proposal to relocate St Crispin's Special School to a new building in the Burdiehouse Area**

#### **What is being proposed?**

Relocation of St Crispin's Special School to a new site in Burdiehouse Crescent. Also proposes a gradual shift in emphasis for St Crispin's school in favour of upper primary and secondary school provision and the provision of enhanced accommodation for behaviour support working in conjunction with other special schools in Edinburgh.

#### **Why do we need a new building for St Crispin's School?**

The existing school is considered too small with poor circulation space, lack of suitable storage and toilet provision, no dedicated dining space, no dedicated space for visiting professionals and main class bases that are too small for class group numbers. In some cases, the constricted nature of the school spaces gives rise to increased health and safety risks to both pupils and staff.

In addition, we have increasing demand for places in our special schools due to rising rolls. We also want to improve provision at St Crispin's itself in a way that enhances the wider effectiveness of our special school provision for learners with Autism and a new building will help us do that.

#### **Who will the changes affect?**

The changes will affect existing, and future, learners at St Crispin's school. It may also affect future learners at other special schools who will benefit from access to the facilities at the new St Crispin's School.

#### **When would the changes come into effect?**

If the proposal is approved by the Council, the date when the new school will open will be August 2120

#### **Why are we consulting?**

We want to hear the views of anyone affected by the proposals. There is also a legal obligation to carry out a statutory consultation under the Schools (Consultation) (Scotland) Act 2010 as amended by the Children and Young people (Scotland) Act 2014.

#### **How will I know if my views have been considered?**

All comments made during the statutory consultation period will be recorded and represented in a final 'Outcomes of the Consultation Report' that we expect to be considered by Council in October 2018. The report will be published three weeks in advance of the Council meeting and parents of pupils attending affected schools and anyone who has responded to the consultation will be notified of its publication.

#### **How can I find out more about the proposals or make my views heard?**

If you want more information you can find the full consultation paper and other supporting information at [www.edinburgh.gov.uk/...](http://www.edinburgh.gov.uk/...)

We have also organised a public meeting, as below:

Venue	Date	Time
St Crispin's School	Tuesday 22 May 2018	6.30pm – 8.30pm

The meeting will open with a short presentation about the consultation and what is proposed, followed by a question and answer session. We will take a note of the meeting and all of the points made will be captured in the final 'Outcomes of the Consultation Report'. You can attend any meeting which suits you.

Please telephone (0131) 529 2136 by Monday 14 May 2018 if you need translation services or childcare at the meeting.

**Tell us your views: public consultation period closes 19 June 2018.**

It would be helpful if you could take time to complete our short survey – you can find it easily online at [www.edinburgh.gov.uk/...mart](http://www.edinburgh.gov.uk/...mart). If you don't have internet access then you can view the full consultation paper at one of the affected schools or at Central Library, Captains Road Library, and Newington Library.

You can also email comments to us directly at [newstcrispins@edinburgh.gov.uk](mailto:newstcrispins@edinburgh.gov.uk) or if you prefer they can be posted to:

Alistair Gaw  
Executive Director of Communities and Families  
City of Edinburgh Council  
Waverley Court  
Level 1.1  
4 East Market Street  
Edinburgh  
EH8 8BG

All comments should arrive by Tuesday 19 June 2018.

## **Appendix 2 – Minutes of Public Consultation Meeting – 22 May 2018**

### **Proposal to relocate St Crispin's Special School to a new building in the Burdiehouse Area**

**Public Consultation Meeting held at 6.30 pm, Tuesday 22 May 2018, St Crispin's Special School, Edinburgh**

#### **Present: Approximately 10 members of the public**

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**In Attendance:** Tom Wood (Independent Chair), Councillor Alison Dickie (Vice-Convener of the Education, Children and Families Committee), Anna Gray (Quality and Improvement Manager, Special Schools and Additional Support for Learning), Martin Valley (Service Manager, Special Schools and Additional Support for Learning) and Veronica MacMillan (Committee Services).

#### **Introduction**

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Tom Wood introduced himself and advised that he had been invited by the City of Edinburgh Council as an independent person to chair the public consultation meeting. Mr Wood thanked everyone for coming along and explained his role as well as introducing the key officers in attendance. It was explained that the consultation would continue until the 19 June 2018 and parents had the opportunity to feed in comments until then. The Schools (Consultation Scotland) Act 2010 required the Council to conduct a public consultation ahead of a report on the proposals going to the City of Edinburgh Council for consideration in October 2018. The public consultation would provide people with the opportunity to express their views and feed directly into the consultation process. Officers that represented the Council gave a presentation, as described below.

#### **Presentation/Proposal**

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Martin Valley (Service Manager, Special Schools and ASL Service) delivered a presentation that provided the rationale for and the implications of relocating St Crispin's Special School to a new site in Burdiehouse Crescent.

#### **Requirement for Change**

Today St Crispin's Special School provided education for pupils with additional support needs that arose from severe and complex learning difficulties including autism. In 2008, the school was prioritised for replacement as part of the Wave 3 school replacement programme.

A feasibility study in 2012 concluded that refurbishing the existing building was not a viable option. The existing school was considered too small with poor circulation space, lack of suitable storage and toilet provision, no dedicated dining space, no dedicated space for visiting professionals and main class bases that were too small for class group numbers.



In some cases, the constricted nature of the school spaces gave rise to increased health and safety risks to both pupils and staff.

## **Proposal**

The new St Crispin's School would be built to meet the needs of today's and future learners and would ensure a more effective environment for learning and teaching. It would be tailored to the specific needs of children and young people with a range of complex additional support needs that arose from severe disabilities in learning and language communication. Specialist facilities, effective use of space and access to a high quality natural environment would enable a learning experience that is relevant, meaningful, safe and appropriately challenging. It would create opportunities for staff and pupil collaboration, joint training of staff, the sharing of best practice and closer working relationship between special schools.

The City of Edinburgh Council placed a strong emphasis on school/community partnerships. St Crispin's School already had an excellent relationship with its parents, partner services and the wider community and the new school would provide opportunities to build on this. The specialist facilities would help encourage greater use of the school out with school hours, particularly by parents of children and young people with additional support needs whose access to universal services was restricted.

## **Next Steps**

Once the public consultation phase finished, details of the representations received would be issued to Education Scotland for their consideration of the educational effects of the proposals. Education Scotland would issue a report on their findings which would be included in the final Council report on the consultation.

Following the conclusion of the consultation period and after consideration of the representations received and the views of Education Scotland on the educational benefits of the proposal, a report on the outcomes of the consultation would be presented to Council for consideration. The report would be made publicly available and notification would be given to those individuals or groups that had made representations during the consultation period. The report would include a summary of written representations received during the consultation period and representations made at the public meeting along with the Council response to representations made and also to any issues raised by Education Scotland.

It was anticipated that the consultation report, setting out recommendations, would be presented to a meeting of the Council in October 2018. The report would be published three weeks in advance of the Council meeting.

## **Questions/Comments**

**Question 1** – The biggest problem I have with the new site is that I don't drive – where is the nearest public transport for the school for a wheelchair and/or a special buggy? There is no direct bus route. Has the architect thought about where it is located? Need to figure out the long term options regarding transport to the new site.

**Answer** – The new site is not far from Captains Road which is a main bus route. We can look at that and provide a fuller response.

**Follow-up Question/Comment** – If you are coming from Princes Street or that part of town it is a much further distance. I would like to know how much further it is to the new site than to the old site, especially if you are travelling from the Leith area. I wouldn't want my son to be on public transport for another 20 minutes.

**Follow-up Answer** – We can certainly look at that and it will depend on the planning of the transport routes. From the current site it is 15 minutes to travel to the new site.

**Tom Wood** – The new site is definitely closer to Leith than the current site. What is really important about this consultation is that we consider the future provision for people 40 years from now, it is really important that we get it right for future pupils as well as the current pupils.

**Follow-up Comment** – I wouldn't use the number 7 or 11 buses from Princes Street as that wouldn't be quickest route to get to the new site. I want to make sure that the new school is accessible by public transport and I think that the 37 bus is the quickest route to the new site from Princes Street. Would it be possible for the 37 to divert to the new site?

**Tom Wood** – In terms of transport and safe routes to school, all of that would be considered as part of the planning process, which is standard.

**Follow-up Comment** – My biggest concern is how long it would take my son to get to school.

**Question 2/Comment** – I have a child that is a pupil in the school but leaves the school in five weeks. I have noticed that the space has been an issue over the years and I was glad to see from the presentation that there will be flexibility in how the space will be used. A lot of space is required for children that have challenging behaviour. If the school needs to be extended in the future is there space for that to happen? The huts that we have on the current site are not good. We need to move away from anything like that in the future.

**Answer** – There is additional space on the site for an extension. The original plans included 10 classrooms and an additional support base with the provision to extend. However, it was recognised that the extension would be disruptive to the children and to build this from the outset. We can never expect that one school will serve all the needs of the children and we need to look at it on a whole estate basis and that's why we've designed the school so it complements the special schools and it can help strengthen the support provided to children. Never say never in terms of extending but we are not planning on that basis.

**Follow-up Question/Comment** – That's good, because I think we need to move away from permanent fixtures and ensure the space is as flexible as possible.

**Answer** – It is recognised that the current functional space was not fit for purpose or sufficient and that we needed to design flexible support areas.

**Follow-up Comment** – We had a situation where we had a class that was based away from the main school and it must have been strange for the parents and the staff.

**Follow up Question** – What is the capacity of the new school?

**Answer** – The capacity of the current school is 54, and the capacity of the new school is 12 classes, 72 pupils, plus 3 additional spaces that can accommodate up to 6 pupils, but these spaces are not designed to be used as classrooms but as flexible space.

**Question 4** – Pupils that are coming from different schools to the new site, how would that be staffed? Would it be staffed using St Crispin's staff or staff from other schools?

**Answer** – We haven't yet looked at a staffing model but we are looking to build more co-operation/collaboration between schools and the additional support for learning staff, so staffing and support would be individualised around pupils.

**Follow-up comment** – I am assuming that the staff to pupil ratio will stay the same or increase.

**Question 5** – I am concerned about the toilet facilities, I can't see from the plans where the toilets will be allocated.

**Answer** – Officers pointed out on the plans where the toilets will be allocated and stated that they will be near the classrooms.

**Follow-up Comment** – That's good, it would be an issue for some pupils if the toilets were not close to the classrooms.

**Question 6** – Could I make sure that the Architect thinks about the types of taps that are used in the new school? It's critical for some children that like to play with water. It would cause chaos for some children. I know I'm talking about detailed stuff and this maybe isn't the right time for detail but it is really important.

**Answer** – This will definitely be taken into consideration.

**Follow-up Comment** – Children would get scalded at school if the wrong type of tap is installed.

**Question 7** – What size would the furnishings in classrooms and the toilets in the school will be? I'm not sure if the architect has thought about this.

**Answer** – The school will be equipped for children as they are and the age they are, so there will be what you would expect in the classrooms, small furnishings, small toilets etc. The building is meant to last over a 50 year period and during this time period we may have to make adjustments to the composition of the school.

**Tom Wood** – The Architect and his colleague arrived and Tom summarised the questions that had already been asked.

**Follow-up Question** – Will there be washing facilities and drying facilities?

**Answer** - Yes, there will be. There is a separate laundry room inside the school.

**Tom Wood** - What about taps? What kind of taps will be installed?

**Follow-up Question** – It would be good to have the taps that come on when you put your hands under them and then off when you take your hands away. My son would play with ordinary taps. Would the taps have a timer on them where they would switch off after a minute?

**Answer** – We spoke to the suppliers last week and are considering sensor taps or push button taps but haven't decided yet.

**Question 8** – I wondered if the swimming pool on the new site would be easy for the children to get in and out of and what the changing facilities would be like. It can be difficult helping children get out of their wet swimming costumes, especially if they have challenging behaviour.

**Follow-up Question** – Will the pool be regularly maintained? The St Crispin's pool sometimes has problems with it that would take a while to get fixed meaning that the pool could not be used.

**Answer** – We have a pool specialist working with us on the design to ensure that the pool will be fit for purpose and the pool will be regularly maintained so that you should not have the problems that you have previously experienced with it.

**Follow up Question** – Will there be a wet room in the shower room and would you have to go upstairs to get changed?

**Answer** – The pool size will be the same size that it is now. There will be large accessible male and female changing rooms with changing beds, toilets and an accessible shower.

**Follow-up Question** – Is it possible to increase the size of the area around the pool so that there is space for staff/parents to stand with the children?

**Answer** – We could increase the size but we would have to reduce the size of the pool to do so. We can ask the pool specialist and get their opinion on whether it is possible.

**Follow-up Question** – In terms of the decision about whether to reduce or not reduce, is the pool specialist knowledgeable about designing pools for children with learning and support needs?

**Answer** – Yes, the specialist has designed pools for people with special needs. The pool designer would not take a decision in isolation, it would be done in consultation with the school.

**Follow-up Question** – Will there be specialist equipment available for the children in the changing rooms and in the pool? As the pool will be used by the wider community, is this not a requirement?

**Answer** – It is not a requirement and we haven't been asked to provide it, but we recognise that it is important.

**Follow-up comment** – Surely it is better to include the requirement for the equipment at the design stage?

**Answer** – We will ensure that we make the pool is as accessible as possible. It is about getting the balance right and we also have to work within a budget and it's about what's providing what is desirable and what is essential.

**Question 9** – We are not sure what the height of the fences will be on the new site, and wouldn't want children to be able to climb over it but don't want it to be a prison either. What height are the fences?

**Answer** – Officers explained the layout of the playground, the segregated zones and the fencing arrangements. There is a 2 metre perimeter fence. One of the fences would be surrounding by a hedge and we do recognise that some children will eat the hedge.

**Question 10** – How far is the new site away from shops?

**Answer** – The shops are about 200 yards away from the new site. There is a shop next to the Community Centre and a post office and a newsagent close by, and there is a Tesco which is a 10 minute walk away from the site.

**Question 11** – Will there be any sensory rooms built in the new school and are they marked on the plans?

**Answer** – There will be two sensory rooms, and officers pointed out the location of the sensory rooms on the plans.

**Question 12** – Will the gardens be pre-planted? Will there be trees etc?

**Answer** – The best person to ask would be the landscape architect but there is the potential to plant trees in the gardens.

**Follow-up Comment** – Consideration should be given to the type of plants in the gardens as some of the children may try and eat them or could have a reaction to them. Someone that specialises in plants would probably be able to advise on the best type of plants to use.

**Follow-up Question** – I am concerned that if the garden is just going to be grass and mud because my son would probably roll about in it. Will there be grass, mud or concrete?

**Answer** – We will discuss this with the landscape architect and we may have a consultation just on the landscape to explore all options.

**Tom Wood** – Can we move on and have a discussion about the quality of the education being offered – it's a new school and new facilities.

**Comment** – The new school environment will help staff to maximise opportunities for collaborative working between staff and pupils and improve the educational experience that the children have.

**Question 13** – Could we have music in the pool that would enhance the experience for pupils – aquafit or relaxation music, or possibly dim the lighting to help improve the experience.

**Answer** – Yes, we could offer music but I'm not sure about the lighting systems.

**Question 14** – Could you tell us more about the entrance into the school, in the foyer? At the moment we have a space where you come into the school with classrooms leading off from there and any visitors to the school that are waiting in the foyer, or pupils that are being collected can hear if children are upset. Does the new design ensure that children can avoid having to go through the foyer most of the time?

**Answer** – Yes, the design separates out various functions, and there will be a separate entrance for the foyer, and separate entrances for senior and junior pupils to avoid congestion at certain points of the day, for example, at the start of the school day and at the end of the school day. We are trying to avoid the pupils having a sensory overload.

**Follow-up Question** – Is there a keypad system?

**Answer** – There will be a single/swipe access system which is the most secure method to use.

**Follow-up Question** – Will you have a fob to use to gain entry?

**Answer** – Yes, it so much smaller and easier.

**Question 15** – It's about the education part, is there a big communal hall for the kids to eat in, will there be WiFi there?

**Answer** – Yes, there will be a big communal hall with access to WiFi.

**Tom Wood** – Any last questions?

**Question 16** – When will the school be finished?

**Answer** – The school will be completed May/June 2020 and the pupils will stay at the current site until then.

**Follow-up Question** – There have been problems with other schools in terms of walls falling down. What guarantees do we have that the Council has got it right this time and that the building will be fit for purpose?

**Answer** – It is about future-proofing, it is about quality, and it is about pupils, teachers and parents being part of the decision making on the design of the school.

**Follow-up Comment** – Please think about the long-term and not just the short-term.

**Answer** – It is very much about the long-term and it is about future-proofing the school.

**Question 17** – How is the school going to be heated? Will it be environmentally friendly? It costs a fortune to heat a school.

**Answer** – We are going to the excess energy generated from the pool for electricity, and using solar UV panels. Radiators are not ideal as they can be pulled off the wall so we are looking at alternatives.

**Question 18** – Will there be fire extinguishers in the building or something more sophisticated, as these can be pulled off.

**Answer** – This is something that is currently under discussion, as well as fire alarms.

**Question 19** – Storage – you can never have enough storage. We would like storage that is safe and accessible but not accessible to pupils.

**Answer** – We recognise that storage is an issue in the current school and all options are being explored. We are looking at having a storage wall that has a smartboard and has a storage system which is lockable. We are looking at having sliding doors instead of handles and all options will be explored. There were also be a gym storage and a community storage.

**Question 20** – Are there general toilets for visitors coming in?

**Answer** – Yes, there are toilets, including accessible toilets, junior and senior wings have accessible toilets as well as toilets for pupils.

## **Conclusion**

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Mr Wood brought questions to a close and thanked everyone for all their contributions which were extremely valuable. Mr Wood reminded everyone that they had until the 19 June 2018 to make any further contributions.

Martin Vallely thanked everyone for coming and for their contributions. Mr Vallely commented that the new school has been really well designed but a number of important things have been raised tonight which will all be fed into the consultation, and he asked everyone to keep their comments coming in until the consultation closed on the 19 June 2018.

### **Appendix 3 – Summary of Representations**

The table below identifies which of the submitted representations supported the proposal and identifies (with an 'x') the theme of any issue raised. The Council's response to the issues raised are set out in Appendix 4.

Online Questionnaire Reference Number	Do you support the proposal? (Y = Yes, N = No)	Existing Site Issues (Appendix 4 Issue 1 and 2)	Existing School Issues (Appendix 4 Issue 3)	Primary Pupils (Appendix 4 Issue 4)
ANON-UXY9-PPMY-5	Y	X		
ANON-UXY9-PPM2-X	N	X		
ANON-UXY9-PPMM-S	N			X
ANON-UXY9-PPME-H	Y			
ANON-UXY9-PPMK-Q	Y			
ANON-UXY9-PPMP-V	Y		X	
Emailed Comment 1	Y			



## **Appendix 4 – Issues Raised and Council response**

### **Existing Site Issues**

<b>1</b>	<b>Issue</b>	<ul style="list-style-type: none"> <li>The council should be mindful that something community minded, not just an expansion of residential properties, will be put on the site.</li> </ul>
		<ul style="list-style-type: none"> <li>Local community should be invited to participate meaningfully in identifying desirable development goals for the site.</li> </ul>
	<b>Response</b>	<p>The reuse of the existing St Crispin's site will be subject to full consultation and planning consents.</p>
<b>2</b>	<b>Issue</b>	<ul style="list-style-type: none"> <li>The school's relocation represents a significant loss of employment opportunity in the area from which it is moving.</li> </ul>
	<b>Response</b>	<ul style="list-style-type: none"> <li>The development of the new school will result in a net increase in employment opportunities in its new setting. The proposed setting is accessible by public transport from the existing site</li> </ul>

## Existing School Building

3	<b>Issue</b>	<ul style="list-style-type: none"><li>• Concern about the current provision for pupils in a building thought not to be fit for purpose until the new school is built.</li></ul>
	<b>Response</b>	<ul style="list-style-type: none"><li>• Pending the opening of the new school the Council will maintain its commitment to ensure that the current building remains safe and effective.</li></ul>

## Primary Pupils

4	<b>Issue</b>	<ul style="list-style-type: none"><li>• Primary pupils have been forgotten about in this move.</li></ul>
	<b>Response</b>	<ul style="list-style-type: none"><li>• All current, and future, learners of St Crispin's School will move to the new school. This will include primary pupils.</li></ul>

## **Appendix 5 – Education Scotland Report**

**Report by Education Scotland addressing educational aspects of the proposal by The City of Edinburgh Council to: relocate St Crispin's Special School to a new building in the Burdiehouse area and to create two behavioural support units within the new site to meet the needs of children from St Crispin's School and from Kaimes, Prospect Bank, Pilrig Park, Redhall and Braidburn Special Schools.**

### **1. Introduction**

1.1.1 This report from Education Scotland has been prepared by Her Majesty's Inspectors of Education (HM Inspectors) in accordance with the terms of the *Schools (Consultation) (Scotland) Act 2010* ("the 2010 Act"). The purpose of the report is to provide an independent and impartial consideration of The City of Edinburgh Council's proposal to relocate St Crispin's Special School to a new building in the Burdiehouse area and to create two behavioural support units within the new site to meet the needs of children and young people from St Crispin's School and from Kaimes, Prospect Bank, Pilrig Park, Redhall and Braidburn Special Schools. Section 2 of the report sets out brief details of the consultation process. Section 3 of the report sets out HM Inspectors' consideration of the educational aspects of the proposal, including significant views expressed by consultees. Section 4 summarises HM Inspectors' overall view of the proposal. Upon receipt of this report, the Act requires the council to consider it and then prepare its final consultation report. The council's final consultation report should include a copy of this report and must contain an explanation of how, in finalising the proposal, it has reviewed the initial proposal, including a summary of points raised during the consultation process and the council's response to them. The council has to publish its final consultation report three weeks before it takes its final decision. Where a council is proposing to close a school, it needs to follow all legislative obligations set out in the 2010 Act, including notifying Ministers within six working days of making its final decision and explaining to consultees the opportunity they have to make representations to Ministers.

### **1.2 HM Inspectors considered:**

- 1.2.1 the likely effects of the proposal for children and young people of St Crispin's, Kaimes, Prospect Bank, Pilrig Park, Redhall and Braidburn Special Schools; any other users; children likely to become pupils within two years of the date of publication of the proposal paper; and other children and young people in the council area;
- 1.2.2 any other likely effects of the proposal;
- 1.2.3 how the council intends to minimise or avoid any adverse effects that may arise from the proposal; and
- 1.2.4 the educational benefits the council believes will result from implementation of the proposal, and the council's reasons for coming to these beliefs.

- 1.3 In preparing this report, HM Inspectors undertook the following activities:
- 1.3.1 attendance at the public meeting held on 22 May 2018 in connection with the council's proposals;
  - 1.3.2 consideration of all relevant documentation provided by the council in relation to the proposal, specifically the educational benefits statement and related consultation documents, written and oral submissions from parents and others;
  - 1.3.3 visit to the proposed site at Burdiehouse Crescent; and
  - 1.3.4 visit to the site of St Crispin's Special School, including discussion with relevant consultees.

## **2. Consultation Process**

- 2.1 The City of Edinburgh Council undertook the consultation on its proposal(s) with reference to the *Schools (Consultation) (Scotland) Act 2010*.
- 2.2 The formal consultation ran from 3 May 2018 to 19 June 2018. Copies of the proposal were made available electronically and in paper format at the council offices at Waverley Court, Central Library, Captains Road Library, Newington Library and at the schools affected by the proposals. A public meeting was held on 22 May 2018. The council posted the consultation document on its website.
- 2.3 Four parents/carers attended the public consultation meeting. They were supportive of the proposal but requested further detail on areas such as: location of toilets, height of fencing and how children and young people from other special schools attending the behavioural support units would be supported. The council received seven responses to an online survey. Five of the responses were supportive of the proposal. Two were not. Reasons given for not supporting the proposal included: the lack of reference to primary children in the proposal and concerns about how the vacated site will be used.

## **3. Educational Aspects of Proposal**

- 3.1 The council has set out a reasonable case for the re-location of St Crispin's Special School to a new building in the Burdiehouse area and for the creation of two behavioural support units accessible to learners from across the city. Over recent years there has been an increase in the number of children identified with Autism in Edinburgh. The most recent figures indicate that around 850 pupils in the city of Edinburgh Schools have Autism. This proposal has a number of educational benefits for children and young people. The new St Crispin's School will provide a high quality, safe and secure learning environment for children and young people with complex additional support needs arising from a learning disability and Autism. It will offer more effective use of space, improved storage and dedicated specialist facilities. Opportunities for indoor and outdoor learning will be improved as will access to digital learning opportunities. Drop off and pick up facilities will be improved. Children and young people from other Edinburgh special schools will benefit from access to the proposed behavioural support units. The proposal makes

reference to a gradual shift in emphasis for St Crispin's School in favour of upper primary and secondary school provision. However, it does not set out how this shift will be achieved and how the needs of lower primary children will be met.

- 3.2 Staff and parents from St Crispin's Special School who met with HM Inspectors strongly supported the proposal. They were able to clearly articulate the benefits to children and young people. Benefits included: a modern, purpose built learning environment with improved access both internally and externally. Improved classroom design supported by modern technology, reduced noise disruption, improved toilets and more efficient storage systems. Increased safety and effective traffic systems for dropping off and picking up children were also seen as being beneficial. St Crispin's Special School staff welcomed increased storage, improved class layout, better regulated temperature and ventilation. They liked the proposed layout of the new building with designated wings and central areas. They felt the council had actively listened to, and acted on, their suggestions. However, staff were unclear as to how the proposed behavioural support units would be staffed. Parent representatives were unsure what impact, if any, the new site would have on existing out of school activities such as weekend swimming and after school club.
- 3.3 No staff or parents from Kaimes, Prospect Bank, Pilrig Park, Redhall and Braidburn Special Schools met with HM Inspectors.

#### **4. Summary**

The council's proposal is of clear educational benefit to children and young people with complex additional support needs arising from a learning disability and Autism. It addresses the identified increase in the number of children identified with Autism in Edinburgh. The new St Crispin's School has the potential to provide a safe and secure high-quality learning environment for children and young people. It will offer more effective use of space, improved storage and dedicated specialist facilities. Access to digital learning opportunities will be improved. Drop off and pick up facilities will be improved. Children and young people from other Edinburgh special schools will benefit from access to the proposed behavioural support units. In taking forward the proposal, the council needs to engage with stakeholders to ensure that they are aware of how the shift in emphasis for St Crispin's School in favour of upper primary and secondary school provision will be achieved. In doing so, it should also clarify how the needs of children in the lower stages of primary will be met.

**HM Inspectors  
Education Scotland  
June 2018**